CLEARFIELD BOROUGH

**BOROUGH 2023 COUNCIL MEETING MINUTES**

**February 16, 2023**

Clearfield Borough Council met in regular session on Thursday, February 16,2023 at 6:00 PM in Council Chambers at the Clearfield Borough Building.

**COUNCIL MEMBERS PRESENT**: Stephanie Tarbay, Steve Harmic, Scott Ortasic, Annjane Ross, Barb Shaffner, Brande Plyler, Nichole Norris, Steve Livergood

**ABSENT**

**OTHERS PRESENT:** Solicitor Chip Bell, Chief Andrew Smith, Mayor Mason Strouse, Chief Vincent McGinnis, Street Department Todd Kling Borough Secretary Betsy Houser, Code Officer Andrea Stewart

**MEDIA:** Cherie Dysard Gant Daily, Jeff Corcino The Progress

Stephanie Tarbay called for a Motion seeking approval of the minutes of the January 19, 2022, Clearfield Borough Council Meeting. **MOTION** was made by AnnJane Ross and seconded by Steve Harmic **MOTION** Carried.

**Communications:** None

**Public Audience:** Bobby Johnson from Clearfield County Area Agency on Aging spoke to council about plans for the Coffee Shop at the Dimeling. It is beautiful but needs some work. She would like the council to give a support letter for Mature Resources to apply for the coffee shop grant. They are seeking funding through Keystone Historic Preservation; they anticipate a $100,000 Grant; it is a dollar-to-dollar match. They have plans on fund raisers. She has reached out to local contractors for estimates, and one out of the area for a contractor in specialized trims. She is also pleased with its continued use of senior citizen living.

**REPORTS OF BOROUGH OFFICERS**

**FIRE DEPARTMENT**: A copy of the Fire Department's report is on file. The Chief had nothing to add.

**POLICE:** A copy of the Police Department’s report is on file. Chief McGinnis said on February 15th they have relocated to 9114 Clearfield Curwensville Highway, at the Lawrence Township building. They do have their phone lines transferred there for now too. The move went well, the merge with the Lawrence Township Police Dept. is expected March 5. He also said there is a scam in town. They are saying they are with Anderson windows. They have had several calls.

**STREET** Todd Kling said the truck that is needing the new snowplow is sitting at C. Classic needing repairs. They are not sure what the problem is with it. He also wants the council to review the UGI preapplication for the Borough Garage, Fire Dept., and Police Department. Also considering plumbing, water tanks, and furnaces. Right now gas is only $2.12. Todd wanted to discuss the maintenance agreement with PennDOT, and Chip said we will. That there is a resolution prepared.

**MAYOR**. He said in regard to the power outage the Borough was to of had this past week, that didn’t happen, he said he now has a go to person he can count on, to confirm such outages. The Mayor said the Elementary School had a bus Safety Program with Penn Dot which was a very good program, and wants to remind everyone to slow down for school buses. He also wanted to put out there that a Snow Emergency is to help out the first responders. For residents to park off street for snow plows, shovel fire hydrants. And added that the Police Dept. move is doing very well.

**SOLICITOR:** Report is on file. Chip has prepared tonight the resolution for the traffic maintenance on all signals.

**MOTION** was made by Steve Livergood and seconded by Steve Harmic to pass Resolution 2023-02, a Resolution of the Borough Council authorizing and directing the submission of a traffic maintenance agreement and future modifications to the traffic maintenance agreement and future applications for traffic signal approval as set. **MOTION** Carried.

**CODE ENFORCEMENT OFFICER:** A copy of the code officer reports are on file. Andrea said the Planning commission met this Monday. They reviewed the various fee schedules and sent two amendments to Chip for the Ordinance. They had reviewed the fee schedules with other municipalities.

She said the shade tree fees had been waived and she will keep an inventory on the trees. There are no fees in Ordinance for dumpsters, but she will monitor them , some do need plackets and cones. The mechanical devises need discussed, and there is the street cut permits, there is a $50 flat rate plus degradation is the permit fee.

**COMMITTEE REPORTS**

**PUBLIC SAFETY:**

**MOTION** was made by Steve Harmic and seconded by Brande Plyler to approve and permit Hyde Wesleyan Church to use Lower Witmer Park for Family fun Day on June 4, 2023. **MOTION** Carried.

**MOTION** was made by Steve Harmic and seconded by Brande Plyler to approve and permit Bennett & Houser funeral Home, Inc. for Memorial service and floral release in the river at the Lower Witmer Park (Gazebo) June 19,2023 between the hours of 5:30 and 7:30 PM.  **MOTION** Carried.

**MOTION** was made by Steve Livergood and seconded by Steve Harmic to approve and permit Roads to Recovery for Hop to the Trunk event, on March 25, 2023, from noon to 3:00 PM and close Paddock Road, Clearfield Fairgrounds. **MOTION** Carried.

**MOTION** was made by Steve Harmic and seconded by Steve Livergood to purchase tactical helmets at $12,737.50 to be paid out of the Police Department Donation Fund Account. **MOTION** Carried.

**MOTION** was made by Brande Plyler and seconded by Steve Harmic to purchase wrestling mats at $5,765.20 **MOTION** Carried.

Steve Livergood asked where these mats would go to the Lawrence Township building, and Chief said yes.

**MOTION** was made by Steve Harmic and seconded by Brande Plyler to transfer Police Department Donation funds to the PD. **MOTION** Carried.

**MOTION** was made by Brande Plyler and seconded by Steve Livergood to allow the Fire Department to spend the PPE allotment on turnout gear and helmets. MOTION Carried.

**PUBLIC WORKS:**

**MOTION** was made by Steve Livergood and seconded by Annjane Ross to write recommendation letter for Mature Resources to apply for grant funding for Dimeling Coffee Shop Renovation. **MOTION** Carried.

Steve Harmic abstained.

**PLANNING AND COMMUNITY DEVELOPMENT:**

**PERSONNEL COMMITTEE**

**MOTION** was made by Annjane Ross and seconded by Nichole Norris to accept the resignation of Ed Bartel from the Airport Authority. **MOTION** Carried.

**MOTION** was made by Steve Livergood and seconded by Annjane Ross to advertise for a postition on the Airport Authority. **MOTION** Carried.

**FINANCE COMMITTEE**

**MOTION** was made by Steve Livergood and seconded by Barb Shaffner to approve bill list for payment. **MOTION** Carried.

**MOTION** was made by Scott Ortasic and seconded by Barb Shaffner to approve resolution for items to be shredded.  **MOTION** Carried.

**MOTION** was made by Steve Livergood and seconded by Steve Harmic to transfer $80.000 to Fre Department Capital Fund from sale of Third Ward Fire Hall. **MOTION** Carried.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

Steve Livergood discussed a grant opportunity with Penn Dot, it requires engineering and he has given Todd Banks information, and Mary Tatum could look at the grant writing.

Nichole Norris is looking into some grant funding for the playgrounds, she said a Lewisburg company is coming in to look at our playgrounds. She would like to see an accessible swing.

Steve Livergood also brought up the Power of Advocacy, the PSAB Annual Conference & Exhibition, June 4-7 at the Hershey Lodge.

**MOTION** was made by Steve Livergood and seconded by Annjane Ross to send council members that would like to go to the PSAB Annual Conference, this June 4-7. **MOTION** Carried.

COUNCIL MEETING ADJOURNED 6:40pm

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant