



# BOROUGH OF CLEARFIELD

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## PARADE/WALK PERMIT, ROAD CLOSING REQUEST

\_\_\_\_\_  
DATE OF EVENT/TIME

\_\_\_\_\_  
ORGANIZATION

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CONTACT PERSON

\_\_\_\_\_  
PHONE NUMBER

\_\_\_\_\_  
PURPOSE OF EVENT

IT IS THE RESPONSIBILITY OF THE ORGAIZATION TO PROVIDE THE FOLLOWING:

- CERTIFICATE OF LIABILITY INSURANCE
- ADEQUATE TRAFFIC CONTROL (**Attach Clearfield Borough Request Form**)
  - **Note: Failure to have adequate traffic control will cancel your event.**
  - **This will be determined by the Clearfield Borough Police Department.**
- PENNDOT APPROVAL (IF STATE ROADS ARE INVOLVED)
  - **Note: It is your responsibility to provide barricades for road closing.**
- DETAILED MAP OF ROUTE
- STREETS ARE ONLY TO BE MARKED WITH WATER BASED PAINT (WHITE)

**PARADE SPONSERS ARE RESPONSIBLE FOR TRASH REMOVAL ALONG PARADE ROUTE. TRASH MUST BE REMOVED WITHIN 18 HOURS OF PARADE COMPLETION. IF TRASH IS NOT REMOVED APPROPRIATELY, YOUR ORGANIZATION WILL BE BILLED FOR A SPECIAL TRASH PICKUP.**

THE ABOVE DOCUMENTS MUST BE ATTACHED TO THIS REQUEST. ALL REQUESTS MUST BE FILED 30 DAYS PRIOR TO THE EVENT.

REVIEWED BY: \_\_\_\_\_

\_\_\_\_\_  
DATE FILED

\_\_\_\_\_  
SIGNATURE OF PERSON MAKING REQUEST

\_\_\_\_\_  
DATE APPROVED BY COUNCIL

\_\_\_\_\_  
PRESIDENT OF COUNCIL

COPY TO: MAYOR  
POLICE CHIEF  
FIRE CHIEF  
CAPTAIN OF FIRE POLICE