

**CLEARFIELD BOROUGH
BOROUGH 2022 COUNCIL MEETING MINUTES
February 17, 2022**

Clearfield Borough Council met in regular session on Thursday, February 17, 2022, at 6:00 PM in Council Chambers at the Clearfield Borough Building. Lew Duttry called the meeting to order. Lew Duttry held a moment of silence, which was followed by the Pledge of Allegiance.

COUNCIL MEMBERS PRESENT: Lewis Duttry, Stephanie Tarbay, Steve Harmic, Greg Forcey, Scott Ortasic, Annjane Ross, Brian Lytle, Steve Livergood,

ABSENT Borough Secretary Betsy Houser

OTHERS PRESENT:, Solicitor Chip Bell, Mayor Mason Strouse, Chief Vincent McGinnis, Chief Andrew Smith, Borough Operations Manager Leslie Stott, Street Dept. Todd Kling, Code Officer Larry Mack

MEDIA: Cherie Dysard, Gant Media LLC and Dianne Byers, The Progress

Lew Duttry called for a Motion seeking approval of the minutes of the February 1, 2022 Clearfield Borough Council Meeting. **MOTION** was made by Steve Livergood and seconded by Steve Harmic. **MOTION** Carried.

Public Audience: Warren Diethrick, Dallas Kephart

REPORTS OF BOROUGH OFFICERS

FIRE DEPARTMENT: A copy of the Fire Department's report is on file. Chief Andrew Smith requested a meeting with Public Safety and the fire department just to go over rules for the new year.

POLICE: A copy of the Police Department's report is on file. Chief McGinnis said a few people have reached out to do job shadowing, so that will be forthcoming. Officers are doing mandatory updates, and can be done on the computer. He also wanted to say that there is a scam going on, there are phone calls going out telling victims there have been accidents, that someone has been arrested and needs bail money. These people actually met them at their residents and took the money. They have been seen, so there is a description on them. Watch out for this.

STREET: Todd Kling said this came upon us today, they have an issue with the street sweeper. The sweeper has a hood that lifts up and it's a vacuum, it is almost disintegrated. It is almost a \$2900 piece. It is needed and would like to have this approved from council. He will have the exact amount for the Borough Manager tomorrow along with the company where it will be purchased from.

MAYOR A copy of his report is on file. Mayor Strouse said he has been busy with different committees. He met with Fire Police, CRC, swore in the deputy tax collectors, Barb Jenkins and Charlene McCartney. He, today went to the elementary school, with the Love the Bus program with Penn Dot and the State Police, Great opportunity for them to learn some bus safety. He also wanted to share that there is a retired United States flag drop box outside of the Shaw Public Library, you can tastefully discard them there, this was an Eagle Scout project. He also wanted again to address the speeding on south 4th Street, this has been visited several times, but please slow down. Watch your speed. He is continuing to visit with the Police Department. He thanks them for everything they do. The Mayor thanked Stephanie Tarbay for her help in Facebook. He also asked to keep the Jim Schell in your thoughts and prayers, people asked him about him a lot.

SOLICITOR: A copy of the solicitor report is on file. If anyone has any questions he will answer.

BOROUGH OPERATIONS MANAGER Report is on file. Les Stott said the Main University of Lock Haven contacted her, and they would like to put banners on Market and Second Street. They do not know how much they will cost, she told them the military banners do fill up the poles from July to Veteran's Day, then Holiday banner go up. But this season when the Gem banners go up, she doesn't see why we couldn't support the local college and have them have banners up. Secondly on May 14, the Abate would like to come in and do a proclamation for a safety for motorcycles for the motorcycle clubs, and also include a festival. This is exciting. It is in the infant stage being created.

ENGINEER

CODE ENFORCEMENT OFFICER: A copy of the code officer reports are on file. Larry Mack introduced Andrea Stewart, he is extremely excited with her, the borough will be in good hands, she is grasping everything, she has a lot of knowledge and is extremely intelligent. He said there are two land parcels that needs talked about. The first is on 315 Nichols St., this property was a green house, on the corner near Nichols St. was a house was on a small parcel on the land, there was an agreement that it would be sold with the workshop that is there and extend the property to include it one lot. Larry met with the owner, he advised them the zoning ordinance requires when you subdivide a lot it must be a conforming lot. This is preliminary information for you. The Planning commission has reviewed it and they have to move it on to Zoning hearing. They will have to make a ruling on it. It will be scheduled next month.

Larry also presented a picture of Williams Street. Currier and Associates are working on a sub division over there, and doing research they discovered, that Fulton Street that crosses the track that goes up to the fairgrounds have not been properly closed by the Borough, the Fairboard closed it off with horse barns. The Planning Commission has recommended that it be closed, it has been more than fifty years, there will be a legal situation, that Chip Bell will explain. Citizens can bring a petition to close it to council, or council can do it on its own. The procedure is to pass an Ordinance at a public hearing, notify adjoining property owners. Very clear, very easy.

Les Stott added there would be a survey done, but Currier and Associates have that done, there would be some advertising expense. Chip said Soult's owns the bigger lot, and Larry Mack said they are aware of it, and would be aware of expenses as well.

COMMITTEE REPORTS

PUBLIC SAFETY:

MOTION was made by Steve Livergood and seconded by Stephanie Tarbay to install a FOB security system from AKS Security at the police station and the administration building. **MOTION** Carried.

MOTION was made by Steve Livergood and seconded by Steve Harmic to contract with Morefiled for IT services for the police department. **MOTION** Carried.

MOTION was made by Steve Harmic and seconded by Annjane Ross to approve a handicap sign around 607 E. 11 Street. **MOTION** Carried.

MOTION was made by Steve Harmic and seconded by Stephanie Tarbay to close the streets in the driving park area on June 4, 2022 for the American Cancer society Relay for Life. **MOTION** Carried.

PUBLIC WORKS:

MOTION was made by Steve Harmic and seconded by Stephanie Tarbay to approve \$2900 to repair the street sweeper. **MOTION** Carried.

MOTION was made by Steve Livergood and seconded by Steve Harmic to permit Warren Dithrick to move forward with his Eagle Scout project building a GaGa Ball court at Upper Witmer Park. **MOTION** Carried.

PLANNING AND COMMUNITY DEVELOPMENT:

Update: The Planning Commission is forwarding a request to the Zoning Hearing Board regarding the subdivision of 315 Nichols Street.

MOTION was made by Stephanie Tarbay and seconded by Brian Lytle to approve the vacancy of part of Fulton Street which has been vacant for years; however, the process was never documented. **MOTION** Carried.

MOTION was made by Scott Ortasic and seconded by Brian Lytle to approve CDBG administrative invoices for Clearfield County in the amounts of \$1,297.44,\$9,080.66 and \$7,665.32. **MOTION** Carried.

PERSONNEL COMMITTEE

MOTION was made by Steve Harmic and seconded by Stephanie Tarbay to advertise for an opening for a part time secretary for the police station. **MOTION** Carried.

MOTION was made by Brian Lytle and seconded by Steve Harmic to reappoint Harvey Haag to the Clearfield Lawrence Joint Airport Authority. **MOTION** Carried.

MOTION was made by Brian Lytle and seconded by Stephanie Tarbay to appoint Chuck Sheaffer to the Clearfield Municipal Authority. **MOTION** Carried.

FINANCE COMMITTEE

MOTION was made by Steve Harmic and seconded by Scott Ortasic to approve the bill list for payment .
MOTION Carried.

MOTION was made by Scott Ortasic and seconded by Steve Harmic to extend the Xerox contract for the administration office with CDS. **MOTION** Carried.

MOTION was made by Steve Harmic and seconded by Scott Ortasic to advertise the 2008 Dodge Charger for sale on Municibid. **MOTION** Carried.

The Chief did comment that someone local was interested.
Les stated if its municipal it would have to be bided.

UNFINISHED BUSINESS None

NEW BUSINESS None

Executive Session for Personal.

COUNCIL MEETING ADJOURNED 6.30 pm

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant