CLEARFIELD BOROUGH

**BOROUGH 2022COUNCIL MEETING MINUTES**

**December 15,2022**

Clearfield Borough Council met in regular session on Thursday, December 15,2022, at 6:00 PM in Council Chambers at the Clearfield Borough Building.

**COUNCIL MEMBERS PRESENT**: Brande Plyler, Stephanie Tarbay, Steve Harmic, Nicole Norris, Scott Ortasic, Steve Livergood, Annjane Ross, Barb Shaffner,

**ABSENT:** Street Department Todd Kling

**OTHERS PRESENT:** Solicitor Chip Bell, Chief Andrew Smith, Mayor Mason Strouse, Chief Vincent McGinnis, Borough Operations Manager Leslie Stott, Borough Secretary Betsy Houser, Code Officer Andrea Stewart

**MEDIA:** Cherie Dysard Gant Daily, Jeff Corcino The Progress

Stephanie Tarbay called for a Motion seeking approval of the minutes of the November 17, 2022, Clearfield Borough Council Meeting. **MOTION** was made by Steve Livergood and seconded by Steve Harmic **MOTION** Carried.

**Communications:** None

**Public Audience:** None

**REPORTS OF BOROUGH OFFICERS**

**FIRE DEPARTMENT**: A copy of the Fire Department's report is on file. Andrew Smith reminded everyone of Santa’s tour on December 17, they are doing a certain route with Santa through the Borough and will start at 6:00 pm. He also asked residents to keep snow shoveled away from fire hydrants. Andrew spoke of goals within the Fire Dept. and one they have accomplished is the Clearfield Fire Department received certification as a participating department of the Pennsylvania Fire Service Certification Program, by certifying 10% of its members to the National Professional Qualifications Standards. He said this is a very important goal and is very proud. It is a huge deal and they accomplished it in 11 months.

**POLICE:** A copy of the Police Department’s report is on file. Chief McGinnis said the Police Department will be receiving a grant of $75,840.00, it will cover body worn cameras, officer retention and recruitment.

Stephanie Tarbay added there will be a reindeer tour this Sunday and added that 500 people helped with the Giving Tree. It was a great success.

**STREET**

**MAYOR:** Mason thanked the Fire Dept., Police Dept., and the Street Department for the great jobs they do.

He issued a Snow Emergency Declaration today. He had a wedding November 19,2022 and another wedding scheduled. He said our downtown looks amazing and with Christmas only about a week away, to try to shop locally and help our businesses.

**SOLICITOR:** Report is on file. He prepared for passage a Resolution and an Ordinance for consideration.

**MOTION** was made by Steve Harmic and seconded by Annjane Ross to approve Ordinance #1357 Fixing the Tax Rate of Clearfield Borough for the Fiscal Year of 2023. **MOTION** Carried.

**MOTION** was made by Barb Shaffner and seconded by Scott Ortasic to approve Resolution #2022-08, a Resolution of the Borough Council of Clearfield Borough. Clearfield County, Pennsylvania enacting the provisions of Act 57 of 2022 thereby directing the Borough tax collector to waive additional charges for real estate taxes in certain qualifying instances. **MOTION** Carried.

**BOROUGH OPERATIONS MANAGER:** Report is on file.Leslie attended a meeting Tuesday with PennDOT along with Todd Kling regarding the 10 traffic signals. Excluding Nichols and Turnpike. The construction of this project is estimated at $7.5 million dollars with a date of 2027; however, they are working to move it sooner. Les spoke of the scope of the project and discussed some additional items. She also said the 2021 audit was modified and with no findings. She added that her manager’s report is extensive, and she will be resigning December 30.

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**CODE ENFORCEMENT OFFICER:** A copy of the code officer reports are on file. Andrea had nothing to add.

**COMMITTEE REPORTS**

**PUBLIC SAFETY:**

**PUBLIC WORKS:**

**MOTION** was made by Scott Ortasic and seconded by Brandi Plyler to approve the grant pull for the Redevelopment Assistance Capital Project. **MOTION** Carried.

Stephanie Tarbay had met with Rob Swales for the grant pull.

**MOTION** was made by Steve Livergood and seconded by Steve Harmic to approve the Engineering Services Agreement with Stiffler McGraw for the year 2023. **MOTION** Carried.

**MOTION** was made by Steve Harmic and seconded by Brande Plyler to advertise for Gas and Diesel Bids. **MOTION** Carried.

**OPEN** the bids for the Demo of 500 Turnpike Ave. next week.

Company Name Bid Amount

Horizon Homes and Construction Services, LLC $11,920.00

Smith Timbering $29,480.00

Earthmovers Unlimited Inc. $32,742.00

Natalie Excavation $13,900.00

C&R Directional Boaring $16,135.00

**MOTION** was made by Barb Shaffner and seconded by Steve Harmic to accept the bid of $11,920.00 from Horizon Homes and Construction Services, LLC to demolish 500 Turnpike Ave. upon review of Lisa Kovalicks office.

**MOTION** Carried.

**PLANNING AND COMMUNITY DEVELOPMENT:**

**MOTION** was made by Annjane Ross and seconded by Scott Ortasic to provide public notice for the listing of the Borough Planning Commissions meeting for the year 2023 including reorganization meeting to be held January 9, 2023 at 7:00. **MOTION** Carried.

**MOTION** was made by Steve Harmic and seconded by Barb Shaffner to provide public notice for the Borough Council and Committee meeting to be held in 2023. **MOTION** Carried.

Executive Session called.

**PERSONNEL COMMITTEE**

**MOTION** was made by Steve Harmic and seconded by Scott Ortasic to advertise openings on all boards and committees for the Clearfield Borough. **MOTION** Carried.

**MOTION** was made by Annjane Ross and seconded by Nichol Norris to accept the resignation of Stephanie Foster. **MOTION** Carried.

**FINANCE COMMITTEE**

**MOTION** was made by Scott Ortasic and seconded by Barb Shaffner to approve bill list for payment. **MOTION** Carried.

**MOTION** was made by Scott Ortasic and seconded by Brande Plyler to approve the financial audit for 2021. **MOTION** Carried.

Executive session called.

**MOTION** was made by Steve Livergood and seconded by Barb Shaffner to accept the resignation as tendered today of Leslie Stott. **MOTION** Carried.

**MOTION** was made by Barb Shaffner and seconded by Scott Ortasic to appoint Mason Strouse to CRC because of her absence. **MOTION** Carried.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

COUNCIL MEETING ADJOURNED 7:00 pm

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant