CLEARFIELD BOROUGH

**BOROUGH 2022COUNCIL MEETING MINUTES**

**May 19,2022**

Clearfield Borough Council met in regular session on Thursday, May 19,2022, at 6:00 PM in Council Chambers at the Clearfield Borough Building. Lew Duttry called the meeting to order. Lew Duttry held a moment of silence, which was followed by the Pledge of Allegiance.

1st CDBG Public Meeting

Lisa Kovalick

Announced the Clearfield Boroughs FFY 2022 CDBG allocation of $110,000. She described the uses for the funds, such as water, sewer/ storm water construction. No less than 70% funding will be used for projects of low or moderate income. You can put up to 30% in blighted areas for demolition properties. Prior usage completed storm water on Clearfield St. Other funds are being held up for storm drainage of Orr's Run. FFY 2021 is obligated to the Clearfield Hardware demolition in West Side. That allegation was $96170.00 the new cost for Orr's Run is $546000.00, which we have $460000.00. We will run short. There are time lines. June 23 is the next meeting $88,000.00 needs spend by Oct. 2022, $92,000.00 needs spent by may 2023. The culvert on Tyler Ave. is crumbling under the building, it is talked to require it, take it down, and replace the culvert. We need to consider how this money is spent. Les added, we planned to bulk several buckets of funding for the Stinky run project, but the project needs completed by the set time frame. She said Todd Banks is also looking for other additional places we may get funds for our cooperative agreement. Lisa said the state opened the CDBG Covid money, the money needs spent by next year, it could be used for infrastruction. There is inflated construction costs, and also DEP. Todd Banks suggested that with the time frame, the funds could be used to purchase the property, by the time you consider 30 days for bidding , get contracts, get a plan, you may miss the October date.

**MOTION** was made by Brian Lytle and seconded by Stephanie Tarbay to give Lisa Kovalick the go ahead to start the purchase of the property for the demo. **MOTION** Carried.

Les asked is the 30% can be used for spot blight demolition, and Lisa said yes.

Lisa also added there is a PFH Grant, to revitalize West Side, it is a façade match for $1000. It's for curb appeal in front or back of the home. Lisa ended with: The time line for the next meeting is June 23, and she will move forward on the motion tonight, please reach out for any questions or concern.

**COUNCIL MEMBERS PRESENT**: Lewis Duttry, Stephanie Tarbay, Greg Forcey, Scott Ortasic, Annjane Ross, Brian Lytle, Chief AndrewSmith

**ABSENT** Steve Livergood, Steve Harmic, Mayor Mason Strouse,

**OTHERS PRESENT:**, Solicitor Chip Bell , Chief Vincent McGinnis, Borough Operations Manager Leslie Stott, Borough Secretary Betsy Houser, Street Dept. Todd Kling, Code Officer Andrea Stewart

**MEDIA:** Cherie Dysard, Gant Media LLC and Jeff Corcino, The Progress

Lew Duttry called for a Motion seeking approval of the minutes of the April 21, 2022Clearfield Borough Council Meeting. **MOTION** was made by Stephanie Tarbay and seconded by Brian Lytle. **MOTION** Carried.

**Communications:**

Les stated:

The Borough received a very nice letter from the Airport Authority for the street sweeper coming out and doing a nice job at the airport.

Also received a letter from Arthur Wright regarding some suggestions for the 3rd Ward Fire House usage.

**Public Audience**:

Warren Detrich, Tammy Cline, Alisha Evans

Alisha Evans was here on behalf of her husband that couldn't be here, a former employee, but the President stated that the Union was representing him, and Chip added that the Council cannot discuss.

Warren Detrich said the Eagle project was complete, the Gaga court is done, and asked council to stop over after the meeting for a group picture, he thanked for everyone's help.

Tammy Cline spoke of looking for grants for foundations for the community to help. To help youth groups have some good programs. She is looking for the 3rd Ward Fire Hall possibly as God's Posse Community Center.

**REPORTS OF BOROUGH OFFICERS**

**FIRE DEPARTMENT**: A copy of the Fire Department's report is on file. Chief Andrew Smith said the fire dept. had a shed fire in East End, it is under investigation with the State Police Fire Marshal. He thanked the Police Dept. and EMS for all they do it is National Police Week.

**POLICE:** A copy of the Police Department’s report is on file . The Chief said the police secretary declined the offer. The door lock at the police station is on back order, they do not have an exact date when it will be available. We are looking for a meter repair person, Chief Smith he will help us out, there is a motion here tonight.

**STREET:**

**MAYOR**:A copy of his report on file.

**SOLICITOR:** A copy of the solicitor report is on file. Chip said that put in the hopper for the future is Orchard St, this is top left of Market Street closing. We should get to it next month. He has the employment contracts he is working on. Recently with the transfer of sewer system to CMA , There now is requirement to do 4 community debt act proceeding in Harrisburg, one for each loan, there is a lot of paperwork, it closing is June 30. Les added, this was not something Pennvest expect and this is something DCED threw at them. It is going have to be his priority list due to the closing date. Chip scheduled a public hearing for the Fulton St. Over on Fulton St. from Williams St. it continues to Driving Park. It used to come around the 4H building and take a right to where the stables are. In the meantime Soult's have built a building, it is clearly a dead end road. But according to code it calls for a public hearing. Chip has prepared and Ordinance setting at your place. This Ordinance would close it for public use and it is a standard ordinance with attached map. Stadium Drive doesn’t come the whole was anymore. He would ask if Todd Kling could check if there was any culverts or pipes under it. But this is set up for 31 days from tonight to allow the Borough to look at this. After the Ordinance is passed, if anyone is effected they have 30 days to appeal. Since this is dead end, and Soult's own both sides, it not big enough to build on, he recommends to hand it over to Soult's.

**MOTION** was made by Brian Lytle and seconded by Annjane Ross to pass the Ordinance of Clearfield Borough closing and vacating an unopened portion of Fulton Street. **MOTION** Carried.

**BOROUGH OPERATIONS MANAGER** Report is on file Les stated that the Fire Police were requested June 25 the Aviation Day from 9-3:00. this is the same date of the Bloom and Berry Bash. She said the parks are still being worked on. She said the slide was damaged down at the park in the fairgrounds, Todd is working on ordering a new one for there. She had sent out emails to all regarding the traffic study with Penn Dot at Turnpike Ave. and Nichols Street and Cherry Street and 3rd Street. It will be done at no cost. However the council needs to make a motion to have Penn Dot do the study and we will have to send a letter to Penn dot that we satisfied with the comments and will follow through with the recommendations, they have done a lot of these studies. there will be a trail period of 3 months of flash mode, she sent out spread sheets out on this. We will have to commit to remove the traffic signals and mask arms. Les also thanked Rick Mattern for getting the Borough new flags, for the Police Dept., Fire Dept. Admin Office, and Lower Witmer Park. We will purchase some PA flags. Our flags are needing replaced.

Stephanie asked if paperwork was signed for Rob Swales, and Les said yes it was, and he would stop in for it tomorrow. She said Rob asked about removing trees, Les said she told Rob to take them down if he decided.

**ENGINEER:** Todd Banks has been working on cost estimates on Orr's Run, and the drainage and paving issue on Tyler Ave. There is enough money to purchase the property and do a repair on the culvert. And at Tyler and Martin, there is a turning radius issue. The geometry may change there after the demo. There is a lot of opportunities with Federal funding, from sewer line, road, damns, water line, bridges, infrastructures, this is going to be a good time to reprioritize your list. Les said there has been one meeting, top of the list is the balance of downtown sidewalks done, down near Spankys. There is a problem on Chester Street, the traffic is heavy, the access to rails of trails, that would be one, the Raftsman Dam, just to name some. Todd said the drainage issue on Locust St. Penndot is to join with the project a special thanks to Todd Kling and Les. Todd Kling said they are offering some pipe.

**CODE ENFORCEMENT OFFICER:** A copy of the code officer reports are on file. Andrea stated she has been around for grass, there were several to be done, the bigger problems is the vacant houses are not being mowed. She is going to have to figure out what can be done with them.

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**COMMITTEE REPORTS**

**PUBLIC SAFETY:**

**MOTION** was made by Stephanie Tarbay and seconded by Brian Lytle to close Leavy Avenue from South Second Street to Power Avenue on June 4 from 4:30-6:30 PM for the American Legion Mikey's Old School Ride. **MOTION** Carried.

**MOTION** was made by Scott Ortasic and seconded by Brian Lytle to close Leavy Avenue from South Second Street to Power Avenue on June 11 from 6:00-9:00 PM for the American Legion Riders Post 6 Benefit Ride . **MOTION** Carried.

**MOTION** was made by Stephanie Tarbay and seconded by Brian Lytle to purchase 10 Vortex Magnifiers for the patrol rifles, 269.00 each for a total of $2699.99. We would use the Donation account. **MOTION** Carried.

**MOTION** was made by Stephanie Tarbay and seconded by Brian Lytle to purchase 2 Dell desktop systems for the Police Department for approximately $2900. **MOTION** Carried.

**MOTION** was made by Stephanie Tarbay and seconded by Brian Lytle to add signage to the Riverwalk and Purchase security cameras. **MOTION** Carried.

**MOTION** was made by Stephanie Tarbay and seconded by Brian Lytle to provide super administrative privileges for the entire borough Google Workspace to Morefield.  **MOTION** Carried.

**PUBLIC WORKS:**

**MOTION** was made by Scott Ortasic and seconded by Brian Lytle to award the paving project to New Enterprise at a cost of $219,053.72. This has been reviewed by the Penn DOT engineer. **MOTION** Carried.

**MOTION** was made by Stephanie Tarbay and seconded by Scott Ortasic to approve to purchase a cell phone for the street department through Verizon. The phone would be free and the monthly cost would be $50.05. **MOTION** Carried.

**PLANNING AND COMMUNITY DEVELOPMENT:**

**MOTION** was made by Stephanie Tarbay and seconded by Scott Ortasic to have the planning commission develop an ordinance regarding food trucks. Food trucks are prohibited on Borough property unless there is a certificate of insurance and a specific event with appropriate Borough notification. **MOTION** Carried.

**MOTION** was made by Scott Ortasic and seconded by Stephanie Tarbay to hold a porch decorating/beautification contest through the Code Department . **MOTION** Carried.

**PERSONNEL COMMITTEE**

**MOTION** was made by Annjane Ross and seconded by Stephanie Tarbay to accept the resignation of April Johnson as the parking attendant.. **MOTION** Carried.

**MOTION** was made by Annjane Ross and seconded by Brian Lytle to accept the resignation of Carol Turner as Police Secretary. **MOTION** Carried.

**MOTION** was made by Stephanie Tarbay and seconded by Annjane Ross to hire Brandon Desmett as a part time

Police Officer. **MOTION** Carried.

**MOITON** was made by Annjane Ross and seconded by Greg Forcey to have all part time and full time hiring go through the personnel committee.  **MOTION** Carried.

**MOTION** was made byAnnjane Ross and seconded by Stephanie Tarbay to hire Andrew Smith as part time Meter Repair attendant at $10 per hour. **MOTION** Carried.

.**FINANCE COMMITTEE**

**MOTION** was made by Scott Ortasic and seconded by Brian Lytle to approve the bill list for payment . **MOTION** Carried.

**MOTION** was made by Scott Ortasic and seconded by Brian Lytle to advertise the Third Ward Building for Sale. **MOTION** Carried.

Remark: Lew asked if this was going through a realtor. Les said yes. She also said Joan Shimmel has served on our Planning commission and is a good friend to the Borough, and that Terri Davis and Dottie Sepera has served on our Mainstreet program and has been there for some great time. She is happy to have it considered to a realtor. Chip asked if this could be tabled for realtors to give us specifications. Stephanie asked if a week would work. Les asked if this should be kept to within Clearfield , and Chip said to have Les call for sealed proposals. There will be a special meeting held for the proposals.

**MOTION** was made by Scott Ortasic and seconded by Brian Lytle to table advertising the Third Ward Building for sale. **MOTION** Carried.

**UNFINISHED BUSINESS**

Todd Kling asked if its normal that Penn Dot reviews the paving projects. He said at the public works meeting it was discussed he would look at the contract as well. Todd Banks said he does not review liquid fuel projects.

**NEW BUSINESS**

**MOTION** was made by Scott Ortasic and seconded by Lew Duttry to accept the resignation of Brian Lytle from Borough Council. **MOTION** Carried.

COUNCIL MEETING ADJOURNED 7:00 pm

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant