CLEARFIELD BOROUGH

**BOROUGH 2022COUNCIL MEETING MINUTES**

**April 21,2022**

Clearfield Borough Council met in regular session on Thursday, April 21,2022, at 6:00 PM in Council Chambers at the Clearfield Borough Building. Lew Duttry called the meeting to order. Lew Duttry held a moment of silence, which was followed by the Pledge of Allegiance.

**COUNCIL MEMBERS PRESENT**: Lewis Duttry, Stephanie Tarbay, Steve Harmic, Greg Forcey, Annjane Ross, Brian Lytle, Chief AndrewSmith

**ABSENT** Steve Livergood, Scott Ortasic,

**OTHERS PRESENT:**, Solicitor Chip Bell , Mayor Mason Strouse, Chief Vincent McGinnis, Borough Operations Manager Leslie Stott, Borough Secretary Betsy Houser, Street Dept. Todd Kling, Code Officer Andrea Stewart

**MEDIA:** Cherie Dysard, Gant Media LLC and Diane Byers, The Progress

Lew Duttry called for a Motion seeking approval of the minutes of the March 17, 2022Clearfield Borough Council Meeting. **MOTION** was made by Brian Lytle and seconded by Annjane Ross. **MOTION** Carried.

**Public Audience**: Rick Mattern, Derrick Walker

Rick Mattern wanted to give update. The Fire Dept. had their meeting and they voted on that the Third Ward Fire House is not interested in perusing it. He feels it should be considered for a community center, a public building. It has a lot of purpose to be used. He appreciated the Borough holding up for the sale for the 30 days.

Derrick Walker running for State Representative, and wanted to introduce himself. He wanted to thank everyone for service here at the Borough. He said he knows we are at the top of the tax limit, people in the area are already strapped. He is wants to cut costs, merge services, generate revenue or change bring in new economic opportunity. He feels we are at a time to rejuvenate the economy in Clearfield County we could be a leader in energy, be energy independent again. He truly would like the chance to make a change. He also wants to bring internet everywhere, he feels the kids are behind, state wide, he feels they all are behind a year, they missed a full year. The excuse was not everyone had internet, in this area 30% does not have internet service. He wants to fight to bring high speed internet. We are a poor economic area and he wants to give the kids a chance to catch up.

**REPORTS OF BOROUGH OFFICERS**

**FIRE DEPARTMENT**: A copy of the Fire Department's report is on file. Crews out and about doing things out in the public working around.

**POLICE:** A copy of the Police Department’s report is on file . The assistant chief is back to full duty.

**STREET:**

**MAYOR**:A copy of his report on file. Mayor Mason and the Chief has conducted job interviews at the Police Dept. for the part time jobs, the motions are in the agenda. He was very pleased with all the applications they received. there was a great Hop to Trunk Easter Egg event he attended. He attended the various meetings. He also declared April 2022 a Sexual Assault Awareness month, that information was in the press as well. He is organizing April 30 a cleanup event. He has some interested, a couple boy scout troops. Keep PA Beautiful is a statewide collision, Penndott provides gloves, bags, vests and things like that for us.

**SOLICITOR:** A copy of the solicitor report is on file. If anyone has any questions he will answer. Next month they will pursue some closure of some streets. He is working on Orchard Street, he will give council members copies of that. There will be a Public hearing for Fulton Street next council meeting.

**BOROUGH OPERATIONS MANAGER** Report is on file On our health insurance we only received a 3.9% increase, this is very good. Logan Cramer came to see her, on 6/10 and 8/19 there will be cruses, and on the 8/19 will include a car show. On May 19-21 there will be at the diving park a lumberjack fest

**ENGINEER**

**CODE ENFORCEMENT OFFICER:** A copy of the code officer reports are on file. Andrea would like to try to have in the paper, she notices people are doing spring cleaning. You cannot put couches, furniture out on the sidewalks, there is only a 7 day window to let these thing until you will be sited. She called some garbage companies in the area and for small fees they do pick these things up. Another thing is , she would like to get a list of possible lawn services, or even kids that would take care of grass and such, she has had people asking for this.

Mayor asked her, if the sidewalks inside the Borough need to be concrete, and yes. The reason is aesthetics and keep things consistent, however Les said if your sidewalk is macadam is already done, it is grandfathered in.

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**COMMITTEE REPORTS**

**PUBLIC SAFETY:**

**MOTION** was made by Stephanie Tarbay and seconded by Annjane Ross to approve to close Healy Avenue alongside St. Frances School on May 9, June 13, July 11, Aug. 8, Sept. 12 and Oct. 10, 2022 for their Food Truck Festival Fundraisers.. **MOTION** Carried.

**MOTION** was made by Annjane Ross and seconded by Stephanie Tarbay to temporarily restrict traffic on the South Side of town on May 14, 2022 for the St. Francis School 5K run/walk . **MOTION** Carried.

**MOTION** was made by Annjane Ross and seconded by Brian Lytle to approve to close Market Street from Second to Third Street on May 14 to celebrate Motorcycle Safety Month. **MOTION** Carried.

**MOTION** was made by Stephanie Tarbay and seconded by Annjane Ross to approve to close the streets around the driving park on May 1 for the Rosary March. **MOTION** Carried.

**MOTION** was made by Brian Lytle and seconded by Annjane Ross to approve to close Market Street between Second and Temple Ave., Third Street between Cherry and Church Avenue on Saturday, June 25 from 5am-5pm for the annual CRC Bloom and Berry Bash. **MOTION** Carried.

**PUBLIC WORKS:**

**MOTION** was made by Brian Lytle and seconded by Stephanie Tarbay to approve to pay M&K Truck Center of Altoona $3694.87 to repair the chassis of the street sweeper. The original motion was $2800. **MOTION** Carried.

**MOTION** was made by Brian Lytle and seconded by Stephanie Tarbay to approve the resolution for the Statewide Local Share Gaming grant for two dump trucks totaling $222,990. **MOTION** Carried.

**PLANNING AND COMMUNITY DEVELOPMENT:**

**MOTION** was made by Stephanie Tarbay and seconded by Brian Lytle to approve to waive the certificate of insurance for the Community Concert on 6/30 so that they can have a concert at the amphitheater. **MOTION** Carried.

**MOTION** was made by Brian Lytle and seconded by Stephanie Tarbay to approve a driveway located at 900 Barclay Street . **MOTION** Carried.

**MOTION** was made by Brian Lytle and seconded by Stephanie Tarbay to approve to permit Clearfield Bowling Alley to have an asphalt sidewalk to be in conjunction with the parking lot. **MOTION** Carried.

**MOTION** was made by Stephanie Tarbay and seconded by Brian Lytle to approve to have the Borough Planning Commission draft a Vacant and Blighted House and Property ordinance. **MOTION** Carried.

**MOTION** was made by Lew Duttry and seconded by Stephanie Tarbay to approve to review and update the Borough By-Laws.  **MOTION** Carried.

**MOTION** was made by Stephanie Tarbay and seconded by Greg Forcey to review and create a schedule to hold individual committee meetings and advertise appropriately dates and time. **MOTION** Carried.

Remark: Lew stated he wasn't sure if this was a needed monthly thing, if we need to meet we can advertise in advance. Brian Lytle said perhaps that is a discussion of review. Mason asked what the proper way of advertising, did it need a paid advertisement and Chip said yes due to the Sunshine Law.

**MOTION** was made by Stephanie Tarbay and seconded by Brian Lytle to approve to decal the Ford Taurus as Code Enforcement. **MOTION** Carried.

**PERSONNEL COMMITTEE**

**MOTION** was made by Brian Lytle and seconded by Annjane Ross to approve to send the Street Department to the MVCOG annual equipment show and training day. There will be a cost of $12 per meal and $75 per person for flagger training. **MOTION** Carried.

**MOTION** was made by Stephanie Tarbay and seconded by Annjane Ross to approve to hire Stephanie Foster as the Police Department secretary. **MOTION** Carried.

**MOTION** was made by Annjane Ross and seconded by Stephanie Tarbay to hire April Johnson as the parking meter attendant. **MOTION** Carried.

**MOTION** was made by Stephanie Tarbay and seconded by Annjane Ross to approve to accept the resignation of Kim Kaschalk. **MOTION** Carried.

**MOTION** was made by Brian Lytle and seconded by Stephanie Tarbay to negotiate the Borough Manager's employment contract to expire 12/31/2022. **MOTION** Carried.

**MOTION** was made by Annjane Ross and seconded by Stephanie Tarbay to negotiate the Borough Police Chief's employment contract to expire 12/31/2023. **MOTION** Carried.

**MOTION** was made by Annjane Ross and seconded by Stephanie Tarbay to create a long term contract for the Borough Secretary, Betsy Houser. **MOTION** Carried.

**MOTION** was made by Annjane Ross and Stephanie Tarbay to discuss creating a Street Commissioner position. **MOTION** Carried.

**MOTION** was made by Stephanie Tarbay and seconded by Annjane Ross to advertise for a grant writer.  **MOTION** Carried.

.**FINANCE COMMITTEE**

**MOTION** was made by Brian Lytle and seconded by Lew Duttry to approve the bill list for payment . **MOTION** Carried.

**MOTION** was made by Brian Lytle and seconded by Stephanie Tarbay to relist the 2008 Dodge Charger with Municibid. **MOTION** Carried.

**MOTION** was made by Stephanie Tarbay and seconded by Brian Lytle to advertise the Third Ward Building for sale next month. **MOTION** Carried.

**UNFINISHED BUSINESS** Les said she was asked how large the oil tank was, and it is 1000 gallons.

Mason was approached by folks from Relay for Life, they would like to do the Paint the Town Purple campaign again, that'll run from May21 - June 5. They did ask to put purple bows on meters, lamp posts. It will also be in memory for Jim Schell. I will also be speaking at this event.

Les said we try to put purple bows on our posts in the front and the purple iris are blooming at that time as well, and they are purple.

Mason said the Relay for Life folks will attend next months meeting.

**NEW BUSINESS** None

COUNCIL MEETING ADJOURNED 6:35 pm

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant