

**CLEARFIELD BOROUGH
BOROUGH COUNCIL MEETING MINUTES
MAY 21, 2020**

Clearfield Borough Council met in regular session on Thursday, May 21, 2020, at 6:00 PM in Council Chambers at the Clearfield Borough Building. Lew Duttry called the meeting to order. Lew Duttry held a moment of silence, which was followed by the Pledge of Allegiance.

COUNCIL MEMBERS PRESENT: Lewis Duttry, Stephanie Errigo, Jim Kling, Steve Harmic, Scott Ortasic, Brande Plyler, Mason Strouse,

ABSENT: Robbie Tubbs, Fire Chief Justin Worley, Mayor Schell, Borough Secretary Betsy Houser

OTHERS PRESENT: Solicitor Chip Bell, , Chief Vincent McGinnis ,Borough Operations Manager Leslie Stott, Code Officer Larry Mack

MEDIA:

Lewis Duttry called for a Motion seeking approval of the minutes of the March 19, 2020 Clearfield Borough Council Meeting. **MOTION** was made by Jim Kling and seconded by Stephanie Errigo. **MOTION** Carried.

COMMUNICATIONS: Letters received from property owners on Linden. Les included letters from Robert & Ann Rubly, property owners at 700 and 706 Linden Street and Charles Ricotta. They feel the old 3rd St. RR bed has not been disposed of. Chip explained when they abandoned the rail road up third street, the Borough had appraised every piece of property in essence to each property, there was a public auction, and every piece was sold to his knowledge. He will check on it. The person who got the deed should of filed the record, if they didn't, there is no record of them being the owner. Les said this a lot for Chip to look at. This will be tabled for now. But for two years this has been an ongoing dispute with in the neighbor hood. Larry has a lot on this issue as well. Les wanted Council to be aware of this.

Jim Kling said he said it was subdivided, the property was put up for bid. The was a dispute by Andy Ross, he recalls. He said there are maps out there.

Les said there is a possibility once a survey is finished that is going on, there may be some questions answered. She said Chip will work on this, it will take time with the pannademic, some offices are closed right now.

PUBLIC AUDIENCE:

REPORTS OF BOROUGH OFFICERS

FIRE DEPARTMENT: A copy of the Fire Department's report is on file. Chief said the Mayor sends his regards. All the cars are running well. Roof has been repaired. The camera system is installed , up and running. Chief also added the Police Dept. is very much aware of the issue on Linden Street.

POLICE: A copy of the Police Department's report is on file.

STREET : Les stated there are three employees on the street dept. working on as much as possible.

MAYOR:

SOLICITOR: A copy of the Solicitor's reports on file

BOROUGH OPERATIONS MANAGER: A copy of the BOM's report is on file. Les has a list of manager notes for everyone. The roof has been completed. There is a twenty year manufacture warranty to it. She submitted a USDA grant to loan, a 55 to 45, for the Police Department for radio's. Some funds were pulled back due to the pandemic but there is additional funding, and we are to know in August. The parking tenants are back on schedule.

The Tour to Susquehanna, bike race in September is still moving forward. They are looking to change the route. And we will work with her on that.

Under Public Safety, our officers have been using their own cell phones, we need to get our own phones for them. She has requested smart phones, and asked Verizon to review a public safety price range that will help us out cost wise. Also, she asks for a tablet for Todd to handle the PA 1 Calls. She wants to check with First Net as well.

Under recycling, our recycling has been hit hard. People from all areas are using our recycling. there are different sites that has been closed. People must follow the rules. We do not take household garbage. If the system is abused it will ruin the system for everyone.

We are getting phone calls on using the playgrounds. The Borough paid for signs. They are missing. The playgrounds are to be closed. It can be used for walking.

The curbside yard waste pick up is now over, the compost site is available.

Under planning, there is a motion for the food trucks, it's not that the Borough is upset with having them in the Borough, she said that restaurant owners are upset with them paying taxes, etc. These trucks do not pay anything. Also the food trucks are not following social distancing rules and safety precautions. She remind folks to use social distances.

LisaKovalik said there is CDBG funds available for COVID expenditures, the Borough has not spent a lot of money, however, there is back pack that could be purchased, and used to spray vehicles, playground equipment, and buildings for disinfecting. If there is grant money available it could be used.

She has spoke to the hospital, the hospital has spent \$25,000 to convert the 4th floor's pressure for the Covid-19.

They did not see what other areas has seen.

Matt Turner has requested to arbitrate his resignation.

Under finance, the numbers for the first quarter looks fairly consistent. Mostly the employment was more effected in the second quarter in Clearfield. The EIT and LST will be effected. She also has concern with the decision of the fair, she does not envy their decision making.

The Fair Board have helped with hosting for the Salvation Army, the Class of 2020 is having a drive thru event. Les will answer any questions.

Steve asked about the North Central Launch box, sent a survey out. They are to put focus on the businesses downtown. Les has the surveys out at this time.

ENGINEER

CODE ENFORCEMENT OFFICER: A copy of the code officer reports are on file. Larry Mack supplied March and April reports. He pointed out the April report has the new building on the River walk's permit on it. He added it seems to running smoothly. He included an ariel view in the packet. Also there has been issues with mobile food trucks, he believes there should be an ordinance to regulate them. He said there are many municipalities that have them. He made copies of them for the Planning commission. He would like council's permission to work towards an ordinance. The last thing, he has more information on the Tennant/Landlord Ordinance. He has copies for anyone who needs. He would like it implemented.

Steve Harmic asked about parking, Larry said it is already included in the Ordinance. Larry said that downtown business' that have apartments upstairs they still need to supply off street parking.

COMMITTEE REPORTS

PUBLIC SAFETY:

MOTION was made by Jim Kling and seconded by Steve Harmic to deny the handicap request at 205 Clearfield Street since the resident has a driveway. **MOTION** Carried.
Jim asked if they were investigated. Yes they were.

MOTION was made by Steve Harmic and seconded by Jim Kling to deny the handicap request at 112 South Second Street since the resident has a parking lot. **MOTION** Carried.

MOTION was made by Steve Harmic and seconded by Lew Duttry to approve the Mutual Aid Agreement to support the Clearfield County Law Enforcement, through Covid 19. **MOTION** Carried.

The Chief explained that this agreement with Clearfield County Law Enforcement, that any department can come to another department if need to be, if they fall sick of the Covid 19 and help out, it is not to take over any jurisdiction it is during the State of Emergency, it will include State Police.

Jim Kling also asked if there have been Mutual Aid Agreements with the Police Dept. and Fire Dept. have there been signed contracts for these. Chip said there is no longer a need for the ones like we used to have.

MOTION was made by Steve Harmic and seconded by Scott Ortasic to permit B.O.M. to engage in contract for two cell phones for the Police Dept. and one tablet for the Street Dept. for which ever company is the cheapest. **MOTION** Carried.

PUBLIC WORKS:

MOTION was made by Lew Duttry and seconded by Steve Harmic to approve the Municipal Resolution for the Borough Manager to sign Penn DOT documents related to the Woodland Road Project and the Front Street Project. **MOTION** Carried.

Jim Kling stated he is confused on the signs with the Woodland Road Project.

Les said there is no doubt, sometimes the book does not match the logic, but I believe someone at Penn Dot could answer any questions.

Les said she can ask someone as well, and let them know.

She also said the Front Street Project has been delayed due to the Covid-19.

MOTION was made by Jim Kling and seconded by Brande Plyler to approve the resolution for Traffic signals for the Penn DOT Front Street Project. **MOTION** Carried.

Jim Kling said he received a call from Mr. Bill Rankin, 719 Hannah Street, regarding a water leak on Olive and Hannah Street. He said it is eroding the front of their yards. Last winter the water flowing down froze up and caused an ice jam. His wife fell on that ice. Jim looked at it, he can see water patterns on the street. He passed pictures around. Lew said he walked up there, after a heavy rain, the rain goes pass the drains it seems.

Les said the street dept. will absolutely look at that.

Steve believes milling needs done more. Les said they had not been crowing the roads. For the last ten years they have been doing this crown. She said roads have sunk over the years as well.

PLANNING AND COMMUNITY DEVELOPMENT:

MOTION was made by Jim Kling and seconded by Brande Plyler to request the Planning Commission review and develop a Mobile Vending Devices Ordinance for food trucks and trailers. **MOTION** Carried.

PERSONNEL COMMITTEE

MOTION was made by Scott Ortasic and seconded by Brande Plyler to allow the Council President to permit the return of street department employees as the ability arises reviewing the public safety and financial implications. **MOTION** Carried.

Jim Kling asked if there were sufficient safety items for the street dept. to return. Les said there is.

It was questioned when the street dept employees would return, Les said depending on a host of things, it looks like June 8.

FINANCE COMMITTEE

MOTION was made by Steve Harmic and seconded by Brande Plyler to approve the bill list for payment for April. **MOTION** Carried.

MOTION was made by Jim Kling and seconded by Steve Harmic to approve the bill list payment for May. **MOTION** Carried.

MOTION was made by Steve Harmic and seconded by Scott Ortasic to approve a resolution changing the municipal tax collection policy for 2020 to match the County. **MOTION** Carried.

UNFINISHED BUSINESS

Les said the gentleman who has been so gracious to organize the Corner Concerts is wanting to have the first one. The problem with starting them up is the events will have more than 25 people to attend. She asked if it could be relocated to Lower Witmer Park. There is more space. She said our community is desperate for something to do. She hopes we move to green at this time. This band scheduled is very well known. Jim Kling suggested pod areas could be made with chairs. Les said there is still a Governors order, and if it goes green or stays yellow, we need to follow. If we do not turn green, Lew Duttry does not believe it should happen. Steve Harmic agrees.

Les also wanted to announce the Military banners will be displayed every year from July to mid November.

NEW BUSINESS:

COUNCIL MEETING ADJOURNED 7:03 pm

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant