

**CLEARFIELD BOROUGH
BOROUGH COUNCIL MEETING MINUTES
MARCH 19, 2020**

Clearfield Borough Council met in regular session on Thursday, March 19, 2020, at 6:00 PM in Council Chambers at the Clearfield Borough Building. Lew Duttry called the meeting to order. Lew Duttry held a moment of silence, which was followed by the Pledge of Allegiance.

COUNCIL MEMBERS PRESENT: Lewis Duttry, Jim Kling, Scott Ortasic, Brande Plyler, Mason Strouse, Robbie Tubbs

ABSENT: Stephanie Errigo, Steve Harmic, Chief Justin Worley, Code Officer Larry Mack, Borough Secretary Betsy Houser

OTHERS PRESENT: Solicitor Chip Bell, Mayor Schell, Fire Chief Vincent McGinnis, Borough Operations Manager Leslie Stott

MEDIA:

Lewis Duttry called for a Motion seeking approval of the minutes of the January 16, 2020 Clearfield Borough Council Meeting. **MOTION** was made by Robbie Tubbs and seconded by Jim Kling. **MOTION** Carried.

COMMUNICATIONS: NONE

PUBLIC AUDIENCE:

REPORTS OF BOROUGH OFFICERS

FIRE DEPARTMENT: A copy of the Fire Department's report is on file.

POLICE: A copy of the Police Department's report is on file.

STREET :

MAYOR: The Mayor referred to Chip Bell to explain why it is necessary to do the Emergency of Declaration. Chip Bell, the Solicitor read the Emergency Declaration of the Borough of Clearfield. This was executed by the Mayor.

Chip also added this suspends certain things in the Law, putting contracts out to bid, such as the Sunshine Act, specifically with regards with actions of what is expected with this emergency, roofing bids have to go to normal procedures, but anything for emergency supplies such as hand sanitizers or any emergency supplies, we can get those things where we want, as quickly as we can, no bids needed. This also opens up any Federal Government funding or State Government funding because we have declared an Emergency Declaration.

The Mayor also wanted to say he is proud of the community, the churches, the small businesses and restaurants, please keep them in mind, the churches have services on line, and restaurants are doing curb side services. Please support our local community.

SOLICITOR: A copy of the Solicitor's report on file. Chip asked to have the Declaration ratified. Once it is ratified it will last until the Mayor lifts it.

MOTION was made by Jim Kling and seconded by Mason Strouse to ratify the Emergency of Declarations
MOTION Carried.

BOROUGH OPERATIONS MANAGER: A copy of the BOM's report is on file. Les said they have provided some bags for the parking meters to help with curb side service. She stated that Discover.com is also pushing out different activities for children and adults to do. We have restricted access to the office, we will have an intercom service to help, and will have our door locked. This is all to protect our staff. Mason will be working on our website, he will update it. The Clearfield School District has a program for breakfast and lunch for the children. Our trucks are out doing curb side pick ups.

ENGINEER

CODE ENFORCEMENT OFFICER: A copy of the code officer reports are on file

COMMITTEE REPORTS

PUBLIC SAFETY:

MOTION was made by Jim Kling and seconded by Scott Ortasic to approve the traffic change for the annual St. Francis Pony Trot 5K to be held May 16 starting at 8am.. **MOTION** Carried.

PUBLIC WORKS:

MOTION was made by Robbie Tubbs and seconded by Mason Strouse to approve the Spring Cleanup for the West Side of the River for March 30 and the East side of the River for April 6. **MOTION** Carried.

Les stated that another bid was received from CBF Contracting for \$53,900.00 with a 20 year warranty. They are from Clarion, it included installation, repair @\$2.14 square foot and our crew would be removing ballast.

MOTION was made by Jim Kling and seconded by Robbie Tubbs to approve to have American Roofing repair and roof the lower part of the building at a base price of \$30,950, \$4.00 a square foot to replace saturated insulation board, and have the crew remove and replace ballast with a 10 year warranty. **MOTION** Carried.

PLANNING AND COMMUNITY DEVELOPMENT:

MOTION was made by Robbie Tubbs and seconded by Mason Strouse to approve a resolution authorizing the filing of an application for designation as a Keystone Community with DCED. **MOTION** Carried.

MOTION was made by Mason Strouse and seconded by Brande Plyler to review and approve the site plan for the CNB Bank expansion pending the approval of the Act 537 from DEP. **MOTION** Carried.

MOTION was made by Jim Kling and seconded by Mason Strouse to approve the lot subdivision located at 428 Ogden Avenue. **MOTION** Carried.

PERSONNEL COMMITTEE

MOTION was made by Scott Ortasic and seconded by Brande Plyler to approve permanent full-time status for Officer Ethan Fritz since he has successfully satisfied his probation. **MOTION** Carried.

MOTION was made by Jim Kling and seconded by Mason Strouse to reappoint Richard Shaffer to the Joint Airport Authority. **MOTION** Carried.

MOTION was made by Robbie Tubbs and seconded by Scott Ortasic to approve to send 3 officers to a free Field Training in Monroeville when it is rescheduled. **MOTION** Carried.

FINANCE COMMITTEE

MOTION was made by Mason Strouse and seconded by Jim Kling to approve the bill list for payment. **MOTION** Carried.

UNFINISHED BUSINESS

NEW BUSINESS:

Les asked the President for a brief personal executive session.

MOTION was made by Lew Duttry and seconded by Jim Kling to terminate employment of Matt Turner effective immediately. **MOTION** Carried.

COUNCIL MEETING ADJOURNED 6:32 pm

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant