

**CLEARFIELD BOROUGH
BOROUGH COUNCIL MEETING MINUTES
October 21, 2021**

Clearfield Borough Council met in regular session on Thursday, October 21, 2021, at 6:00 PM in Council Chambers at the Clearfield Borough Building. Brian Lytle called the meeting to order. Brian Lytle held a moment of silence, which was followed by the Pledge of Allegiance.

COUNCIL MEMBERS PRESENT: Steve Harmic, Jim Kling, Steve Livergood, Mason Strouse, Brian Lytle
ABSENT: Lewis Duttry, Stephanie Tarbay, Scott Ortasic, Mayor Schell, Chief Todd Kling,
OTHERS PRESENT:, Solicitor Chip Bell, Chief Vincent McGinnis, Code Officer Larry Mack, Borough Secretary Betsy Houser, Borough Operations Manager Leslie Stott

MEDIA: Jeff Corcino, The Progress and Cherie Dysard, Gant Media LLC

Brian Lytle called for a Motion seeking approval of the minutes of the September 16, 2021 Clearfield Borough Council Meeting. **MOTION** was made by Brian Lytle and seconded by Steve Livergood. **MOTION** Carried.

Public Audience:

REPORTS OF BOROUGH OFFICERS

FIRE DEPARTMENT: A copy of the Fire Department's report is on file.

POLICE: A copy of the Police Department's report is on file. Chief McGinnis participated in Safe Stop Program, that is for the school bus stops. He asked media to print that if people are not sure of when to stop, just ask. He also said Nov. 2 is the drug take back program. The Police Dept. is enforcing the curfews. He said there are issues with the police cars, the two older cars are falling apart. The two new ones are being outfitted, one should be ready in November or December, they are not sure of the other one.

STREET Les said that Clearfield Street is done, it will be put on top of the list for paving next year. The Liquid Fuel projects are finished. No complaints on Latimer or South 6th St. There were complaints on curbing on Ogden, but it was placed in order to keep the water into inlets and not into people's homes. The water is running correctly. A third of Cumberland St residents has been calling into the office asking for South Park to be paved next year. The street dept. has started the leaf pick up.

MAYOR

SOLICITOR: A copy of the solicitor report is on file. He placed at the places that council would consider motions concerning Orchard St.

BOROUGH OPERATIONS MANAGER Report is on file. Tuesday is the Halloween parade, next Sunday is trick or treat. She is looking ahead at Christmas decorations. CRC did acquire more banners. Les has contacted the insurance com. regarding the lady who hit the post at the court house.

USDA contacted her regarding the police dept. radio's, the paperwork is needing changed. It is a date change. The funds are in however. She is working on the budget. There was a decrease in parking meters. Permits tripled in Code. That is how many permits has went through his office.

ENGINEER

CODE ENFORCEMENT OFFICER: A copy of the code officer reports are on file. Larry wanted to add he will be caught up with permits soon, and will be hitting the code.

COMMITTEE REPORTS

PUBLIC SAFETY:

MOTION was made by Jim Kling and seconded by Steve Harmic to close a portion of Healey Avenue by the St. Francis School on October 20 or October 21 for a food truck festival. **MOTION** Carried.

MOTION was made by Steve Livergood and seconded by Jim Kling to close Leavy Avenue on Veterans Day for the annual ceremony at the American Legion. **MOTION** Carried.

MOTION was made by Jim Kling and seconded by Steve Livergood to approve the Calibration agreement with VCG Inc. **MOTION** Carried.

MOTION was made by Steve Harmic and seconded by Jim Kling to order 10,000 parking tickets from Traffic Tera at a cost of \$1,250 plus shipping. **MOTION** Carried.

PUBLIC WORKS:

MOTION was made by Steve Harmic and seconded by Jim Kling to prepare list of Snow Removal Contractors.. **MOTION** Carried.

OPEN Street Material Bids

Bucktail Excavator - 2A limestone @\$15.74 and anti skid @\$19.59

Centre Concrete Co.- Ready mixed concrete @\$135.50 High early concrete @\$143.00

Hei Way, LLC- stockpile patching @\$99.65 and high performance stock patch @\$99.65

HRI- 19 mm warm mix not delivered@\$64.00 25mm warm mix not delivered@\$59.00 Asphalt not delivered@\$69.00

MOTION was made by Mason Strouse and second by Jim Kling to approve the street material bids upon evaluation of the Borough Manager. **MOTION** Carried.

Remark: Steve asked about the high performance is the same price as the stockpile patch , would you use both, she said she would ask for Todd Kling on that.

MOTION was made by Steve Livergood and seconded by Jim Kling to retain the Borough rights regarding the antenna in the Clearfield Cemetery. **MOTION** Carried. .

MOTION was made by Steve Harmic and seconded by Jim Kling to approve the disposal of the 2001 Ford F250 . **MOTION** Carried.

PLANNING AND COMMUNITY DEVELOPMENT:

MOTION was made by Jim Kling and seconded by Steve Livergood to attach the Map of Proposed Addition to the Borough of Clearfield dated June 20, 1953 prepared by Roy C. Kindig to Clearfield Borough Ordinance 854 and that the same be filed of record at the Clearfield County Registrar and Records Office. **MOTION** Carried.

MOTION was made by Steve Harmic and seconded by Jim Kling to authorize the Solicitor to retain the services of a surveyor to prepare a plat of the area of Orchard Street represented by the map and to physically mark the same on the ground. **MOTION** Carried.

MOTION was made by Steve Livergood and seconded by Steve Harmic authorizing the Solicitor, once the survey work is completed to advertise and provide required notification as to a public hearing in regard to the disposition of the Orchard Street Ext. Area. **MOTION** Carried.

NOTE Trick or Treat is set on Sunday 10/31 from 5:00-7:00 concurrent with Lawrence Township. Please leave your lights on if you want visited.

MOTION was made by Steve Harmic and seconded by Mason Strouse to review the ordinance and fees for mechanical devices in the Borough. **MOTION** Carried.

PERSONNEL COMMITTEE

FINANCE COMMITTEE

MOTION was made by Mason Strouse and seconded by Brian Lytle to approve the bill list for payment . **MOTION** Carried.

MOTION was made by Mason Strouse and seconded by Jim Kling to allow BOM to contract to move emails to Google and website hosting to Wix and an approximate cost of \$6 per user per month. **MOTION** Carried.

MOTION was made by Jim Kling and seconded by Mason Strouse to approve a resolution for disposition of records. **MOTION** Carried.

UNFINISHED BUSINESS

NEW BUSINESS

Executive session called.

COUNCIL MEETING ADJOURNED 6:30 pm

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant