CLEARFIELD BOROUGH

**BOROUGH COUNCIL REORGANIZATION MEETING MINUTES**

**January 2, 2024**

Clearfield Borough Council met on Monday, January 2, 2024, at 6:00 PM in Council Chambers at the Clearfield Borough Building for the Reorganizational Meeting.

Mayor Mason Strouse called the meeting to order.

**SWEARING IN OF ELECTED COUNCIL MEMBERS**

Mayor Mason Strouse swore in the elected council members: Stephanie Tarbay, Annjane Ross, Barb Shaffner, Michael Yankavich, and Steve Livergood

George DeHaven has already sworn in.

Mayor congratulated each one.

**Roll Call:** Stephanie Tarbay, George DeHaven, Michael Yankevich, Steve Livergood, AnnJane Ross, Barb Shaffner

**Others Present:** Chip Bell, Solicitor, Mayor Mason Strouse, Chief Vincent McGinnis, Todd Kling, Street Department, Betsy Houser, Borough Secretary

**MEDIA:**

Mayor Mason Strouse held a moment of silence, which was followed by the Pledge of Allegiance.

**PUBLIC AUDIENCE:** Chip called for public comment, he will note this is solely for reorganizational, other business would be at other committee meetings or council meetings.

**ELECTION OF OFFICERS**

Mayor Strouse asked for nominations for President of Borough Council. Michael Yankavich nominated Steve Livergood for the office President. Mayor asked for questions or remarks. Majority vote call.

Mayor Strouse asked for nominations for the position of Clearfield Borough Vice President. Councilmember Annjane Ross nominated Stephanie Tarbay. Michael Yankavish nominated George DeHaven. Majority vote call taken, is Clearfield Borough Vice President.

Roll call taken for Stephanie Tarbay and George DeHaven.

Stephanie Tarbay has the nomination, all in favor, nomination carried.

Mayor Strouse turned the gavel over to the newly elected President Livergood.

President Livergood did say he did vote for Stephanie Tarbay for Vice President, there are times throughout the year I may not be here, and we have been working on several projects that she is very familiar with.

President Livergood asked for nominations for the position of Clearfield Borough President Pro Tem. Councilmember Barb Shaffner nominated Annjane Ross for the position of Pro Tem. Hearing no more nominations President Livergood declared nominations closed. All in favor.

**Selection and Appointment of the chairman of the Vacancy Board**

**MOTION** was made by Annjane Ross to appoint James Moyer as the chairman of the Vacancy Board. **MOTION** Carried.

**CALL FOR VARIOUS MOTIONS**

**MOTION** was made by Annjane Ross and seconded by George DeHaven to appoint CNB as Depository for Borough Funds for Years 2024 and 2025. Motion carried.

**MOTION** was made by Annjane Ross and seconded by Stephanie Tarbay to name as Power of Attorney for the Clearfield Borough, Council President, Solicitor, Betsy Houser and Vice President. Motion carried.

**MOTION** was made by Barb Shaffner and seconded by Annjane Ross to appoint Betsy Houser as Treasurer for the Year 2024 and 2025. Motion carried.

**MOTION** was made by Stephanie Tarbay and seconded by Barb Shaffner to appoint Betsy Houser as Clearfield Borough Secretary/Administrative Assistant. Motion carried.

**MOTION** was made by Annjane Ross and seconded by Barb Shaffner to appoint F. Cortez Bell, III as Clearfield Borough Solicitor. Motion carried.

**MOTION** was made by Barb Shaffner and seconded by Annjane Ross to appoint Council Members to the Clearfield Borough Planning Commission: Stephanie Tarbay and Annjane Ross. Motion carried.

**MOTION** was made by Annjane Ross and seconded by Barb Shaffner to appoint Betsy Houser as tax collector for the Amusement Tax. Motion carried.

**MOTION** was made by Annjane Ross and seconded by Stephanie Tarbay to appoint Barb Shaffner as the delegate and Steve Livergood and Sam Maney as the alternate delegate for the Clearfield County Tax Collection. Motion Carried.

**MOTION** was made by Annjane Ross and seconded by Barb Shaffner to appoint Stephanie Tarbay and Steve Livergood as the Chief Administrative Officers for the Clearfield Borough Uniform (Clearfield Borough Portion Only) and Non-Uniform Pension Plan. Motion carried.

**MOTION** was made by Michael Yankavich and seconded by Barb Shaffner to advertise for vacancies in Third Ward for a two-year term and Fourth Ward for a two-year term.

Chip said you need to set a time of receipt of letters of interest, he suggested next Thursday, council can discuss it at the committee meeting and make a formal appointment at the council meeting following week, Michael Yankavich said that was acceptable to add to the motion. Motion Carried.

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**UNFINISHED BUSINESS**

Tony Yankavich said by the end of the year, the Borough auditor should have been appointed.

Steve Livergood thanked him for bringing that to our attention, it will be handed next meeting.

Mason asked for updated information for the new council members.

**NEW BUSINESS**

**None**

\*\*Council adjourned at 6:30 pm.

Submitted By:

Betsy Houser

Borough Secretary/Administrative Assistant