

**CLEARFIELD BOROUGH
BOROUGH 2024 COUNCIL SPECIAL MEETING MINUTES
April 24, 2024**

Clearfield Borough Council met in regular session on Wednesday, April 24, 2024, at 5:00 PM in Council Chambers at the Clearfield Borough Building. Steve Livergood called the meeting to order. Steve Livergood held a moment of silence, which was followed by the Pledge of Allegiance.

Council members present: Stephanie Tarbay, Steve Livergood, Annjane Ross, Barb Shaffner, George DeHaven, Brandi Matsko, Tristen Buck, Todd Orsich
Others: Thomas Larson, Todd Kling
Absent: Solicitor Chip Bell, Mayor Mason Strouse, Borough Secretary Betsy Houser

MEDIA: None

Public Audience: None

Business: Thomas Larson presented and talked about the invoice for No 1 of Contract 2023-2 Project #23-0011, as well as saying as well as the job itself.

Todd Kling stated that it has been going smoothly. There will be ditch paving soon, and Middie is doing that this week, they are from Curwensville. Todd also added that there is additional paving at an estimated cost of \$4200.00, about 550 sq. ft. Thomas Larson said he will discuss this the following day with Lisa Kovalick.

Also, talked about Stinky Run project, the Borough will be applying for grant funding. Terry Cunkle and Lisa Kovalick are working on finding out some information.

MOTION was made by Barb Shaffner and seconded by Todd Orsich for the approval of payment application No 1 of Contract 2023-2 Project no. 23-0011. **MOTION** Carried.

COUNCIL MEETING ADJOURNED 5:30

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant

**CLEARFIELD BOROUGH
BOROUGH 2024 COUNCIL MEETING MINUTES
April 18, 2024**

Clearfield Borough Council met in regular session on Thursday, April 18, 2024, at 6:00 PM in Council Chambers at the Clearfield Borough Building.

COUNCIL MEMBERS PRESENT: Stephanie Tarbay, George DeHaven, Tristen Buck, Brandi Matsko, Steve Livergood, Barb Shaffner, Todd Orsich

ABSENT: AnnJane Ross Code Officer Brett Stewart

OTHERS PRESENT: Solicitor Chip Bell, Asst. Chief Julie Curry, Mayor Mason Strouse, Street Department Todd Kling, Deputy Chief Yankavich, Borough Secretary Betsy Houser

MEDIA: The Progress, Jeff Corcino, Gant Daily

COMMUNICATION: None

MOTION was made by Barb Shaffner and seconded by George DeHaven to approve the minutes of the Borough Council Meeting March 21, 2024. **MOTION** Carried.

President asked for council to give hand motions as well throughout the meeting.

PUBLIC AUDIENCE:

Michele Carper, Cammeron Ogden, Zane King

Michele Carper, a Resident on Park Ave. she recently purchased the home where there have been several accidents there. Back in August of 2021, Leslie Stott called and stated that the Borough agreed to have the tree removed from that corner. She has a copy of the minutes stating that. Tonight, she asks of two things, the Borough to remove the tree, uphold your promise and to pay for it. As a four-year resident she does not feel it is her responsibility. She has reached out to Penelec, the Penelec lines are sometimes located in public or private right ways, if a tree grows into a tree, they have the right to trim it. She has filed a complaint to Penelec. Now she has received a certified letter from the Borough stating that she, as the homeowner, is responsible for removing it. She asked if the Borough would reconsider. Steve Livergood told her it will be reviewed, and she will receive a response.

Cammeron Ogden, co-chair of Relay for Life of the Central Clearfield County. She would like the Borough to join them celebrating cancer survivors and awareness of the cause with the Paint your Town Purple campaign, and on May 18 at 10:00 AM to 10:00PM at the Clearfield County Fair grounds, raising much needed funds. May 4 to May 18 they ask downtown to decorate windows, yards, parking lots, with purple. New this year they are having a contest for the best display, winner will be announced on May 18, the winner will receive a trophy for display for a year. Their mission is to end cancer.

Steve asked about purple bows, and she said they will have them available, just contact them. Mayor Mason Strouse said he will have a Proclamation for this. He encouraged everyone to paint the town purple.

Zane King spoke regarding updates on the dollar store, they received the storm water consistency letter from Tony Miller, they also received from Penndot a comment letter from HOP, they have recommended a signalized crosswalk. This will make the area safer. Chip asks the council to approve the plans at this point of time. He also has the land development papers to sign. A paralegal will come up next week for signatures. Chip said everything is fine to do this. The big problem was the water flow and getting permits, but that has all been taken care of.

MOTION was made by George DeHaven and seconded by Todd Orsich for approval to start breaking ground.
MOTION Carried.

REPORTS OF BOROUGH OFFICERS

FIRE DEPARTMENT: The chief has a report on file and is there for any questions.

POLICE: Julie Curry did not have anything to add.

STREET: A copy of his report is on file. Another week of positive safe progress on Tyler Ave. Stiffler was over there the whole week.

MAYOR He has the Relay for Life Proclamation prepared. He has a wedding tomorrow. CRC continues the application of the survey they have put out, please take advantage of that. Saturday is the Spring Clean Up event, we need volunteers to help with that, mulching the tree boxes. He added we have beautiful parks, lots of people enjoy them, and asked for people to slow down driving around the parks.

SOLICITOR: A copy of his report is on file.

ENGINEER

CODE ENFORCEMENT OFFICER: Report on file. He left a message, he would like to set up a Codes, Ordinance, Zoning meeting for residents of the Borough. Time would be 5:30-6:30 pm. This meeting is for the purpose of allowing the residents an opportunity to ask questions and receive clarification to have a better understanding of. The first meeting is scheduled for May 6, 2024. All future meetings will be based on the request of the residents. He said a lot of people work during the day, so this will give them a chance to contact him.

COMMITTEE REPORTS

PUBLIC SAFETY:

MOTION was made by Stephanie Tarbay and seconded by Barb Shaffner to temporarily restrict traffic on the South side of town on May 4, 2024, for the St. Francis School 5K Run/Walk. **MOTION** Carried.

MOTION was made by Barb Shaffner and seconded by George DeHaven to close Market Street from Second to Third Street for ABATE Motorcycle Safety Month, on May 11, 2024, from 8:30 am to 5:00 pm. **MOTION** Carried.

MOTION was made by Stephanie Tarbay and seconded by Barb Shaffner to approve road closure for Healy Ave., the part adjacent to the St. Francis School for their Food Truck events on May 13, Sept. 9, & Oct. 14, 2024, between the hours of 3:30 pm. to 7:30 pm. **MOTION** Carried.

MOTION was made by Todd Orsich and seconded by George DeHaven to provide traffic control on July 20, 2024, for the Clearfield YMCA Wellness-Community Engagement at 8:30. **MOTION** Carried.

MOTION was made by Barb Shaffner and seconded by George DeHaven to not place a handicap parking place near the YMCA for the time being. **MOTION** Carried.

Todd Orsich asked if there was another request for a handicap, and Todd Kling said there was a call for the sidewalk to be handicap accessible. It was said that would be for Penndot.

MOTION was made by Stephanie Tarbay and seconded by Tristen Buck to approve road closure McBride St. from Paddock Dr. and Park Dr. from Paddock Dr. to McBride St. on Saturday, May 18, 2024 for the 2024 Relay for Life of Central Clearfield County. **MOTION** Carried.

MOTION was made by Stephanie Tarbay and seconded by Barb Shaffner to approve road closure on May 5, 2024, around Clearfield County Fairgrounds for the Rosary March. **MOTION** Carried.

Stephanie Tarbay remarked, if there are food stands at the park do, they generally get approval to do road closures. She said it is not very safe. Steve said he just noticed it too, and it will be discussed.

Note: CRC's Community Clean Up is on April 20, 2024, from 9:30AM-12:00PM. Volunteers will gather at Lower Witmer Park at 9:30AM. CRC is also seeking volunteers to "Adopt A Tree" and help clean up the tree boxes downtown.

Note: On April 29, 2024, there will be a meeting with Erin from DCNR to review our playgrounds at 9:30 AM at the Borough Office.

Anybody interested come.

PUBLIC WORKS:

MOTION was made by Barb Shaffner and seconded by Brandi Matsko to rescind the acceptance of CNB Loan proposal for the Ram Vac as it appears it will have to be ordered as soon as possible and delivery will be in the future. **MOTION** Carried.

Todd Orsich asked if it had been ordered, and yes it was President said.

MOTION was made by Barb Shaffner and seconded by Georg DeHaven to reapply for the Multimodal grant for the Chester Street Project. **MOTION** Carried.

Stephanie Tarbay said the first grant was not awarded, the State Legislators encouraged the Borough to reapply, it is definitely a well worth project. She has talked to Shawn Agosti, she has a new estimate, it is not that much more than the last one. Steve asked if we could look at other grants as well, for paving, and she said yes.

PUBLIC AND COMMUNITY DEVELOPMENT:

MOTION was made by Stephanie Tarbay and seconded by Georg DeHaven to reapply for the Multimodal grant for the Chester Street Project. **MOTION** Carried. George DeHaven asked if property owners signed, and Chip said yes.

MOTION was made by Barb Shaffner and seconded by Brandi Matsko for changing The Permit application for operation of mechanical and/or amusements and Resolution 22-2007. **MOTION** Carried

Note: Anthony Caiola with the Awaken Church called and asked to bag meters during Fair Week and make a donation. They will supply bags, stickers, and manpower to put bags on and off on the street parking meters.

PERSONNEL COMMITTEE

MOTION was made by George DeHaven and seconded by Tristen Buck to Committee Meetings to the 1st Thursday of the month and Council meetings the 3rd Thursday of the month. And be advertised. **MOTION** Carried.

MOTION was made by Stephanie Tarbay and seconded by George DeHaven to pass the Junior Council Person resolution and advertise for the opening. **MOTION** Carried.

MOTION was made by Barb Shaffner and seconded by Todd Orsich to hire Shannon Stewart as part time meter attendant. **MOTION** Carried.

MOTION was made by Barb Shaffner and seconded by Tristen Buck to send the Street Department to the MVCOG Annual Equipment Show and Training Day, May 15, 2024. There will be a cost of \$15.00 per meal and a cost of \$49.50 for flagger training. **MOTION** Carried.

MOTION was made by Stephanie Tarbay and seconded by Tristen Buck to appoint Dave Patrick to the CMA Board. **MOTION** Carried.

MOTION was made by Barb Shaffner and seconded by Todd Orsich to approve David Schultz to the Airport Authority. **MOTION** Carried.

MOTION was made by Barb Shaffner and seconded by George DeHaven to regretfully accept the resignation of Howard Hunt from our Street-Recycling Department. **MOTION** Carried.

MOTION was made by Tristen Buck and seconded by Brandi Matsko to advertise for part time street recycling department position. **MOTION** Carried.

MOTION was made by Barb Shaffner and seconded by Todd Orsich to send Brett Stewart to PSAB training, June 2 and 3, 2024. **MOTION** Carried.

FINANCE COMMITTEE

MOTION was made by Barb Shaffner and seconded by Brandi Matsko to pay the bills. **MOTION** Carried.

MOTION was made by Todd Orsich and seconded by Brandi Matsko to purchase Personal Protective Equipment purchases, for a turnout coat, bunker pants, morning price helmet, structural boots, Hi-Vis rescue jackets at a total of \$5883.00 for the Fire Department. **MOTION** Carried. Tristen Buck abstained.

UNFINISHED BUSINESS

Mayor asked if the Public Safety committee has set up a meeting with the Fire Department. There has not, but everyone needs to get their calendars out and pick a date.

George asked about the policies for the street dept. Chip said the committee should meet and review what policy we have.

MOTION was made by Stephanie Tarbay and seconded by Georg DeHaven based on the upon the working contract to advertise for the assistant foreman for the street department. **MOTION** Carried.

MOTION was made by Stephanie Tarbay and seconded by Barb Shaffner for a release on Request for Proposals for Stamp Phase 1 based on the solicitor's advice, move forward with the cancellation of the contract. **MOTION** Carried. Chip asked the motion to be passed, the company has not responded to anything from us, he is going to review, and be sure to comply with the contract.

MOTION was made by Todd Orsich and seconded by Brandi Matsko to adjourn the meeting. **MOTION** Carried.

NEW BUSINESS

COUNCIL MEETING ADJOURNED 6:40pm

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant

Braddo Supply Co.	\$198.00	Crack Seal solvent
Bud's Electric	\$130.79	Alternator rebuild for sweeper
BreezeLine	\$797.51	Phone lines, internet (Admin & Shop)
Capital Group/American Funds	\$250.00	Plan recordkeeping for non-uni employee 401K
Clearfield Agway	\$224.07	Propane refills, leaf rake
Clearfield Regional Police Department	\$84,651.75	May 2024 payroll and expenses
CMA	\$1,573.28	Water/Sewer PD Garages, Admin, Fire Hydrants
CWP	\$188.76	Trash bags, supplies-shop use
Core & Main	\$409.98	Storm cover lid
D&G Sanitation	\$152.00	Sanition
E.P.B. Fund	\$6,361.34	Employee's health ins.
F. Cortez Bell, III Esquire	\$875.00	Solicitor fee May
Fisher Auto	\$240.13	Filters#26, wiper blades tk #188#11, carb cleaner, starting fluid
H&H	\$190.98	Shop supplies
Hydro Spray	\$73.89	Concentrate cleaner for equip.
J.J. Powell	\$2,090.87	Gasoline
J.J. Powell	\$210.99	Fuel/shop
J.J. Powell	\$38.93	Brown paint for parks
Lowe's	\$240.00	Cleanings for Admin Office
Loretta's Office and Business Cleaning	\$90.00	Annual equipment show and training day (Council approved 4/18/24)
MVCOG	\$97.66	Acetylen/tank rental
Matheson Tri-Gas	\$1,309.25	Telecommunications
Medical	\$179.82	V-belt
Metel	\$36.03	Third party inspections March-2024
Napa	\$8,492.58	Electric bills
Pennsafe	\$86.85	Postage machine rental/maintenance
Penelc	\$272.87	Carrier of UGI natural gas
Quadient	\$425.00	Inv #192
Snyder Brothers	\$19,462.68	Engineering Tyler Ave. -drainage improvementCDBG,Inv.'s#11
Stiffler McGraw & Associates, Inc.	\$260.00	2 Rentals/Lower & Upper Wiltner Park
TH Port a John	\$291.72	Employee life ins.
The Hartford	\$10.32	Wall plate, wire
The Hite Co.	\$395.48	Advertising
The Progress	\$112.44	Long distance phone bill
TouchTone Communications	\$1,056.79	Gutter broom/street sweeper(2)
United Rotary Brush	\$82.51	Gasoline
Verizon Wireless	\$175.01	Monthly lease payment for Boro Office
Xerox Capital	\$144,954.06	
Total:		

05/15/24
Cash Basis

Clearfield Borough Profit & Loss Budget vs. Actual January through April 2024

	Jan - Apr 24	Budget
Ordinary Income/Expense		
Income		
301-Taxes		
301100-Current Years Levy	258,147.79	1,057,000.00
301200-Prior Years Levy	5,199.04	1,800.00
301400-Delinquent	12,095.14	75,000.00
Total 301-Taxes	275,441.97	1,133,800.00
310-Act 511		
310100 Real Estate Transfer	27,112.58	60,000.00
310210-Earned Income Tax	203,503.34	600,000.00
310610 - Local Services Tax	32,836.08	120,000.00
310710-Mechanical Devices	6,800.00	11,000.00
310810- Amusements	88.00	24,000.00
Total 310-Act 511	270,340.00	815,000.00
321-Licenses & Permits		
321610-Peddler Permits	0.00	200.00
321800-Cable TV Contract	11,495.00	50,000.00
Total 321-Licenses & Permits	11,495.00	50,200.00
330-Fines & Forfeits		
330010-Motor Vehicle Violations	13,455.06	25,000.00
330020-Parking Tickets	4,281.50	15,000.00
331220-Parking Meters Revenue	14,271.27	47,500.00
331300-Code Violations	0.00	500.00
Total 330-Fines & Forfeits	32,007.83	88,000.00
340-Int/Rents/Royal		
340010-Interest	3,476.68	14,000.00
342000-Rent of Bldg, Prop & Eq	800.00	2,400.00
Total 340-Int/Rents/Royal	4,276.68	16,400.00
355-Intergvt Revenue		
354030-State Grants-LSA	0.00	167,275.00
354150 StsterGrant-DepRecycling	0.00	114,606.00
355010-Purta	0.00	1,785.00
355050-Pension State Aid	0.00	30,000.00
355080-Beverage Licenses	2,000.00	30,000.00
35509 ACT 13 Marcellas S	0.00	20,000.00
359000-Payment in Lieu of Taxes	0.00	5,000.00
Total 355-Intergvt Revenue	2,000.00	368,666.00
361-Dept Earnings		
361330-Zoning Permits & Fees	5,830.10	14,000.00
361750 - Lien Letters	30.00	30.00
362410-Building Permits	7,841.27	35,000.00
363100-Street Repairs & Opening	472.00	100.00
364500-Recyclable Sales	459.72	1,500.00
Total 361-Dept Earnings	14,633.09	50,630.00
380-Misc.		
380000-Miscellaneous	0.00	20,000.00
Total 380-Misc.	0.00	20,000.00

05/15/24
Cash Basis

Clearfield Borough Profit & Loss Budget vs. Actual January through April 2024

	Jan - Apr 24	Budget
391-Non-Revenue		
391100-Sale of Prop, Supp. & Eq	275.00	
395000-Refunds, Prior Yr Exp	0.00	5,000.00
Total 391-Non-Revenue	275.00	5,000.00
CDBG Income	17,311.00	
392 - Transfer of funds	0.00	
Total Income	627,780.57	2,547,696.00
Expense		
400-Leg Gov		
400100- Salaries Boro Council	2,120.00	7,680.00
400110-FICA	218.84	587.00
400200-Materials & Supplies	0.00	1,000.00
400300-General Expense	6,850.89	12,000.00
400310 - Professional Services	187.50	4,500.00
400311 - Auditing Services	5,000.00	17,500.00
400341-Advertising & Printing	1,500.55	2,200.00
400353 - Insurance & Bonding	0.00	4,500.00
400470-Training	0.00	250.00
Total 400-Leg Gov	15,877.78	50,217.00
401-Mayor		
401100 - Salary Mayor	634.42	1,800.00
401110-FICA Mayor	11.48	140.00
401140 - Salary Meter Repair	266.64	8,237.00
401150 - Salary Meter Attendant	1,113.75	22,880.00
401151-FICA Parking Meter	105.60	2,380.00
401202-Parking Meter R & M	4,071.94	500.00
401300-Mayor M & S	0.00	300.00
401420 - Dues & Fees	70.00	200.00
Total 401-Mayor	6,273.83	36,437.00
402-Financial Administration		
402100 - Salaries & Wages	14,367.60	41,306.00
402110-FICA Boro Secretary	1,099.12	3,160.00
402153-Long Term Dis	96.99	210.00
402156-Health Insurance	2,608.88	7,900.00
402158-Life Insurance	68.11	150.00
402331 - Training	0.00	100.00
402353 - Bond Premium	0.00	500.00
Total 402-Financial Administration	18,240.70	53,326.00
403-Tax Collector		
403100 - Salary Tax Collector	7,083.99	27,000.00
403110-FICA Tax Collector	485.27	2,070.00
403200-Materials & Supplies	1,534.50	2,000.00
403353 - Tax Collector's Bond	145.14	2,495.00
Keystone Commission	3,357.68	11,500.00
Keystone Postage Fees	484.91	1,560.00
Total 403-Tax Collector	13,091.49	46,625.00
404-Law		
404100-Salary of Solicitor	3,500.00	10,500.00
Total 404-Law	3,500.00	10,500.00
405-Part-Time Secretary		
405100 - Salary	4,117.71	13,395.00
405110-FICA PT Secretary	315.01	1,025.00
Total 405-Part-Time Secretary	4,432.72	14,420.00

05/15/24
Cash Basis

Clearfield Borough Profit & Loss Budget vs. Actual January through April 2024

	Jan - Apr 24	Budget
406 - Borough Operations Mgr		
406100-Salary BOM	0.00	35,000.00
406110 - FICA	0.00	2,667.00
406153 - Long Term Disability	0.00	450.00
406156 Health Insurance	0.00	150.00
406331 - Training	0.00	300.00
406353 - Bond Premium	0.00	400.00
Total 406 - Borough Operations Mgr	0.00	38,967.00
407-Administration		
407200-Materials Admin Bldg	0.00	0.00
407234-Fuel, Light, Water	8,971.80	13,050.00
407260-Minor Equipment	890.72	1,600.00
407300-General Expense	1,995.61	6,000.00
407321-Telephone Charges	1,899.89	4,500.00
407364-Trash Removal	88.65	300.00
407370-Maint. & Repairs	1,575.00	2,500.00
Total 407-Administration	15,421.67	27,950.00
408-Engineer		
408310-Engineer Consultant	1,480.00	
48300 - Engineer General Expense	0.00	6,500.00
Total 408-Engineer	1,480.00	6,500.00
409-Street Dept.		
409153-Disability	730.28	1,650.00
409156-Health Insurance	23,404.94	68,500.00
409158-Life Insurance	403.22	875.00
409200 Materials & Sup	0.00	4,000.00
409234-Fuel, Light, Water	11,037.60	13,500.00
409321-Telephone Charges	2,950.34	8,500.00
409331 - Training	90.00	500.00
409338-Truck/Automobile	0.00	6,000.00
409364-Trash Removal	69.15	300.00
409370-Buildings & Plant	706.45	3,500.00
Total 409-Street Dept.	39,391.98	107,325.00
410-Police		
410156-Health Insurance	24,893.15	57,000.00
410370-M & R	0.00	
410450 Regional Police	338,607.09	1,200,000.00
410740-Police/ Major Equipment	1,424.00	
Total 410-Police	364,924.24	1,257,000.00
411-Fire		
411231-Vehicle Operating Exp	687.91	6,500.00
411232-Utilities No. 1	11,112.67	7,000.00
411251-Fire Vehicle R & M	2,407.40	14,000.00
411260-Minor Equipment	0.00	6,000.00
411316 - General Expenses	962.00	6,000.00
411320-Fire Relief	0.00	30,000.00
411330 Fuel Reimbursement	0.00	1,750.00
411338-Truck/Automobile	1,215.65	4,832.00
411351-Building & Contents	0.00	1,500.00
411352-General Liability	0.00	4,000.00
411354-Worker's Comp	5,943.07	16,000.00
411355-Inland Marine	0.00	1,400.00
411363-Hydrants	4,058.80	12,200.00
411364-Trash Removal	90.00	550.00
411370-Building R & M	449.66	5,000.00
411742-Transfer to Capital Fund	0.00	24,000.00
Total 411-Fire	26,927.16	140,732.00

05/15/24
Cash Basis

Clearfield Borough Profit & Loss Budget vs. Actual January through April 2024

	Jan - Apr 24	Budget
413-Code		
413100 - Salary	10,570.92	40,000.00
413110-FICA Code	808.68	3,060.00
413153-Disability	79.40	285.00
413156-Health Insurance	430.46	7,900.00
413158-Life Insurance	48.60	105.00
413231-Code Vehicle Operation	17.93	250.00
413251-Vehicle M & R	56.61	1,000.00
413262 - 3rd Party Inspection	7,785.80	20,000.00
413300 Ordinance Enforcement	100.00	450.00
413301- Training Code Dept.	0.00	500.00
Total 413-Code	19,898.40	73,550.00
414-Planning		
414200-Materials & Supplies	461.12	4,000.00
414300-Planning & Zoning - GE	0.00	300.00
414301-Training	245.00	200.00
Total 414-Planning	706.12	4,500.00
427-Recycling		
427100 - Salary Street Dept	223.44	1,000.00
427110-FICA Recycling	17.09	77.00
427200- Materials & Supply	7,525.06	
427231-Vehicle Operating Exp	217.24	650.00
427374-Recycling - M & R	734.00	
Total 427-Recycling	8,716.83	1,727.00
430-Hghwy Maint		
430231-Vehicle Operating Exp	5,101.62	24,000.00
430260-Minor Equipment	0.00	2,000.00
430300-Highway Maint.	426.61	2,580.00
430374-Maint & Repairs	18,073.17	49,000.00
430384- Rental	543.24	1,000.00
Total 430-Hghwy Maint	24,144.64	78,580.00
431-Hghwy Cleaning		
431374-Maintenance & Repairs	907.93	2,000.00
Total 431-Hghwy Cleaning	907.93	2,000.00
432-Snow Removal		
432100 - Salary Street Dept	76,830.30	56,000.00
432110 - FICA	5,854.22	4,284.00
432300-General Expenses	2,427.78	2,000.00
432384-Equipment Rental	0.00	10,000.00
Total 432-Snow Removal	85,112.30	72,284.00
433-Traffic		
433200-Highway Traffic M & S	1,235.45	7,000.00
433361-Electric	3,196.42	8,000.00
Total 433-Traffic	4,431.87	15,000.00
434-Lighting		
434361- Hghwy Lighting	28,216.12	85,000.00
Total 434-Lighting	28,216.12	85,000.00
436360 Storm drains	39.96	

05/15/24
Cash Basis

Clearfield Borough
Profit & Loss Budget vs. Actual
January through April 2024

	Jan - Apr 24	Budget
438-Hghw Repairs		
438100 - Salary Street Dept	53,899.86	289,495.00
438110 - FICA	4,100.24	22,146.00
438200 Highway Maint. - Repairs	2,808.41	65,572.00
Total 438-Hghw Repairs	60,808.51	377,213.00
439-Hghwy Rebuild		
439610-Highway Construction	270.00	
Total 439-Hghwy Rebuild	270.00	
440-Airport		
440540 - Airport Authority	5,000.00	5,000.00
Total 440-Airport	5,000.00	5,000.00
451-Culture & Rec		
450234-Electricity	756.35	1,500.00
450300-General Expense	918.07	12,000.00
450364-Trash Removal	899.20	2,500.00
450374-Maintenance & Repairs	0.00	2,000.00
456540-Library Contribution	0.00	4,560.00
457540 - Contribution to SPCA	0.00	500.00
Total 451-Culture & Rec	2,573.62	23,060.00
481030-UC Compensation	404.94	15,541.00
483-Misc		
483000-Employee Retirement Fund	0.00	32,269.00
Total 483-Misc	0.00	32,269.00
484000 Workers Compensation	7,574.93	26,000.00
486020 Property,GeneralLiabilty	2,353.14	15,000.00
486030 Auto & Inland Marine	2,321.96	17,000.00
CDBG Expense	17,311.00	
6560 · Payroll Expenses	-17,178.07	
66900 · Reconciliation Discrepancies	39.00	
Total Expense	763,214.77	2,633,723.00
Net Ordinary Income	-135,434.20	-86,027.00
Net Income	-135,434.20	-86,027.00

05/15/24
Cash Basis

Clearfield Borough Profit & Loss Budget vs. Actual January through April 2024

	\$ Over Budget	% of Budget	
Ordinary Income/Expense			
Income			
301-Taxes			
301100-Current Years Levy	-798,852.21	24.4%	
301200-Prior Years Levy	3,399.04	288.8%	
301400-Delinquent	-62,904.86	16.1%	
Total 301-Taxes	-858,358.03		24.3%
310-Act 511			
310100 Real Estate Transfer	-32,887.42	45.2%	
310210-Earned Income Tax	-396,496.66	33.9%	
310610 - Local Services Tax	-87,163.92	27.4%	
310710-Mechanical Devices	-4,200.00	61.8%	
310810- Amusements	-23,912.00	0.4%	
Total 310-Act 511	-544,660.00		33.2%
321-Licenses & Permits			
321610-Peddler Permits	-200.00	0.0%	
321800-Cable TV Contract	-38,505.00	23.0%	
Total 321-Licenses & Permits	-38,705.00		22.9%
330-Fines & Forfeits			
330010-Motor Vehicle Violations	-11,544.94	53.8%	
330020-Parking Tickets	-10,718.50	28.5%	
331220-Parking Meters Revenue	-33,228.73	30.0%	
331300-Code Violations	-500.00	0.0%	
Total 330-Fines & Forfeits	-55,992.17		36.4%
340-Int/Rents/Royal			
340010-Interest	-10,523.32	24.8%	
342000-Rent of Bldg, Prop & Eq	-1,600.00	33.3%	
Total 340-Int/Rents/Royal	-12,123.32		26.1%
355-Intergvt Revenue			
354030-State Grants-LSA	-167,275.00	0.0%	
354150 StsterGrant-DepRecycling	-114,606.00	0.0%	
355010-Purta	-1,785.00	0.0%	
355050-Pension State Aid	-30,000.00	0.0%	
355080-Beverage Licenses	-28,000.00	6.7%	
35509 ACT 13 Marcellas S	-20,000.00	0.0%	
359000-Payment in Lieu of Taxes	-5,000.00	0.0%	
Total 355-Intergvt Revenue	-366,666.00		0.5%
361-Dept Earnings			
361330-Zoning Permits & Fees	-8,169.90	41.6%	
361750 - Lien Letters	0.00	100.0%	
362410-Building Permits	-27,158.73	22.4%	
363100-Street Repairs & Opening	372.00	472.0%	
364500-Recyclable Sales	-1,040.28	30.6%	
Total 361-Dept Earnings	-35,996.91		28.9%
380-Misc.			
380000-Miscellaneous	-20,000.00	0.0%	
Total 380-Misc.	-20,000.00		0.0%

05/15/24
Cash Basis

Clearfield Borough Profit & Loss Budget vs. Actual January through April 2024

	\$ Over Budget	% of Budget
391-Non-Revenue		
391100-Sale of Prop, Supp. & Eq		
395000-Refunds, Prior Yr Exp	-5,000.00	0.0%
Total 391-Non-Revenue	-4,725.00	5.5%
CDBG Income		
392 · Transfer of funds		
Total Income	-1,919,915.43	24.6%
Expense		
400-Leg Gov		
400100- Salaries Boro Council	-5,560.00	27.6%
400110-FICA	-368.16	37.3%
400200-Materials & Supplies	-1,000.00	0.0%
400300-General Expense	-5,149.11	57.1%
400310 - Professional Services	-4,312.50	4.2%
400311 - Auditing Services	-12,500.00	28.6%
400341-Advertising & Printing	-699.45	68.2%
400353 - Insurance & Bonding	-4,500.00	0.0%
400470-Training	-250.00	0.0%
Total 400-Leg Gov	-34,339.22	31.6%
401-Mayor		
401100 - Salary Mayor	-1,165.58	35.2%
401110-FICA Mayor	-128.52	8.2%
401140 - Salary Meter Repair	-7,970.36	3.2%
401150 - Salary Meter Attendant	-21,766.25	4.9%
401151-FICA Parking Meter	-2,274.40	4.4%
401202-Parking Meter R & M	3,571.94	814.4%
401300-Mayor M & S	-300.00	0.0%
401420 - Dues & Fees	-130.00	35.0%
Total 401-Mayor	-30,163.17	17.2%
402-Financial Administration		
402100 - Salaries & Wages	-26,938.40	34.8%
402110-FICA Boro Secretary	-2,060.88	34.8%
402153-Long Term Dis	-113.01	46.2%
402156-Health Insurance	-5,291.12	33.0%
402158-Life Insurance	-81.89	45.4%
402331 - Training	-100.00	0.0%
402353 - Bond Premium	-500.00	0.0%
Total 402-Financial Administration	-35,085.30	34.2%
403-Tax Collector		
403100 - Salary Tax Collector	-19,916.01	26.2%
403110-FICA Tax Collector	-1,584.73	23.4%
403200-Materials & Supplies	-465.50	76.7%
403353 - Tax Collector's Bond	-2,349.86	5.8%
Keystone Commission	-8,142.32	29.2%
Keystone Postage Fees	-1,075.09	31.1%
Total 403-Tax Collector	-33,533.51	28.1%
404-Law		
404100-Salary of Solicitor	-7,000.00	33.3%
Total 404-Law	-7,000.00	33.3%
405-Part-Time Secretary		
405100 - Salary	-9,277.29	30.7%
405110-FICA PT Secretary	-709.99	30.7%
Total 405-Part-Time Secretary	-9,987.28	30.7%

05/15/24
Cash Basis

Clearfield Borough Profit & Loss Budget vs. Actual January through April 2024

	\$ Over Budget	% of Budget
406 - Borough Operations Mgr		
406100-Salary BOM	-35,000.00	0.0%
406110 - FICA	-2,667.00	0.0%
406153 - Long Term Disability	-450.00	0.0%
406156 Health Insurance	-150.00	0.0%
406331 - Training	-300.00	0.0%
406353 - Bond Premium	-400.00	0.0%
Total 406 - Borough Operations Mgr	-38,967.00	0.0%
407-Administration		
407200-Materials Admin Bldg	0.00	0.0%
407234-Fuel, Light, Water	-4,078.20	68.7%
407260-Minor Equipment	-709.28	55.7%
407300-General Expense	-4,004.39	33.3%
407321-Telephone Charges	-2,600.11	42.2%
407364-Trash Removal	-211.35	29.6%
407370-Maint. & Repairs	-925.00	63.0%
Total 407-Administration	-12,528.33	55.2%
408-Engineer		
408310-Engineer Consultant		
48300 - Engineer General Expense	-6,500.00	0.0%
Total 408-Engineer	-5,020.00	22.8%
409-Street Dept.		
409153-Disability	-919.72	44.3%
409156-Health Insurance	-45,095.06	34.2%
409158-Life Insurance	-471.78	46.1%
409200 Materials & Sup	-4,000.00	0.0%
409234-Fuel, Light, Water	-2,462.40	81.8%
409321-Telephone Charges	-5,549.66	34.7%
409331 - Training	-410.00	18.0%
409338-Truck/Automobile	-6,000.00	0.0%
409364-Trash Removal	-230.85	23.1%
409370-Buildings & Plant	-2,793.55	20.2%
Total 409-Street Dept.	-67,933.02	36.7%
410-Police		
410156-Health Insurance	-32,106.85	43.7%
410370-M & R		
410450 Regional Police	-861,392.91	28.2%
410740-Police/ Major Equipment		
Total 410-Police	-892,075.76	29.0%
411-Fire		
411231-Vehicle Operating Exp	-5,812.09	10.6%
411232-Utilities No. 1	4,112.67	158.8%
411251-Fire Vehicle R & M	-11,592.60	17.2%
411260-Minor Equipment	-6,000.00	0.0%
411316 - General Expenses	-5,038.00	16.0%
411320-Fire Relief	-30,000.00	0.0%
411330 Fuel Reimbursement	-1,750.00	0.0%
411338-Truck/Automobile	-3,616.35	25.2%
411351-Building & Contents	-1,500.00	0.0%
411352-General Liability	-4,000.00	0.0%
411354-Worker's Comp	-10,056.93	37.1%
411355-Inland Marine	-1,400.00	0.0%
411363-Hydrants	-8,141.20	33.3%
411364-Trash Removal	-460.00	16.4%
411370-Building R & M	-4,550.34	9.0%
411742-Transfer to Capital Fund	-24,000.00	0.0%
Total 411-Fire	-113,804.84	19.1%

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Cash Basis

Clearfield Borough Profit & Loss Budget vs. Actual January through April 2024

	\$ Over Budget	% of Budget
413-Code		
413100 - Salary	-29,429.08	26.4%
413110-FICA Code	-2,251.32	26.4%
413153-Disability	-205.60	27.9%
413156-Health Insurance	-7,469.54	5.4%
413158-Life Insurance	-56.40	46.3%
413231-Code Vehicle Operation	-232.07	7.2%
413251-Vehicle M & R	-943.39	5.7%
413262 - 3rd Party Inspection	-12,214.20	38.9%
413300 Ordinance Enforcement	-350.00	22.2%
413301- Training Code Dept.	-500.00	0.0%
Total 413-Code	-53,651.60	27.1%
414-Planning		
414200-Materials & Supplies	-3,538.88	11.5%
414300-Planning & Zoning - GE	-300.00	0.0%
414301-Training	45.00	122.5%
Total 414-Planning	-3,793.88	15.7%
427-Recycling		
427100 - Salary Street Dept	-776.56	22.3%
427110-FICA Recycling	-59.91	22.2%
427200- Materials & Supply		
427231-Vehicle Operating Exp	-432.76	33.4%
427374-Recycling - M & R		
Total 427-Recycling	6,989.83	504.7%
430-Hghwy Maint		
430231-Vehicle Operating Exp	-18,898.38	21.3%
430260-Minor Equipment	-2,000.00	0.0%
430300-Highway Maint.	-2,153.39	16.5%
430374-Maint & Repairs	-30,926.83	36.9%
430384- Rental	-456.76	54.3%
Total 430-Hghwy Maint	-54,435.36	30.7%
431-Hghwy Cleaning		
431374-Maintenance & Repairs	-1,092.07	45.4%
Total 431-Hghwy Cleaning	-1,092.07	45.4%
432-Snow Removal		
432100 - Salary Street Dept	20,830.30	137.2%
432110 - FICA	1,570.22	136.7%
432300-General Expenses	427.78	121.4%
432384-Equipment Rental	-10,000.00	0.0%
Total 432-Snow Removal	12,828.30	117.7%
433-Traffic		
433200-Highway Traffic M & S	-5,764.55	17.6%
433361-Electric	-4,803.58	40.0%
Total 433-Traffic	-10,568.13	29.5%
434-Lighting		
434361- Hghwy Lighting	-56,783.88	33.2%
Total 434-Lighting	-56,783.88	33.2%
436360 Storm drains		

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Cash Basis

Clearfield Borough Profit & Loss Budget vs. Actual January through April 2024

	\$ Over Budget	% of Budget
438-Hghw Repairs		
438100 - Salary Street Dept	-235,595.14	18.6%
438110 - FICA	-18,045.76	18.5%
438200 Highway Maint. - Repairs	-62,763.59	4.3%
Total 438-Hghw Repairs	-316,404.49	16.1%
439-Hghwy Rebuild		
439610-Highway Construction		
Total 439-Hghwy Rebuild		
440-Airport		
440540 - Airport Authority	0.00	100.0%
Total 440-Airport	0.00	100.0%
451-Culture & Rec		
450234-Electricity	-743.65	50.4%
450300-General Expense	-11,081.93	7.7%
450364-Trash Removal	-1,600.80	36.0%
450374-Maintenance & Repairs	-2,000.00	0.0%
456540-Library Contribution	-4,560.00	0.0%
457540 - Contribution to SPCA	-500.00	0.0%
Total 451-Culture & Rec	-20,486.38	11.2%
481030-UC Compensation	-15,136.06	2.6%
483-Misc		
483000-Employee Retirement Fund	-32,269.00	0.0%
Total 483-Misc	-32,269.00	0.0%
484000 Workers Compensation	-18,425.07	29.1%
486020 Property,GeneralLiabilty	-12,646.86	15.7%
486030 Auto & Inland Marine	-14,678.04	13.7%
CDBG Expense		
6560 · Payroll Expenses		
66900 · Reconciliation Discrepancies		
Total Expense	-1,870,508.23	29.0%
Net Ordinary Income	-49,407.20	157.4%
Net Income	-49,407.20	157.4%