

**CLEARFIELD BOROUGH  
BOROUGH COUNCIL MEETING MINUTES  
JANUARY 16, 2020**

Clearfield Borough Council met in regular session on Thursday, January 16, 2020, at 6:00 PM in Council Chambers at the Clearfield Borough Building. Lew Duttry called the meeting to order. Lew Duttry held a moment of silence, which was followed by the Pledge of Allegiance.

**COUNCIL MEMBERS PRESENT:** Lewis Duttry, Stephanie Errigo, Steve Harmic, Jim Kling, Scott Ortasic, Brande Plyler, Mason Strouse, Robbie Tubbs

**ABSENT:**

**OTHERS PRESENT:** Solicitor Chip Bell, , Mayor Schell, Fire Chief Justin Worley, Chief Vincent McGinnis ,Borough Operations Manager Leslie Stott, Larry Mack Code Enforcement Officer, Secretary Betsy Houser

**MEDIA:** Wendy Brion , Gant Daily Jeff Corcino, The Progress

Lewis Duttry called for a Motion seeking approval of the minutes of the December 19, 2019 Clearfield Borough Council Meeting. **MOTION** was made by Steve Harmic and seconded by Jim Kling. **MOTION** Carried.

Lewis Duttry called for a Motion seeking approval of the minutes of the January 6, 2020 Clearfield Borough Council Meeting. **MOTION** was made by Jim Kling and seconded by Steve Harmic. **MOTION** Carried.

**PUBLIC HEARING:**

**MUNICIPAL TRANSFER OF LIQUOR LICENSE**

Jason Holenick spoke. He and his wife has owned the After Dark, it is on 150 Industrial Park Road, for over seven years, they are looking to buy the VFW building at 309 North 3rd Street, and they are requesting a transfer of the liquor license from the township to the borough. Les Stott stated they have filled out the liquor transfer application, Larry Mack also has posted the building, both according to the Ordinance.

Chip Bell said the Ordinance requires that the PA state, that we have to approve such transfers. We have to hold a Public Hearing to indicate after advertisements to solicit comments. He asked if there were any questions for Jason. A citizen spoke and said that it really wasn't going to have a change in the use of the building. It is commercial zoned. Chip Bell asked if anyone here opposed the transfer. No one opposed.

Chip Bell prepared a resolution for consideration, it is up to the council to consent to the transfer, it is necessary to move forward with the transfer.

**MOTION** was made by Jim Kling and seconded by Steve Harmic to approve the transfer of the Liquor License. **MOTION** Carried.

**COMMUNICATIONS:** NONE

**PUBLIC AUDIENCE** NONE

**REPORTS OF BOROUGH OFFICERS**

**FIRE DEPARTMENT:** A copy of the Fire Department's report is on file. Chief Worley reported that today there were utility wires down and knocked out power for sometime in the South Park area. He said Penile responded quickly.

**POLICE:** A copy of the Police Department's report is on file. Chief McGinnis said that the Clearfield Borough was given a grant for imperative driving and DUI, we will be doing in the upcoming months. Les added that the Police Dept. went door to door during the power outage offering residents to go to the Fire Hall if needed for warmth.

**STREET:** Les stated the Street Dept. is still doing maintenance on buildings and vehicles.

**MAYOR** The Mayor encouraged the new council to come over to the Police Dept. for a tour. He also expressed concern in the vacancies of various committees.

**SOLICITOR:** A copy of the Solicitor's report on file. He will answer any questions for those who had them.

**BOROUGH OPERATIONS MANAGER:** A copy of the BOM's report is on file. The Mayor is correct, after the board openings have been advertised more than two times, you can ask people. She believes the process of the buildings to be torn down for the expansion of the CNB Bank. If you want to see them, or take a picture perhaps.

## **ENGINEER**

**CODE ENFORCEMENT OFFICER:** A copy of the code officer reports are on file. Larry Mack added that Monday night is Planning Commission meeting. He gave everyone at council a copy of a subdivision and a variance of setbacks for the ADH Ramp for the house. On the subdivision it is quite large. The owner is aware that the sidewalk going up Brewery Hill will be responsible for the maintenance of the sidewalk. The other one with the house with the ADH Ramp, it is only temporary, the council is allowed to approve that.

## **COMMITTEE REPORTS**

### **PUBLIC SAFETY:**

### **PUBLIC WORKS:**

**Open** the gasoline and diesel bids

We received one from JJ Powell. We usually take the variable rate. We are tax free. We have been with JJ Powell for at least 4 - 5 years.

**MOTION** was made by Steve Harmic and seconded by Robbie Tubbs to approve JJ Powell for gasoline and diesel at a variable rate @\$ 1.919 Octane and @\$ 2.259 L/S Diesel. **MOTION** Carried.

### **PLANNING AND COMMUNITY DEVELOPMENT:**

**MOTION** was made by Robbie Tubbs and seconded by Steve Harmic to approve to have the planning commission review and edit the peddlers permit ordinance. **MOTION** Carried.

**MOTION** was made by Steve Harmic and seconded by Robbie Tubbs to approve the subdivision for Kimberly McKendrick and Ginny Anderson located off of Brewery hill. **MOTION** Carried.

**MOTION** was made by Steve Harmic and seconded by Mason Strouse to approve a temporary ADA ramp to be located at 619 West Locust Street. This is a temporary variance of a set-back. **MOTION** Carried.

Jim Kling stated if the house was sold it must be moved immediately.

Larry Mack also added if the owner becomes deceased or sells the property the ramp is to be removed.

### **PERSONNEL COMMITTEE**

**MOTION** was made by Robbie Tubbs and seconded by Steve Harmic to advertise openings on all boards and committees for the Clearfield Borough.

Including,

Planning Commission

Zoning Hearing Board

Shade Tree Commission

Joint Board of Appeals

Clearfield Municipal Authority

**MOTION** Carried.

**MOTION** was made by Mason Strouse and seconded by Robbie Tubbs to appoint Michael Bookhammer to the Joseph and Elizabeth Shaw Public Library Board of Trustees. **MOTION** Carried.

**MOTION** was made by Jim Kling and seconded by Steve Harmic to appoint Ronald Thorp to the UCC Joint Board of Appeals. **MOTION** Carried.

## **FINANCE COMMITTEE**

**MOTION** was made by Mason Strouse and seconded by Steve Harmic to approve the bill list for payment.  
**MOTION** Carried.

**MOTION** was made by Mason Strouse and seconded by Steve Harmic to approve a five year contract with Brent A. Thomas, CPA for our audit. **MOTION** Carried.

## **UNFINISHED BUSINESS**

Jim Kling asked if there are any updates on the Stinky Run project. This project has been going on for 27 years. Les stated there are no updates, however Tony Miller has been in contact with addition viewings as far as design. They are corresponding, it has motion. Jim asked if the highways were signed, and Chip said they are not prepared yet.

Jim Kling asked if there has been any correspondence with BAMMER. Todd Banks has not had any correspondence. Les said there are a lot of changes going on right now in personal, Jim Kling said a lot of people we have dealt with are retiring. He said there needs some work done. Regarding 4th street.

Les explained that we had received a H2O Grant, it was a major storm project there. There are some breaks in the hillside that have caused some additional water that was not there during the project and it seems it is not getting into the storm system. On the flip, there is drainage in the West Side now too, it could be just a very wet weather. The Mayor asked where we are at CMA taking over the lines, Les said the 537 Plan has been accepted. As well as the township. She asked Johnny it could be toward the end of 2020 that this actually happens, but it is a long process. Lew Duttry had asked about the review on the Research packets for the landlords-tenants, he asked if the new members had this information. Les said some were pulled. Larry said our ordinance has been adopted, but Larry Mack stated it has been held back due to finding a way fund the time involved for inspections.. It was passed 3 to 4 years ago. We may want to make changes. Larry thinks it should be strict to make it worthwhile.

Les gave an update on Clearly Ahead, she is going to encourage Rob Swales to come next month.

Larry said the plans have been approved but he has not been contacted to follow up on certain items, so the permit has not been issued. The Mayor asked if the building has been picked. Les said yes. Larry said he has the picture if anyone wants to see it.

## **NEW BUSINESS:**

COUNCIL MEETING ADJOURNED 7:38 pm

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant