

**CLEARFIELD BOROUGH  
BOROUGH COUNCIL MEETING MINUTES  
SEPTEMBER 17, 2020**

Clearfield Borough Council met in regular session on Thursday, September 17, 2020, at 6:00 PM in Council Chambers at the Clearfield Borough Building. Robbie Tubbs called the meeting to order. Robbie Tubbs held a moment of silence, which was followed by the Pledge of Allegiance.

**COUNCIL MEMBERS PRESENT:** Stephanie Errigo, Steve Harmic, Jim Kling Brande Plyler, Robbie Tubbs, Mason Strouse

**ABSENT:** Lewis Duttry, Scott Ortasic, Chief Vincent McGinnis

**OTHERS PRESENT:**, Solicitor Chip Bell, Borough Operations Manager Leslie Stott, Code Officer Larry Mack, Mayor Schell, Fire Chief Justin Worley, Borough Secretary Betsy Houser

**MEDIA:** Wendy Brion, Gant Daily and Jeff Corcino, The Progress

Robbie Tubbs called for a Motion seeking approval of the minutes of the August 20, 2020 Clearfield Borough Council Meeting. **MOTION** was made by Steve Harmic and seconded by Mason Strouse. **MOTION** Carried.

**COMMUNICATIONS:** None

**PUBLIC AUDIENCE:** Commissioners: Dave Glass, John Sobel, Antonia Scotto, Vicki Ward

The Commissioners presented the Borough with a check from the Care Act Funding for the Covid expenses. The Commissioners took the signed agreement with them that is on file

Vicki Ward expressed concerns of shale that was dumped near her residents. She brought pictures of what she is talking about. She asks the Borough to see that this gets cleaned up. Robbie Tubbs said it will be looked into, and what procedures are needed. He will speak with Larry Mack.

**REPORTS OF BOROUGH OFFICERS**

**FIRE DEPARTMENT:** A copy of the Fire Department's report is on file. The Ariel truck is out of service. There are repairs need done. It is 50% of the total inspection. The Underwriter Laboratory is doing the inspection, they are topped notched. The major part is the hydraulic swivel, the quote for the rebuild is \$11,107 a new one is \$13,035. the rebuilt is recommended.

Les stated the hydraulic failed inspection, and needs replaced. The rebuilt and the new one both has a one year warranty. The rebuilt can be here in 4 to 5 weeks. The production upgrade was never done on the truck. They cannot finish this inspection. This can be paid out of the Capital Fund.

**MOTION** was made by Steve Harmic and seconded by Jim Kling to repair the Ariel truck with a rebuilt hydraulic swivel at \$11,107.25, upon further review with the fire chiefs. **MOTION** Carried.

Chief Worley also said the end of the month there will be red lights hung to show support for the fallen fire fighters, it is National Fall Fire Fighters, week of the Sept. 27 to Oct. 4. There is a memorial service in MD, it is invitation only, and we have six invites.

Les asked the Mayor for a Proclamation, and he agreed.

**POLICE:** A copy of the Police Department's report is on file.

Nate Curry saw on the agenda about the Swat training. It is a class that is in the area, no expenses for traveling or accommodations. The experts are from Ohio. This training is very good. Our goal is to get everyone trained. With the previous incident this would be very useful.

Les said there are two full time officers that has not had it, and it is definitely in the budget.

Nate also said it is time to start on the Giving Tree. It is still a go. He has a meeting in October.

He also asked about commercial buildings for the swat training that could be used in this training it would be very helpful Lisa Kovalick suggested the Third Ward School. She will get Nate the information.

## CDBG PUBLIC HEARING.

Lisa Kovalick brought the agenda for this meeting.

She reviewed the 2020 allocation, of \$112,565. It is to serve low - low moderate income individuals, 70% of these funds shall be used. Public improvements such as water, sewer, storm water construction, sidewalks, street reconstruction, etc. She also stated if a building is blight and torn down she works with HABITAT for humanity to replace with a new structure.

Projects need completed in three years, when CDBG funds are used.

She is seeking to delete the Stinky Run Project of \$58,179.74 and adding Flood Protection Orr's Run Culver in the amount of the \$58,179.74. The 2018 modification: deleting Stinky run Project in the amount of \$90,023 and adding Orr's run culvert in the amount of \$90,023. Total cost of the Orr's Run culvert Project is \$245,006.74.

The bids received are to be opened, Lisa said no action is needed, she will pick them up next week.

The bids were opened:

EM Engineering from Bradford

Century Engineering, Nittany Engineering from Clearfield

Stiffler McGraw

Gandalf

Total of four proposals.

**STREET:** Les said they were able to do wall repair on East 12th Street. Top is formed. Concrete will be in Monday. The crew has done a very good job. Penn Dot has asked that the roads at CVS need repainted. Sheetz are looking at some options on some additional property, may have modifications to do in the future.

Jim Kling asked about River road near JG parking lot, there is a very large hole that needs repaired.

Also the garbage can needs emptied.

She also said there are a couple concerns on Woodland Road, one was the parking, some of the workers can park in Richard Street, she asked not to use side streets.

They have also discussed putting in the Stinky Run Culvert. They are not sure. The problem is getting it fabricated.

They would very long hours, for one week on it.

Mason added, perhaps we put signs on the dumpsters for the trash of the parks.

**MAYOR:** Thanked Stephanie for the nice picture of the police officers. Very nice. He also wanted to keep the fire fighters out west in mind and prayers for their safety. Also wanted to thank the 5 House for taking care of Elliot's Park. They have been taking care of the mowing, and the flowers.

**SOLICITOR:** A copy of the Solicitor's report is on file. He will answer any questions.

**BOROUGH OPERATIONS MANAGER:** A copy of the Borough Operations Manager report is on file. She will answer any questions on that report. One thought for everyone to think about, is what about this Christmas. Will there be a parade? Santa? Santa's House? It seems its early, but donations are needed by requests for funding. There is a couple changes on the agenda. We have not received the separation agreement from Mr. Turner yet, so the motion needs removed.

## ENGINEER

**CODE ENFORCEMENT OFFICER:** A copy of the code officer reports are on file. Larry had a correction, the start date is the 28th for the Sheetz project. They will have this done in 10 weeks. He will also supply the police dept. contact information.

## COMMITTEE REPORTS

### PUBLIC SAFETY:

**MOTION** was made by Steve Harmic and seconded by Jim Kling to approve to purchase a rifle at an approximate cost of \$1,250 for the police department. **MOTION** Carried.

Les stated this is the rifle, hard sights and scope was not included.

**MOTION** was made by Brande Plyler and seconded by Stephanie Errigo to approve the updated Standard Operating Procedures for the Clearfield Borough Police Department as reviewed by the solicitor. **MOTION** Carried.

**MOTION** was made by Mason Strouse and seconded by Stephanie Errigo to approve the St. Francis annual Rosary March on 10/4.. **MOTION** Carried.  
Les added it will be at the grove area at the fairgrounds.

### **PUBLIC WORKS:**

**MOTION** was made by Jim Kling and seconded by Brande Plyler to advertise for Street Material Bids .  
**MOTION** Carried.

**MOTION** was made by Steve Harmic and seconded by Brande Plyler to advertise for Snow Removal Proposals.  
**MOTION** Carried.

**MOTION** was made by Stephanie Errigo and seconded by Mason Strouse to advertise for Fall Cleanup. **MOTION** Carried.

### **PLANNING AND COMMUNITY DEVELOPMENT:**

**MOTION** was made by Brande Plyler and seconded by Steve Harmic to approve to pay Clearfield County for CDBG Admin expenses for Dec 2019 -March 2020 for \$2,929.50. **MOTION** Carried.

**MOTION** was made by Mason Strouse and seconded by Brande Plyler to approve to have Trick or Treat Saturday 10/31 from 6:00 -8:00pm. Turn your porch light on if you want to participate. This is subject to change with regulations due to COVID. **MOTION** Carried.

**MOTION** was made by Jim Kling and seconded by Steve Harmic to approve to lobby and oppose the closure of LHU Clearfield and assist in urging PASSHE to find alternate means of obtaining financial sustainability.  
**MOTION** Carried.

Mason asked if we had a letter. We do not yet at this time.

**MOTION** was made by Mason Strouse and seconded by Jim Kling to approve to sign the Coronavirus Relief Fund Governmental Recipient agreement with Clearfield County. **MOTION** Carried.  
And approve such resolution was dropped from this motion.

**MOTION** was made by Brande Plyler to review and approve the land subdivision between CNB Bank and Heather Bozovich Law Parking lot. **MOTION** Carried.  
Remark was made by Larry Mack, regarding the existing parking lot behind Bozovich's. CNB will purchase it. CNB will own it for extra parking for the bank. It should provide about nine parking spots. It meets all the zoning requirements.

**MOTION** was made by Stephanie Errigo and seconded by Brande Plyler to approve the final site plan for Continental Carbonic. **MOTION** Carried.

Remark by Larry Mack, this is the final site plan of expansion to both ends of the building. Justin Stewart from GEO Tech reviewed everything at the meeting the other night. If this is approved it should be pending from review from Stiffler McGraw.

**MOTION** was made by Jim Kling and seconded by Steve Harmic to have the site plan for Continental Carbonic reviewed by Stiffler McGraw. **MOTION** Carried

**MOTION** was made by Stephanie Errigo and seconded by Mason Strouse to approve the new entrance for Unlimited Real Estate off of East Market which Penn DOT has approved. **MOTION** Carried  
Remark by Larry Mack, Unlimited wanted to create a less congested entrance to the parking lot. It was advised to get a permit from Penn Dot, she has, it will need black topped. So off of Market Street is just an entrance, behind the property will be the exit.

### **PERSONNEL COMMITTEE**

**MOTION** was made by Steve Harmic and seconded by Brande Plyler to advertise for vacancies on Borough Boards and Authorities including the Clearfield Municipal Authority, Planning Commission, Shade Tree Commission, UCC Joint Board of Appeals, and the Zoning hearing Board . **MOTION** Carried.

**MOTION** was made by Steve Harmic and seconded by Mason Strouse to send two officers to SWAT training 10/19-10/23 at a cost of \$799 per officer. **MOTION** Carried.

#### **FINANCE COMMITTEE**

**MOTION** was made by Jim Kling and seconded by Mason Strouse to approve the MMO for the police pension plan for 2021 in the amount of \$98,788. **MOTION** Carried.

**MOTION** was made by Brande Plyler and seconded by Steve Harmic to approve the bill list for payment. **MOTION** Carried.

#### **UNFINISHED BUSINESS**

#### **NEW BUSINESS:**

Mason said the website looks nice, anything that needs added, just let him know.  
Jim Kling gave a reminder of the Fire Dept.'s chicken bar b q this Saturday.

COUNCIL MEETING ADJOURNED 7:15 pm

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant