

**CLEARFIELD BOROUGH  
BOROUGH COUNCIL MEETING MINUTES  
JULY 16, 2020**

Clearfield Borough Council met in regular session on Thursday, July 16, 2020, at 6:00 PM in Council Chambers at the Clearfield Borough Building. Robbie Tubbs called the meeting to order. Robbie Tubbs held a moment of silence, which was followed by the Pledge of Allegiance.

**COUNCIL MEMBERS PRESENT:** Stephanie Errigo, Jim Kling, Scott Ortasic, Brande Plyler, Robbie Tubbs  
**ABSENT:** Lewis Duttry, Steve Harmic, Mason Strouse, Fire Chief Justin Worley, Mayor Schell  
**OTHERS PRESENT:**, Chief Vincent McGinnis, Solicitor Chip Bell, Borough Operations Manager Leslie Stott, Code Officer Larry Mack, Borough Secretary Betsy Houser

**MEDIA:** Wendy Brion, Gant Daily and Jeff Corcino, The Progress

Robbie Tubbs called for a Motion seeking approval of the minutes of the June 18, 2020 Clearfield Borough Council Meeting. **MOTION** was made by Jim Kling and seconded by Scott Ortasic. **MOTION** Carried.

**COMMUNICATIONS:** None

**PUBLIC AUDIENCE:** None

**REPORTS OF BOROUGH OFFICERS**

**FIRE DEPARTMENT:** A copy of the Fire Department's report is on file.

**POLICE:** A copy of the Police Department's report is on file. Chief added two things. Reminding residents to lock their vehicles, do not let valuables in your cars. There is a shortage with coins now, he asks the public not to fold up bills and put in the meters, please use coins. The meters are jamming with bills put in them, and need repair. The Mayor will not be in tonight.

**STREET:** Les stated that Tom Evans is called out to fight the fires out west. Under the contract it does give him the ability to go. This is for potentially for a month or longer, They will drive out, not fly, due to Covid. He will take a unpaid leave of absence. It is under personal.

**MAYOR:**

**SOLICITOR:** A copy of the Solicitor's report is on file.

**BOROUGH OPERATIONS MANAGER:** Les met with Dalton Kendrick and had a wonderful meeting. She also met with Marv Smith. They are wanting to raise money for the skate park. They have a great vision for the skate park. If treated lumber is available, perhaps a new ramp can be built. This is a very neat group of people, a lot of energy.

**ENGINEER**

**CODE ENFORCEMENT OFFICER:** A copy of the code officer reports are on file. Larry said there was a Planning Commission meeting Monday night and a Zoning Hearing meeting on Wednesday night. There were two lot sub divisions that needed reviewed and approved they both are in front of you. One is for the Dominoes Pizza, which the Catholic Church owns the parking lot, they donated some ground to Dominoes so they would have room for a walk in cooler. The other is for an existing house and lot confirming, the smaller piece is a non confirming, the Zoning Hearing allows them to build a new house on it, it will be 40% of lot size. Single family dwelling, one story. The owner will be in the office Tuesday to review everything that was discussed at the meetings, and also picking up a permit to put up a 16 x 16 at 712.

**COMMITTEE REPORTS**

**PUBLIC SAFETY:**

**MOTION** was made by Jim Kling and seconded by Brande Plyler to approve traffic restrictions and control for the Tour de Susquehanna bicycle race on Sunday, September 6, 2020. **MOTION** Carried.

### **PUBLIC WORKS:**

**MOTION** was made by Brande Plyler and seconded by Stephanie Errigo to advertise for heating fuel bids. **MOTION** Carried.

**MOTION** was made by Scott Ortasic and seconded by Stephanie Errigo to advertise for trash removal services. **MOTION** Carried.

Jim Kling asked if anything has been consolidated or anything has been increased. Advance Disposal did tell Les, they thought the parks had been closed and that is why they were not picked up. Advance Disposal did give us a credit on the monthly bill. There is a dumpster now over at the park.

### **PLANNING AND COMMUNITY DEVELOPMENT:**

**MOTION** was made by Stephanie Errigo and seconded by Brande Plyler to approve the lot subdivision for KK,LLC located at the corner of Linden Street and Witmer Street. **MOTION** Carried.

**MOTION** was made by Brande Plyler and seconded by Scott Ortasic to approve the lot subdivision for Reif Reality, LLC located behind Domino's Pizza. **MOTION** Carried.

### **PERSONNEL COMMITTEE**

**MOTION** was made by Scott Ortasic and seconded by Jim Kling to approve Glock Armor School training on 8/27 at \$250/officer for Corporal Fye and Sergeant Podliski. **MOTION** Carried.

**MOTION** was made by Brande Plyler and seconded by Scott Ortasic to approve Taser Training on 9/3 for free for Corporal Fye and Sergeant Podliski. **MOTION** Carried.

**MOTION** was made by Scott Ortasic and seconded by Brande Plyler to advertise for the openings of the part time employees. **MOTION** Carried.

**MOTION** was made by Jim Kling and seconded by Scott Ortasic to appoint Mary Anne Jackson and Linda Lewis to the Zoning Hearing Board. **MOTION** Carried.

**MOTION** was made by Scott Ortasic and seconded by Jim Kling to approve to hire John Harris as a part-time meter repair person. **MOTION** Carried.

**MOTION** was made by Jim Kling and seconded by Brande Plyler to approve to bring back Dave Mayersky as a part time street department employee at \$14.00 per hour. **MOTION** Carried.

### **FINANCE COMMITTEE**

**MOTION** was made by Stephanie Errigo and seconded by Brande Plyler to approve the June bill list for payment. **MOTION** Carried.

**MOTION** was made by Stephanie Errigo and seconded by Scott Ortasic to purchase 4 dash mount radios, 14 portable radios and cases, and chargers from Centre Communications for the police department for \$44,841.60. These will be funded by USDA Grant of \$24,600, USDA loan at 2.25% of \$20,200 and general fund of \$41.60. **MOTION** Carried.

**MOTION** was made by Brande Plyler and seconded by Scott Ortasic to approve the following documents regarding the USDA Funding

- Request for Obligation of Funds
- Letter of Intent to Meet Conditions
- Community Facilities Grant Agreement
- Loan Resolution
- ACH Payment Enrollment Form
- Form AD 1048 from Solicitor

**MOTION** Carried

**MOTION** was made by Jim Kling and seconded by Scott Ortasic to temporary close a part of Healy Ave. for a St. Francis School Fund raiser on July 25, 2020. **MOTION** Carried.

Les added on July 25, the Fire Dept is having a chicken barbeque.

### **UNFINISHED BUSINESS**

Jim Kling asked if there has been anything new on Bammer? Les said she has the gentleman's name to call, she will call him tomorrow. In the meantime, the street dept. is going to jet some lines, to function better, Scott Ortasic asked where, Les said South 4th and 5th. Jim Kling said on driving there on rainy days, most of the water does not lead into storm drains. He doesn't know who designed it. It is his complaint of twenty years. Scott Ortasic said people still needs to slow down on Woodland Road.

### **NEW BUSINESS:**

Scott Ortasic asked if we were still under the Covid order, and Chip said nothing has been done to cancel. He also added he said someone asked if local business could do a side walk sale, also including some of the restaurants to help the local businesses.

Les said the main street program is to be working on a concert August 22, at lower Witmer Park, suggesting people to come in for dinner. The last time she had the band they were very good. But she is working on some things.

COUNCIL MEETING ADJOURNED 6:23 pm

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant