

**CLEARFIELD BOROUGH  
BOROUGH COUNCIL MEETING MINUTES  
November 20, 2014**

Clearfield Borough Council met in regular session on Thursday, November 20, 2014 at 7:00 PM in Council Chambers at the Clearfield Borough Building. President Wade Cowder called the meeting to order. President Wade Cowder held a moment of silence, which was followed by the Pledge of Allegiance.

**COUNCIL MEMBERS PRESENT:** Heather Bozovich, Wade Cowder, Lewis Duttry, Dave Gallaher, Jim Kling, Brian Lytle, Rick Stewart, Tim Winters

**ABSENT:**

**OTHERS PRESENT:** Borough Operations Manager Leslie Stott, Police Chief McGinnis, Solicitor Chip Bell, Fire Chief Todd Kling, Code Enforcement Officer Larry Mack, Borough Secretary Betsy Houser, Mayor Jim Schell

**MEDIA:** Kim Finnigan, the Courier, T. Dunlap, Gant Daily and Wendy Brion, The Progress

President Cowder called for a Motion seeking approval of the minutes of the Borough Council Meeting held on October 16, 2014. **MOTION** was made by Jim Kling and seconded by Tim Winters. **MOTION** Carried. Jim Kling made a correction to the minutes: stating that on the last Motion under the Planning Committee to review the enlarge area was referring to the downtown business district.

**PUBLIC AUDIENCE:** Eugene Zanella from Stiffler McGraw, Valerie Dixon, Susan Young, Jodi Addleman from the Shaw Library, and Joseph A. Marino.

Eugene stated that Chip Bell will handle matters of the CDBG under the Solicitor's part.

Valerie Dixon, Susan Young, and Jodi Addleman gave a presentation for the Shaw Public Library, titled Stepping into the Future: Transforming, Connecting, and Reinventing. They thanked the Borough for past contributions and thanking in advance for future donations.

Joe Marino spoke regarding a parking lot on 3<sup>rd</sup> Street. He spoke of Saldo permit. He started the process. It is quite involved. All he wanted was a piece of asphalt with lines. But, he has spent \$3000.00 to a surveyor, and a needed certified engineer to simply put it is 50' wide area with parking. He has been told through reading the paper that he has been approved, but he doesn't know for sure. He would like closer and know that it is recorded. He has deep discuss over this whole issue.

Larry Mack told him it will be taken care of tomorrow. Leslie Stott also said she will talk with Todd Banks as well. Larry Mack said he has everything completed, it just needed signatures.

**REPORTS OF BOROUGH OFFICERS**

**FIRE DEPARTMENT:** A copy of the Fire Department's report is on file. Todd Kling stated that Dec. 20 will be the Santa Tour. Also wanted to remind to replace your batteries in smoke alarms, carbon monoxide batteries, be safe, and get ready for ready. And the annual Aerial inspection is this month.

Leslie Stott and Deb Gray have been working together, and have now received decals for the fireman windows to park on Cherry Street. They will be placed on driver's side. Also, Tim Winters will be signing the meter poles over on Cherry St. Meter heads will be removed.

**POLICE:** A copy of the Police Department's report is on file.

**STREET DEPARTMENT:** A copy of the Street Department's report is on file.

**MAYOR:** A copy of the Mayor's report is on file. Mayor Schell went to the Veteran's Day Celebration at the Legion and saw no CHS Band that was because the Bison Band was in New York so a shout out to them for their performances. Also a shout out to ABATE motorcycle club, they have raised over \$5,000 to purchase toys for the kids at Christmas.

**SOLICITOR:** A copy of the Solicitor's report is on file. Regarding Public hearings for CBDG.

**MOTION** was made by Jim Kling and seconded by Dave Gallaher to approve Resolution 12-2014 and an approval for the Block Grant CDBG application. **MOTION** Carried.

**MOTION** was made by Jim Kling and seconded by Lewis Duttry to adopt Clearfield Borough's Statement of goals national program for minority and women business enterprise Executive Order 116235.

**MOTION** was made by Tim Winters and seconded by Jim Kling Resolution #13-2014, the Fair Housing Resolution .Dated for November 20, 2014. **MOTION** Carried.

**MOTION** was made by Dave Gallaher and seconded by Tim Winters to pass the Language Access Plan for Limited English Proficiency person's certification. **MOTION** Carried.

**MOTION** was made by Tim Winters and seconded by Brian Lytle to pass the ordinance of Clearfield Borough making certain traffic flow modifications to Water Street and a portion of East Locust Street that has been already advertised. It is effective 15 days from this date of signature. **MOTION** Carried.

**MOTION** was made by Lewis Duttry and seconded by Tim Winters to approve Civil Service Changes. **MOTION** Carried.

**BOROUGH OPERATIONS MANAGER:** A copy of the BOM report is on file. Leslie Stott stated the Street crew worked very hard on the leaf pick up, there were two days the vac didn't go out due to rain. She complemented the crew on a job well done. Tim winters thanks them for cleaning up all the brush piles west of the river.

**CODE ENFORCEMENT OFFICER:** A copy of the Code Officer's report is on file.

Larry Mack said Monday nights Planning Commission meeting reviewed an Ordinance for liquor license transfers within the Borough and other municipalities. They approved to move on to Council addressing liquor license changes, and Council will have to reviews some fees.

## COMMITTEE REPORTS

### **PUBLIC SAFETY:**

**MOTION** was made by Tim Winters and seconded by Heather Bozovich to approve the road closure of Market Street from 2<sup>nd</sup> to 3<sup>rd</sup> on December 6 beginning at 4 pm for the Charity Ball. Tim Winters commented if PENNDOT had given all the clearances and such, and yes they had. **MOTION** Carried.

### **PUBLIC WORKS:**

**MOTION** was made by Dave Gallaher and seconded by Tim Winters to approve Free Parking for Black Friday, November 28, 2014 **MOTION** Carried.

**MOTION** was made by Jim Kling and seconded by Tim Winters to approve Holiday Parking for the Month of December. **MOTION** Carried.

Street Paving Material Bids Opened.

Low bids were:

100 CY Ready Mixed Concrete @\$101.50, 100 CY high early Concrete @\$109.00 Centre Concrete

175 Tons Stock pile Patching @\$93.80 HRI, Inc.

420 Tons 2-A Limestone @\$11.67 and 500 tons 6S Limestone Anti-skid @\$14.42 Bucktail Excavators, Inc.

100 tons High Performance Stock Patch @\$98.87, Hei-Way, LLC

Leslie Stott said there was an issue with short delivery fees from Centre Concrete along with not wanting to provide Performance bonds. The Borough did have to get some emergency concrete from Dubrook; she hoped we would receive a bid from Dubrook. . These are things needed discussed with Chip.

**MOTION** was made by Tim Winters and seconded by Dave Gallaher to approve apparent low bids on the Street Paving Materials pending on review of Borough Manager Stott and Solicitor Bell. **MOTION** Carried.

**MOTION** was made by Tim Winters and seconded by Heather Bozovich to pay Horizon \$119,327.41 for the Third Street Project. **MOTION** Carried. Leslie stated that she has sent in the State for reimbursement. Have not received the funds but is sent in.

### **PLANNING AND COMMUNITY DEVELOPMENT:**

**MOTION** was made by Tim Winters and seconded by Brian Lytle to sign the grant with DCED for \$100,000 in order to analyze restructuring Clearfield Borough and Lawrence Township into one municipality under a home ruled charter. **MOTION** Carried.

**MOTION** was made by Tim Winters and seconded by Jim Kling to approve zoning change and move to the solicitor. Les Stott stated it was recommended at last week's committee meeting, and is to extend current commercial zoning to the direction West 2<sup>nd</sup> Street. **MOTION** Carried.

Jim Kling asked if a copy of the Liquor License Ordinance from the Planning Commission can be given to Council so they have time to go through it. He also stated there is some vegetation blockage on 3<sup>rd</sup> Street, he sees near the St. Charles there is a tree well in front of the access door. Leslie Stott said the owner is okay with it, but she will call him again on it. Jim Kling said if he is satisfied with that and it should be in writing and then plants the tree. The tree wouldn't be planted until spring Leslie said. Wade Cowder did ask regarding the liquor license ordinance if there will be anything in writing on how many we have in the Borough. Leslie said there is. Tim Winters said some are being held and not in use. Leslie Stott has what payments we receive, and has that prepared for finance. Jim Kling said this ordinance is for governing the license.

**MOTION** was made by Jim Kling and seconded by Dave Gallaher to adopt resolution of approval. **MOTION** Carried.

**MOTION** was made by Tim Winters and seconded by Jim Kling to adopt Fair Housing Resolution 13-2014. **MOTION** Carried.

**MOTION** was made by Jim Kling and seconded Lewis Duttry to adopt M/WBE Minority/Women's Business Enterprise Plan. **MOTION** Carried.

**MOTION** was made by Dave Gallaher and seconded by Tim Winters to adopt a statement "Clearfield Borough certifies that a language Access Plan for Limited English Proficiency Persons is not required for the Borough's CDBG Program". **MOTION** Carried.

**PERSONNEL COMMITTEE:** None

**FINANCE:**

**MOTION** was made by Dave Gallaher and seconded by Heather Bozovich to approve bill list for payment.

**MOTION** Carried. Tim Winters abstained due to a bill of his own on the list.

**MOTION** was made by Heather Bozovich and seconded by Jim Kling to adopt GASB Statements 61,62,63,65 effective for the 2014 Calendar Year per the suggestion of our auditor. This will not affect our financial statements, but it will bring us into compliance with government pronouncements. **MOTION** Carried.

**MOTION** was made by Lewis Duttry and seconded by Rick Stewart to accept the audit and financial statements for the year ended December 31, 2013. **MOTION** Carried.

**MOTION** was made by Jim Kling and seconded by Lew Duttry to accept 2015 Budget and advertisement of it. **MOTION** Carried.

**MOTION** was made by Jim Kling and Lewis Duttry seconded to set tax rate at 25 mills for 2015. **MOTION** Carried.

**MOTION** was made by Jim Kling and Tim Winters seconded to approve payment to YIS/Cowden Group, Inc. for calibration Police Equipment. **MOTION** Carried.

\*\*Council adjourned at 8:06 pm.

Submitted By:

Betsy Houser  
Borough Secretary/Administrative Assistant