CLEARFIELD BOROUGH

**BOROUGH 2023 COUNCIL MEETING MINUTES**

**October 19, 2023**

Clearfield Borough Council met in regular session on Thursday, October 19,2023 at 6:00 PM in Council Chambers at the Clearfield Borough Building.

**COUNCIL MEMBERS PRESENT**: Stephanie Tarbay, Barb Shaffner, Annjane Ross, Steve Livergood, Steve Harmic, Scott Ortasic

**ABSENT**: Brande Plyler, Nichole Norris

**OTHERS PRESENT:** Solicitor Chip Bell, Mayor Mason Strouse, Chief Vincent McGinnis, Street Department Todd Kling, Deputy Chief Yankavich, Code Officer Andrea Stewart, Borough Secretary Betsy Houser

**MEDIA:**

Stephanie Tarbay called for a Motion seeking approval of the minutes of September 21, 2023, Clearfield Borough Council Meeting. **MOTION** was made by Steve Livergood and seconded by Annjane Ross. **MOTION** Carried.

**Communications:** None

**Public Audience:** Jeremy Ruffner, Lawrence Township Supervisor presented the relaunching of Clearfield County Crime Stopper program. They have new metal highway and street signs made up and are asking to install them on posts in the Borough, he was asking for the Borough’s blessings. It is a good program, people can call and report a crime anytime, there is no caller ID and caller can remain anonymous. The only time Crime Stoppers will ask for information is if there is a reward and the caller wants that. The Clearfield County’s website will also have a place where you can report to Crime Stoppers. Todd Kling will work with Jeremy to post the signs.

Rick Mattern spoke of his concerns of the Borough needing a Borough manager. He also had concerns about the police department budget prior to the borough’s budget. He also feels it would be nice to have microphones for council members because it is difficult to hear some at meetings. He thanked everyone that was present at the meeting.

A resident of Cherry Street had concerns about no parking signs on Third Street. Tenants that live in the area cannot park there now. She understands the street sweeping and snow plowing that needs done in early hours and asked if the no parking could be reduced to just two days a week. She is a designer by trade, and would like to nickname her corner, at Cherry Street and Third Street, Red Geraniums Garden Center.

**REPORTS OF BOROUGH OFFICERS**

**FIRE DEPARTMENT**: A copy of the Fire Department's report is on file. Deputy Chief Michael Yankavich said the region was awarded a Safer Grant. It is going to promote recruiters and promote retention within Clearfield County for the fire departments. It is a fantastic grant for the local community, he has a packet, and he is there for discussion.

**POLICE:** A copy of the Police Department’s report is on file. Chief McGinnis will get the Regional Police Department minutes to council, the mayor had asked about them.

**STREET:** A copy of his report is on file. Nothing to add. They have fall cleaning in full swing.

**MAYOR** : He attended the grand opening of Fade-n-Foil, the owner is from St. Marys. Also, the Borough has a new yoga studio, and the Pheonix Physical Therapy will have a grand opening November 2. A lot of new in the Borough. He attended the Fall Festival, it rained all day, but did have about 50% vendors.

**SOLICITOR:** A copy of his report is on file. Special meeting to change the bylaws. He also stated that the provision if a council member had missed three meeting without good reason would be removed, he informed council this provision is outdated and legally could not be carried out. The Governor of the state would actually be permitted to remove a council member from office. He had for council to consider for passage a pay rate structure for council.

**MOTION** was made by Steve Livergood and seconded by Barb Shaffner to pass an Ordinance setting forth a change in the manner of and rate of pay for Clearfield Borough Council members. The structure of the ordinance is a $40 base rate, with $20 for each of the council meetings attended. **MOTION** Carried.

**MOTION** was made by Steve Livergood and seconded by Steve Harmic to approve the Resolution for CDBG Program for the next amount of funding. **MOTION** Carried.

**MOTION** was made by Stephanie Tarbay and seconded by Steve Livergood to approve the Resolution of the Borough Council of Clearfield Borough Clearfield County, Pennsylvania appointing the voting delegate and alternate delegates to the Tax Collection committee. Primary Voting delegate: Barbara S. Shaffner, First Alternate Voting Delegate: Stephen L. Livergood, and Second Alternate voting delegate: Sam Maney. **MOTION** Carried.

**ENGINEER:**

**CODE ENFORCEMENT OFFICER:** In discussion of last week,Andrea is tabling the JJ Powell Site plan, as well as the subdivision. She is also reviewing the Irwin property, as a change of occupancy.

**COMMITTEE REPORTS**

**PUBLIC SAFETY:**

**MOTION** was made by Annjane Ross and seconded by Steve Harmic to approve closure of a portion of Leavy Street for Clearfield Post 6 American Legion annual Veteran’s Day Service between 10:00 AM -11:30AM.  **MOTION** Carried.

NOTE: Chamber Wine Walk scheduled for 10/27/2023 from 5:00 PM to 9:00 PM.

**PUBLIC WORKS:**

**MOTION** was made by Barb Shaffner and seconded by Annjane Ross to approve to create snow removal contractor list.  **MOTION** Carried.

**OPEN** Street Material Bids: All Street Material bids upon further review of the Street Foreman.

**MOTION** was made by Scott Ortasic to award Bucktail Excavator the 2A Limestone at $18.72 /ton and the AS 2 Limestone anti-skid stone at $24.22/ton. **MOTION** Carried.

**MOTION** was made by Steve Harmic and seconded by Scott Ortasic to award Centre Concrete Co. the ready mixed concrete @$184.00 and High Early concrete @$195.00. **MOTION** Carried.

**MOTION** was made by Steve Livergood and seconded by Steve Harmic to award the bid to Glenn O. Hawbaker Inc. for Asphalt @$100.00/ton.  **MOTION** Carried.

**MOTION** was made by Steve Harmic and seconded by Barb Shaffner to award the Stockpile patching to Hei-Way, LLC at 96.00/ton and the High-performance stock patch per PennDOT Bulleting 15 @$96.00/ton both at plant. **MOTION** Carried.

**MOTION** was made by Steve Harmic and seconded by Scott Ortasic to award HRI, Inc. 19mm Warm mix at 72.00/ton and the 25mmWarm Mix @$64.00/ton both at plant. **MOTION** Carried.

**PLANNING AND COMMUNITY DEVELOPMENT:**

Reminder: Trick or Treat to be held on Tuesday, October 31, 2023, from 5:30 to 7:30. Please leave your front porch lights on if you would like to be visited.

**MOTION** was made by Steve Livergood and seconded by Scott Ortasic to approve the Mitchell subdivision. **MOTION** Carried.

**PERSONNEL COMMITTEE**

**MOTION** was made by Annjane Ross and seconded by Barb Shaffner to accept the Resignation of Lois Irwin Meter enforcement. **MOTION** Carried.

**FINANCE COMMITTEE**

**MOTION** was made by Scott Ortasic and seconded by Steve Livergood to approve the bill list as presented. **MOTION** Carried.

**UNFINISHED BUSINESS**

Barb Shaffner wanted to update with what the Code sent her, she is now making a list and going through Ordinances with numbers and dates. This needed to be done in April and she is working on it.

**NEW BUSINESS**

**MOTION** was made by Steve Livergood and seconded by Stephanie Tarbay to sell the car lift to D.Fenton Fabricating & Mechanical for $600. **MOTION** Carried.

Executive session called without a motion.

COUNCIL MEETING ADJOURNED 7:00pm

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant