CLEARFIELD BOROUGH

**BOROUGH 2022COUNCIL MEETING MINUTES**

**November 17,2022**

Clearfield Borough Council met in regular session on Thursday, November 17,2022, at 6:00 PM in Council Chambers at the Clearfield Borough Building.

**COUNCIL MEMBERS PRESENT**: Brande Plyler, Stephanie Tarbay, Steve Harmic, Scott Ortasic, Steve Livergood, Annjane Ross, Barb Shaffner,

**ABSENT:** Solicitor Chip Bell, Chief Andrew Smith

**OTHERS PRESENT:** Mayor Mason Strouse, Chief Vincent McGinnis, Borough Operations Manager Leslie Stott, Street Dept. Todd Kling, Borough Secretary Betsy Houser, Code Officer Andrea Stewart

**MEDIA:** Gant Daily

Stephanie Tarbay called for a Motion seeking approval of the minutes of the October 20, 2022, Clearfield Borough Council Meeting. **MOTION** was made by Steve Livergood and seconded by Annjane Ross. **MOTION** Carried.

Stephanie Tarbay called for a Motion seeking approval of the minutes of the November 10, 2022, Clearfield Borough Council Special Meeting. **MOTION** was made by Steve Livergood and seconded by Barb Shaffner. **MOTION** Carried.

**Communications:** None

**Public Audience:** Fanhan Mahmud, an exchange student form Bangladesh, came to introduce himself and speak of his country. He is staying with the Madera family in Clearfield for his exchange program. He is a 10th grader at Clearfield High School, he is doing some volunteer events. He is on a scholarship program. This has been an opportunity of a lifetime, he is learning so much, he is having a fantastic time.

Brittany Madera and Jermey Cutler are his hosting family. Brittany had been an exchange student herself, and that’s how they got involved. She said they went through AFS, and American Field Service. This program was designed to bring world peace. There are many programs that do hosting. But she can help with any questions.

The council presented Dave and Amy Duke with an Outstanding Community Award. They are the owners of the ice cream and popsicle vendor truck. The award is for what they have done for the community, they teamed up with our Borough Police Dept. for an outreach event this summer. The community appreciates their vendor truck. Amy thanked the Police Dept. and appreciated how the Police Dept. keeping our community safe. She hopes to team up again with the police.

Rich Mattern thanked everyone serving the public. He asked if there was a possibility of getting another dumpster for cardboard, for recycling. Stephanie said they have it in the works to purchase a baler for the cardboard, she asked to be patient, there is a lot in the works for recycling.

Nate Curry spoke of the Giving Tree, they are located this year at South Side Subs, Family Dolar, Spanky’s, Layo’s in Coalport. They have tags sent to PennDOT , CNB, MidPenn. The gifts deadline is December 10. He thanked the community very much. The gifts can be dropped off where the trees are located, or the Police Department.

**REPORTS OF BOROUGH OFFICERS**

**FIRE DEPARTMENT**: A copy of the Fire Department's report is on file. There was nothing to add. There is a rescue training tonight.

**POLICE:** A copy of the Police Department’s report is on file. There was nothing to add.

**STREET:** Todd Kling said there was nothing to add, other than we had snow this week.

**MAYOR:** Mayor has been doing some weddings, and another one scheduled soon. Other than that, not much to add.

**SOLICITOR:** No report is on file.

**BOROUGH OPERATIONS MANAGER** Report is on file. Les had been working on the budget, all changes that were discussed or emailed to her before it was printed off.

**ENGINEER** Todd Banks came to update on the Stinky Run project, he said it will soon begin with some mementos at the local level. The right of way drawings are with the legal team at EGS, once they bless the drawings they will go to amended sponsorship agreement and sent to Chip. The primary driver is the local cost, the current estimate is somewhere between $330,000 and $350,000 for the local share, at that point of time we have to get serious where the funding will come from.

**CODE ENFORCEMENT OFFICER:** A copy of the code officer reports are on file. Andrea stated she finished up CNB, so that building has its new occupancy permit, and everyone is moving in. On Tuesday she has an appointment with Penn Safe, a third-party inspection agency, to be furthered discussed in a motion tonight.

**COMMITTEE REPORTS**

**PUBLIC SAFETY:**

**PUBLIC WORKS:**

**MOTION** was made by Steve Livergood and seconded by Steve Harmic to purchase a Yale Forklift from Burns Industrial Equipment in the amount of $33,806.42. This will be paid for out of the 902 Recycling Grant. **MOTION** Carried.

**MOTION** was made by Steve Harmic and seconded by Steve Livergood to approve to purchase 2 PTR Vertical Balers from Wessco Equipment in the amount of $47,198.00. This will be paid for out of the 902 Recycling Grant. **MOTION** Carried.

**PLANNING AND COMMUNITY DEVELOPMENT:**

**MOTION** to approve/deny request from Robert and Ann Rubly regarding the property behind their lot. Note: This item may need to be until the December meeting for the Solicitor to gather information due to his absence.

**MOTION** was made by Barb Shaffner and seconded by Steve Livergood to table the Motion; **MOTION** Carried.

**MOTION** was made by Steve Livergood and seconded by Steve Harmic to approve the latest edition of code books at a cost of approximately $1,100. **MOTION** Carried.

**MOTION** was made by Steve Livergood and seconded by Steve Harmic to approve to hire Government Finance Solutions as the Consultants for the STMP Grant Program. **MOTION** Carried. Steve Livergood said three consultants were interviewed. Steve Livergood felt that Government Finance Solutions did their homework, they have a staff of well educated in this field, they also said they would attend any future meetings with their findings, they would also keep us posted as they progressed.

**MOTION** was made by Steve Livergood and seconded by Barb Shaffner to except the termination of the contract with MDIA. **MOTION** Carried.

**MOTION** was made by Barb Shaffner and seconded by Steve Livergood to accept Penn Safe as the third-party inspector as long as they are willing to take us on as a client. **MOTION** Carried.

Les also stated that if there is something on going right now with MDIA, they will finish on-going projects. They did give 90 day notice.

Executive Session called.

**PERSONNEL COMMITTEE**

**MOTION** was made by Barb Shaffner and seconded by Brande Plyler to appoint Nicole Norris to Borough Council 4th Ward. **MOTION** Carried.

**FINANCE COMMITTEE**

**MOTION** was made by Steve Livergood and seconded by Steve Harmic to approve to transfer $30,000 from ARPA funds to the Regional Police Department. **MOTION** Carried.

**MOTION** was made by Steve Harmic and seconded by Brande Plyler to approve to transfer the assets to CMA per the Asset Transfer Agreement. **MOTION** Carried.

**MOTION** was made by Steve Harmic and seconded by Brande Plyer to approve bill list for payment. **MOTION** Carried.

**MOTION** was made by Steve Livergood and seconded by Steve Harmic to approve the budget for 2023 and present for advertisement. **MOTION** Carried.

**MOTION** was made by Steve Livergood and seconded by Scott Ortasic to set the tax rate at 27 mils for 2023, which is the same as the previous year. **MOTION** Carried.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

COUNCIL MEETING ADJOURNED 7:00 pm

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant