CLEARFIELD BOROUGH

**BOROUGH 2023 COUNCIL MEETING MINUTES**

**January 19, 2023**

Clearfield Borough Council met in regular session on Thursday, January 19,2023 at 6:00 PM in Council Chambers at the Clearfield Borough Building.

**COUNCIL MEMBERS PRESENT**: Stephanie Tarbay, Steve Harmic, Scott Ortasic, Annjane Ross, Barb Shaffner,

**ABSENT:** Brande Plyler, Nicole Norris, Steve Livergood

**OTHERS PRESENT:** Solicitor Chip Bell, Chief Andrew Smith, Mayor Mason Strouse, Chief Vincent McGinnis, Street Department Todd Kling Borough Secretary Betsy Houser, Code Officer Andrea Stewart

**MEDIA:** Cherie Dysard Gant Daily, Jeff Corcino The Progress

Stephanie Tarbay called for a Motion seeking approval of the minutes of the December 15, 2022, Clearfield Borough Council Meeting. **MOTION** was made by Barb Shaffner and seconded by Steve Harmic **MOTION** Carried.

**MOTION** was made by Steve Harmic and seconded by Scott Ortasic to approve the minutes of the Borough Council Special Meeting on December 8, 2022. **MOTION** Carried.

**Communications:** None

**Public Audience:** None

**REPORTS OF BOROUGH OFFICERS**

**FIRE DEPARTMENT**: A copy of the Fire Department's report is on file. The Chief asks residents to keep fire hydrants shoveled out with any upcoming weather.

**POLICE:** A copy of the Police Department’s report is on file. Chief McGinnis had nothing to add.

**STREET** Todd Kling said regarding **the** issues with the lighting , they have been working with Penndot to solve them.

**MAYOR** The VFW has a monthly food distribution, it is the first Wed. of every month, and they asked to pass it on to ask for volunteers. It is from 4:00 to 6:00. Also, Trinity Church had opened a warming station during the cold weather, and let him know that they had so many volunteers. It was a good situation. The Mayor also talked about the parking meters, the Park and Shop was started to bring down town shoppers down, they at that time used the proceeds for marketing and advertising. The Borough does the maintenance and ticketing. The mayor is going to look into this more. He also had another wedding and asked the Solicitor, if he needed to submit in writing regarding the weddings, and solicitor said to keep record of it, and mentioning it like this is fine.

**SOLICITOR:** Report is on file. The solicitor prepared for passage tonight for an Ordinance to update the various codes. This is what Lawrence township uses as well.

**MOTION** was made by Annjane Ross and seconded by Barb Shaffner to adopt the updated 2018 edition versions of the various international codes and the national codes for application, use and enforcement within Clearfield Borough. **MOTION** Carried.

**CODE ENFORCEMENT OFFICER:** A copy of the code officer reports are on file. Andrea has the demo permit ready for the property on Turnpike and did get a municipal rate for it from Penn Safe, which was nice.

Stephanie added that council will be able to log into Novo and check it out.

**COMMITTEE REPORTS**

**PUBLIC SAFETY:**

**PUBLIC WORKS:**

**MOTION** was made by Barb Shaffner and seconded by Steve Harmic to purchase a Fisher Snow Plow from Bradco Equipment in the amount of $10,550.00. (Note: We will receive $15,00.00 toward this for trade in, so amount paid will be $9,050.00)

**MOTION** was made by Steve Harmic and seconded by Barb Shaffner to install a 30-minute loading/unloading zone parking space outside the office of State Representative Dallas Kephart. **MOTION** Carried.

**MOTION** was made by Barb Shaffner and seconded by Steve Harmic to have Bloom Electric install 200A service for the Recycling Center Project in the amount of $3,792.00. **MOTION** Carried.

Stephanie added it will be covered under the 902 grant. We do need this to get balers installed.

**Open bids** for Gas and Diesel.

JJ Powell

**MOTION** was made by Barb Shaffner and seconded by Steve Harmic to have JJ Powel as the supplier of gas and diesel at the variable rate 87 Oct. at 2.999/gallon and L/S diesel at 3.979/gallon. **MOTION** Carried.

Steve Harmic asked if it was wise with the instability with the oil industry to go with the variable. The solicitor said the municipalities usually use the variable rates, but it is up to the council. The fixed rate was 4.999/gallon and diesel 5.979/gallon.

**PLANNING AND COMMUNITY DEVELOPMENT:**

**MOTION** was made by Annjane Ross and seconded by Scott Ortasic to table review and discussion as to the Mechanical Devise Permit fees. **MOTION** Carried.

Chip said this is due to the skill machines. It was discussed at one time. There have been some questions brought forth regarding the permit fees recently, they say it is too much. The mayor asked if it was per year. Andrea asked if she could get some permit fees from other municipalities, and it was agreed she would.

**PERSONNEL COMMITTEE**

**MOTION** was made by Annjane Ross and seconded by Steve Harmic to reappoint Ronald Thorpe to the UCC Board of Appeals. **MOTION** Carried.

**MOTION** was made by Steve Harmic and seconded by Annjane Ross to appoint Nichole Norris to the Clearfield Revitalization Corporation Board. Note: Mayor Mason Strouse will continue to hold a non-voting position with the CRC, as per their bylaws. **MOTION** Carried.

**MOTION** was made by Annjane Ross and seconded by Steve Harmic to grant Power of Attorney for Clearfield Borough to Stepahanie Tarbay, President, Steve Livergood, Vice-President, Betsy Houser, Borough Secretary and F. Cortez Bell, III, Esquire Borough Solicitor. **MOTION** Carried.

Executive Session called.

**FINANCE COMMITTEE**

**MOTION** was made by Annjane Ross and seconded by Steve Harmic to approve a pay rate for Betsy Houser for $19.00 and hour, retroactive January 1,2023, and to be revisited in six months. **MOTION** Carried.

**MOTION** was made by Annjane Ross and seconded by Steve Harmic to approve a pay rate for Sally Ireland for $12.50, retroactive January 1, 2023. **MOTION** Carried.

**MOTION** was made by Steve Harmic and seconded by Barb Shaffner to approve bill list for payment. **MOTION** Carried.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

COUNCIL MEETING ADJOURNED 6:40pm

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant