CLEARFIELD BOROUGH

**BOROUGH 2022COUNCIL MEETING MINUTES**

**October 20,2022**

Clearfield Borough Council met in regular session on Thursday, October 20,2022, at 6:00 PM in Council Chambers at the Clearfield Borough Building.

**COUNCIL MEMBERS PRESENT**: Stephanie Tarbay, Greg Forcey, Scott Ortasic, Steve Livergood, Annjane Ross, Barb Shaffner,

**ABSENT:** Brande Plyler, Steve Harmic,

**OTHERS PRESENT:** Solicitor Chip Bell, Mayor Mason Strouse, Chief Vincent McGinnis, Borough Operations Manager Leslie Stott, Chief Andrew Smith Street Dept. Todd Kling, Borough Secretary Betsy Houser, Code Officer Andrea Stewart

**MEDIA:** Jeff Corcino, The Progress

Stephanie Tarbay called for a Motion seeking approval of the minutes of the September 8, 2022, Clearfield Borough Council Meeting. **MOTION** was made by Steve Livergood and seconded by Scott Ortasic. **MOTION** Carried.

Stephanie Tarbay called for a Motion seeking approval of the minutes of the September 15, 2022, Clearfield Borough Council Meeting. MOTION was made by Steve Livergood and seconded by Barb Shaffner.

**Communications:** None

**Public Audience:** Lisa Coval, Kristen Zurat, David Schultz

Lisa Coval and Kristen Zurat represented the Joseph & Elizabeth Shaw Library. They thanked the Borough for the allocations the library receives and how the library used it. They had a technology year, purchasing seven computers and three laptops for the public use. They also thanked the CRC for the Grant for a new sign, also tower lights. They appreciate the Clearfield Borough Police Dept. and thank them for checking the alarm system when it does go off.

David Schultz felt the allocation was woefully adequate, he asks if it can be increased. Inflation has hit them as well, if there is anything the Borough can do, they would be more than happy to partner with even sharing solicitors, bookkeeping, anything that would help. The maintenance costs is starting to catch up with them, full pumps need to be replaced. The Stat Med is located up at the airport, we see the importance of our airport, and this is one very important one. The airport is an asset to the borough and the township. Mayor Strouse suggested that he also could speak to our grant writer, that she is amazing, perhaps there is something out there. Mr. Schultz also is looking at Act 13 money for Public Infrastructure. That could go for the Stat Med. He wanted to see if there were more allocations for those funds as well.

A resident spoke of concerns of the stop sign at 3rd and Park Ave.; he had noticed the tree has not been cut down. He also asked if the Novey’s old building could be put to some good use for the public to enjoy. Chip Bell said that regarding the stop sign is our insurance company that looked at it from the liability angle and said the tree did not have to come down.

**REPORTS OF BOROUGH OFFICERS**

**FIRE DEPARTMENT**: A copy of the Fire Department's report is on file. The chief reminded that this is Fire Safety Month. He also wanted to remind people to look out for your neighbors, with the heating fuel costs, there is state and local help. Time changing is coming up, this is the time to replace batteries in smoke detectors.

**POLICE:** A copy of the Police Department’s report is on file. The chief said Senator Langaford program will be at the driving park on 10/26 from 4-6 pm to have legible license plates. He also wanted to recognize Sergent Podliski by the US, Att. Cyndy Chung out of Pittsburg for an outstanding job,a joint investigation. He also recognizes that as well as the other officers, they do a great job.

Townhall meeting is 10/26/22 at 6:00 pm at Lock Haven.

Steve Livergood asked if we are still understaffed, Vinnie said yes. Steve asked if there was a solution. Vinnie said that he would like to see the part timers become full timers. Steve Livergood said we need to look back into that.

**STREET:** Todd said our new employee is doing very well, he is an asset to the community.

Steve Livergood asked if we needed to look for help for the wintertime, Todd said they will try to do what they can. It’s hard to look at it.

**MAYOR:** Bus violations are going down, so that is very good. He attended the ribbon cutting for Spanky’s new dining room. He also attended the ribbon cutting for Bits and Bytes. CRC had a very successful fall festival. It appears Ethan’s will stay open with new owners. Dented Keg is having a soft opening today, it is beautiful over there, the ribbon cutting is next week. He attended the Chamber banquet, it was exciting. If there is anything anyone needs from him let him know. He is pleased with how regionalization is doing.

**SOLICITOR:** No report is on file. They closed on the quilt shop. Now Lisa will plan now on the culvert area. He will answer any questions.

**BOROUGH OPERATIONS MANAGER** Report is on file. She received an email from CNB regarding the holiday parking that they always did. They pay the borough $250 for that period of time for parking. They are asking for permission to do this again. They want to encourage downtown shoppers.

Dave Mayersky watched a webinar with her today regarding the new trees that are coming Nov. 7. She has been checking weekly on the new dump truck. She has been working on the recycling grant, knows a lot about forklifts, but she was surprised some things came down in price, but there will be a delay in some things being received. The council will need to rewrite the Ordinance on the recycling we take. The intent is having a pad down at Power Ave., with hoppers, it will be fenced in, residents will come in for a key card to use it. This should prevent leaving garbage there as well. It will be bailed and turned over for income when prices go up. There are two camera /video systems coming, one for Power Ave., and one for the compost site. Last week there was an immense amount of garbage dumped there, so this will help with that. She is hoping there is some heating assistance coming through with the heating fuel.

**ENGINEER**

**CODE ENFORCEMENT OFFICER:** A copy of the code officer reports are on file. Andrea said her biggest concern with the winter is the cost of fuel, it could affect garbage collections. She asked if the council wanted to go over the survey for 600 Daisy Street, they are going to obtain 640’, it will go to Planning.

**COMMITTEE REPORTS**

**PUBLIC SAFETY:**

**MOTION** was made by Steve Livergood and seconded by Annjane Ross to approve to close a portion of Leavy Street on 11/11/2022 from 10:00-11:30 for the American Legion annual Veteran’s Day celebration. **MOTION** Carried.

**MOTION** was made by Steve Livergood and seconded by Annjane Ross to approve road closures on December 3, 2022, for the Annual YMCA Christmas Parade. Time to begin will be 3:00. The route will go from Third Street to Cherry then Second Street and finishes on Locust. Market Street from Second to Third will also need to be closed. **MOTION** Carried Les said the time was changed to 3:00 so it would be closer to the tree lighting.

**MOTION** was made by Steve Livergood and seconded by Annjane Ross to approve the calibration agreement with YCG, Inc. for the calendar year of 2023.  **MOTION** Carried.

**MOTION** was made by Steve Livergood and seconded by Greg Forcey to approve that meter 19 on East Pine at the Lutheran Church be marked as Loading/Unloading. **MOTION** Carried.

**MOTION** was made by Steve Livergood and seconded by Annjane Ross to approve that meter 20 on East Pine at the Lutheran Church be marked as Handicap. **MOTION** Carried.

**NOTE:** There will be a closure of the roads around the fairgrounds for the Annual Halloween Parade on Tuesday, October 25. The theme this year is “Halloween Heroes.” The staging will be at 5:00 with the parade beginning at 6:00.

**PUBLIC WORKS:**

**MOTION** was made by Steve Livergood and seconded by Annjane Ross to approve to create snow removal contractor list. **MOTION** Carried.

**OPEN** Street Material Bids

Hei-Way, LLC received the bid for stockpile patching @ $111.75/ton

Hei-Way, LLC received the bid for high performance stock patch @$111.75/ton

New Enterprise Stone and Lime received the bid for 19mm warm [mix@$87.10/ton](mailto:mix@$87.10/ton)

New Enterprise Stone and Lime received the bid for 25mm warm [mix@$82.40/ton](mailto:mix@$82.40/ton)

New Enterprise Stone and Lime received the bid for Asphalt @$97.10/ton

Woodland Equipment received the bid for2-A [Limstone@$17.89/ton](mailto:Limstone@$17.89/ton)

Woodland Equipment received the bid for anti skid@$23.65/ton

**MOTION** was made by Greg Forcey and seconded by Steve Harmic to approve advertise for Street Material Bids. **MOTION** Carried.

**MOTION** was made by Barb Shaffner and seconded by Annjane Ross to approve the Street Material bids upon further review of the Street Foreman. **MOTION** Carried.

**MOTION** was made by Steve Livergood and seconded by Annjane Ross to not approve of removing curbing on 507 East 5th Street. **MOTION** Carried.

Les said there was brick at one time, and then a second curb was built with landscape timbers. If it is removed, it is a good possibility water could be diverted into his home or others.

**PLANNING AND COMMUNITY DEVELOPMENT:**

**NOTE:** Trick or Treat to be held on Monday, October 31, 2022, from 5:30-7:30. Please leave your front porch lights on if you would like to be visited.

**MOTION** was made by Steven Livergood and seconded by Annjane Ross to approve that 600 Daisy Street would obtain 640 feet of 614 Daisy upon review of our Planning Commission. **MOTION** Carried.

**PERSONNEL COMMITTEE**

**MOTION** was made by Greg Forcey and seconded by Steve Livergood to carry over uniform allowance accounts for the police department due to regionalization. **MOTION** Carried.

**MOTION** was made by Steve Livergood and seconded by Annjane Ross to accept the resignation of Council member Greg Forcey from Fourth Ward. **MOTION** Carried.

Stephanie thanked him for being on council.

**MOTION** was made by Greg Forcey and seconded by Barb Shaffner to advertise for a Fourth Ward Council member. **MOTION** Carried.

**MOTION** was made by Annjane Ross and seconded by Barb Shaffner to reappoint Andy Spencer to the Clearfield Municipal Authority Board. **MOTION** Carried.

**MOTION** was made by Steve Livergood and seconded by Barb Shaffner to appoint Tyler Noel to the Borough Planning Commission. **MOTION** Carried.

**FINANCE COMMITTEE**

**MOTION** was made by Scott Ortasic and seconded by Steve Livergood to approve the bill list for payment. **MOTION** Carried.

Les said it needs to have Chip Bell’s monthly stiffen added.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

Chief McGinnis and Chief Smith brought it to Mason’s attention, so Mason asked about formal training for an information officer for major event of catastrophic , such as house fires, and try to investigate that more.

Also, he had conversation with the gas companies, he did get a direct line. Next year perhaps the garages can get gas

COUNCIL MEETING ADJOURNED 7:20 pm

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant