CLEARFIELD BOROUGH

**BOROUGH 2023 COUNCIL MEETING MINUTES**

**March 16, 2023**

Clearfield Borough Council met in regular session on Thursday, March 16,2023 at 6:00 PM in Council Chambers at the Clearfield Borough Building.

**COUNCIL MEMBERS PRESENT**: Stephanie Tarbay, Steve Harmic, Annjane Ross, Barb Shaffner, Brande Plyler, Nichole Norris, Steve Livergood

**ABSENT:** Scott Ortasic, Chief Vincent McGinnis, Mayor Mason Strouse, Borough Secretary Betsy Houser, Code Office Andrea Stewart

**OTHERS PRESENT:** Solicitor Chip Bell, Chief Andrew Smith, , Street Department Todd Kling

**MEDIA:** Cherie Dysard Gant Daily, Jeff Corcino The Progress

Stephanie Tarbay called for a Motion seeking approval of the minutes of the February 16, 2023, Clearfield Borough Council Meeting. **MOTION** was made by AnnJane Ross and seconded by Steve Harmic **MOTION** Carried.

**Communications:** None

**Public Audience:** Rick Mattern , Brian Owens

Rick Mattern, as a borough resident, wanted to ask about the transfer of the property of the Police Department, is there an agreement, is there something signed, and was there a chain of custody? He thinks the Police dept. building should not be used as training or target practice building; he believes it has a better use, we have shortage of public buildings. He also asked when we are hiring a Borough manager? He believes it is imperative. She worked here fifteen years. He believes a Borough manager is important. He also thinks it would be too harden the Borough building to add buzzards at the door, he believes since you have moved the police department down the road miles, and doesn’t want to be rang in here. He wanted to bring these things to the council.

**REPORTS OF BOROUGH OFFICERS**

**FIRE DEPARTMENT**: A copy of the Fire Department's report is on file. Chief Smith wants to focus on public information next month. He asks for power lithium batteries not to be charged in your house, and charge them supervised, if you see smoke, call the fire dept. immediately. These fires are hard to put out. These batteries are in kids toys, weed eaters, scooters, bikes, leaf blowers, lawn mowers. Chief said this will be a focal point in April.

**POLICE:** A copy of the Police Department’s report is on file. Sergeant Curry said there is a new scam going around, the caller appears to be someone you may know, that a family member is in trouble and been arrested and needs help. Please call the Police department immediately. If you give money to these scammers most are out of the country and you won’t get your money back.

The new department is doing well, they are busy. They are still in the process of getting zones down.

**STREET** Todd Kling met with the Rotary club, and a representative from Playtime at the playgrounds at the park. He would like to suggest the Borough Council get together with Rotary, he would like to see positive things happen.

The street dept. have been replacing manhole lids, inlet boxes, and being mindful of the budget.

He feels the street department is understaffed. He would like the council to look for some help. They are struggling every day.

Stephanie is looking for a site plan for the parks.

**MAYOR**.

**SOLICITOR:** Report is on file. We have advertised for passage tonight an Ordinance for transient retail business-aka peddling and food truck sales. Over the years we have had one for peddlers, we thought it was time to update with events with the food trucks.

**MOTION** was made by Steve Harmic and seconded by Nichole Norris to pass the Transient Retail Business -AKA Peddling and food truck sales ordinance**. MOTION** Carried.

Next item, this will answer some of Mr. Mattern’s concerns regarding the Police Dept. We have not disbanded the departments they are legally fully existing. The Regionalization was put in place, signed by the township and the borough, dealing with the prosperities. The vehicles have lease agreements. Tonight, we have that agreement, that will deal with the vin numbers, make, model, insurance, maintenance and they can be signed by Stephanie and Steve.

**MOTION** was made by Steve Livergood and seconded by Steve Harmic to use this Lease agreement form for the Regional Police Dept. vehicles. **MOTION** Carried.

Chip said the evidence was properly moved, logged in, and chained. This was one of the most important processes. Nate Curry agreed. Officers took each piece of evidence out of the secure room and was present with the transfer. Then logged in. Everything was stamped. There were no civilians in the process.

**CODE ENFORCEMENT OFFICER:** A copy of the code officer reports are on file. In Andrea’s absence she wanted to add the clean up is April 17-22, she will have flyers for it. And following up with Novey’s.

**COMMITTEE REPORTS**

**PUBLIC SAFETY:**

**MOTION** was made by Steve Livergood and seconded by Brande Plyler to close Market Street from Second to Third Street for ABATE Motorcycle Safety Month, on May 13,2023, from 9:00 am to 5:00 pm. **MOTION** Carried.

**MOTION** was made by Steve Harmic and seconded by Steve Livergood to temporarily restrict on the South Side of town on May 13, 2023 for St. Francis School 5K run/walk.  **MOTION** Carried.

**MOTION** was made by Steve Livergood and seconded by Steve Harmic to look into a new lock system for the front door of the Borough building. **MOTION** Carried.

**PUBLIC WORKS:**

**OPEN BIDS** for the Tyler Ave box culvert replacement project.

Greenland Construction, Inc. bid amount: $107,000.00

JVI Group, Inc. bid amount: $160,000.00

Kukurin Contracting, Inc. bid amount: $119,100.00.

Contiental Construction, Inc. bid amount: $148,287.44

International Excavating of Ohio: bid amount: $267,916.00

North Rock Construction bid amount: $63,000.00

**MOTION** was made by Steve Livergood and seconded by Nichole Norris to give the conditional agreement with reading the bids for the culvert project. **MOTION** Carried.

Lisa Kovalick spoke with Todd Banks, he will review the bids with Matt and herself.

Lisa took the bids with her.

**MOTION** was made by Barb Shaffner and seconded by Nichole Norris to approve Spring Clean-up with West Side the week of 3/27 and East side 4/3/23 with option to extend at Street Dept. discretion.  **MOTION** Carried.

**MOTION** was made by Nichole Norris and seconded by Barb Shaffner to open a checking account at the CNB titled Clearfield Borough Recreation Fund. MOTION Carried.

**MOTION** was made by Steve Harmic and seconded by Barb Shaffner to repair the dump truck at a cost of approximately $3,100.00. **MOTION** Carried.

**MOTION** was made by Nichole Norris and seconded by Steve Harmic to approve disbursement of funds for the hauling of waste to Greentree landfill during the “Clean Up Clearfield” project.  **MOTION** Carried.

Stephanie said this is a fee, we have to haul the dumpster.

**NOTE**: Our Liquid Fuels Allocation will be $277,477.99 and the turnback monies will total $1,640.00.

**NOTE**: Mayor Mason Strouse is organizing a Community Cleanup Day through Keep Pennsylvania Beautiful on Earth Day (April 22) beginning at 9:30 am at Lower Witmer Park gazebo. All are welcome. CRC also has beautification events planned around this time.

**PLANNING AND COMMUNITY DEVELOPMENT:**

**MOTION** was made by Annjane Ross and seconded by Steve Livergood to reappoint James Semelsberger to the Planning Commission.  **MOTION** Carried.

**MOTION** was made by Steve Livergood and seconded by Annjane Ross to accept Luke Dison’s proposal for his Eagle Scout Project. **MOTION** Carried.

**PERSONNEL COMMITTEE**

**FINANCE COMMITTEE**

**MOTION** was made by Steve Livergood and seconded by Barb Shaffner to approve bill list for payment. **MOTION** Carried.

**MOTION** was made by Steve Livergood and seconded by Steve Harmic to Transfer Police Pension funds and authorize signatures. **MOTION** Carried.

**MOTION** was made by Barb Shaffner and seconded by Steve Livergood to send three council members, Mayor Mason Strouse, Code Andrea Stewart, and Secretary Betsy Houser to the PSBA conference with the registration fees to be paid. **MOTION** Carried.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

COUNCIL MEETING ADJOURNED 6:35 pm

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant