

**CLEARFIELD BOROUGH
BOROUGH 2024 COUNCIL MEETING MINUTES
June 20, 2024**

Clearfield Borough Council met in regular session on Thursday, June 20, 2024, at 5:30 PM in Council Chambers at the Clearfield Borough Building.

COUNCIL MEMBERS PRESENT: Stephanie Tarbay, George DeHaven, Brandi Matsko, Steve Livergood, Barb Shaffner, Annjane Ross

ABSENT: Tristen Buck, Todd Orsich, Solicitor Chip Bell

OTHERS PRESENT: Chief Vincent McGinnis, Mayor Mason Strouse, Street Department Todd Kling, Deputy Chief Michael Yankavich, Borough Secretary Betsy Houser, Code Officer Brett Stewart

MEDIA: The Progress, Jeff Corcino

COMMUNICATION: None

MOTION was made by Barb Shaffner and seconded by Annjane Ross to approve the minutes of the Borough Council Meeting May 16, 2024. **MOTION** Carried.

PUBLIC AUDIENCE:

Ben Leighow came to talk about the Susquehanna Music Festival, it is a full day, at the Riverwalk. He said it is free admission, they have eight performances, they are booked and ready to go, It is July 27th starting at noon, and over at 9:00 pm, he is partnering with CRC. He has a Facebook page, and it will have some information as well.

Dennis Parada has been a landlord for over fifty years. His concern if there are grants or help for the landlords. He knew in years past there were grants available. He wanted to know if there is help for landlords. If there is money available for the ones that really need it. He believes the lower income people need help.

The code officer clarified that the landlord inspections are for basic safety things, not upgrades.

Dennis Parada suggested more fire extinguishers should be available to landlords, those kind of safety issues could be of help. Brett said fire extinguishers will be absolutely on the list, part of inspection. Dennis Parada believed that landlords are being single out. He would like to see more funding for them.

Tony Yanavich came to talk about the flooding of Stinky Run of 2016 and 2021. He said that some one set an illegal 35" pipe inside the 48" pipe in the Stinky Run stream, it was cemented in, no head wall around the pipe, it reduced capacity. Tony provides a chart to show this. Whoever set this pipe was undersized and caused flooding. The intersection of East 12th and Daisy was run over, the culvert was repaired by the Borough, it was engineered for 2 36" pipes, and if you look closely, it is not, one is a 24" pipe and one a 36" pipe, this created a bottleneck, it reduces the flow. This is why the flooding occurs. He has contacted the DEP, DEP said it needs repaired, DEP never received the copy of the design. The Borough needs to convince the township to whomever set the wrong pipe to correct it. Be proactive. Before DEP gets involved.

Shawn Wilson was made aware of not getting things taken care of until 2027 for Stinky Run. If you stand on 12th Street the whole hillside flows downhill. Where the truck caved in the culvert it flooded there, we need to open this up, something to correct it. He asked the borough to pressure the township to repair the pipe. It will redirect water. He is here tonight to ask for help.

Dennis Traveny wanted the council to know how bad the bottleneck is on 12th street. He has seen, looking up to Hillsdale deep water coming at us during a heavy rain. His concern is the little kids, outside playing, the water would take them. It is worse than you think. It is the result of a flawed repair. Something needs to be done, if the borough wants in deep trouble, let a couple toddlers drown, there will be a full investigation. He wanted to make council aware of this.

Paul Dale appreciated Brett Stewart's time today, the rumors spread, but he explained a lot.

Anthony Caiola has not seen the Ordinance yet but was wanting to know what would be on the check list. Brett stated it will have to be approved by the council, but there again, it is basic. It comes from IPMC books. It can be downloaded for a few dollars. The basics will be handrail, no chip paint, no mold, standard water temperature, 2 receptacles per living space, GIF in kitchen, lockable windows, lockable doors. Very Basic the code officer said.

Anthony asked how quick inspections would take. Brett said every three years. If there is a complaint from a tenant, he would have to follow up. Anthony asked what the fees are, Brett said there is a proposed fee at \$25, \$10 for each additional unit. Anthony said the rumor mill had it a lot more than that, and every time a tenant moved in. Brett said no, and may I add there are many model landlords, you must be one, I have never received a call about you. The code officer has some landlords he receives calls on constantly. Anthony asked for a copy of Ordinance 1311.

Darlene Wriglesworth asked when Ordinance 1311 was passed, she never had heard of it, Brett said it was passed in 2010. She opposes it she stated. She has rentals, they have complied to everything she has heard tonight. Brett said this is for livable space, residential living. Does not include commercial. She has business property, it's a beauty shop that is inspected by the state. The apartments above, if rented, would be subject to inspection Brett told her. She ask how often, how much. The time is every three years, the fees are proposed. Mrs. Wriglesworth will refuse to give out her insurance information. She said her insurance company inspects her properties. She is opposing.

Jim Simmelsberger said that the council needs to revisit and revote on this Ordinance. This does not need to be kept in effect. Steve Livergood said the council has been reviewing all the ordinances. Jim said keep treating landlords like this you won't have any in the borough.

Tim Durant is trying to get a copy of this Ordinance. He has a copy now; it looks like a copy and paste deal. Each page reads a draft. Brett said this copy, a copy that has been sent for codification, it is ready for online service. Brett said if he wants an original, he can get an original. Brett went to get Tim Durant an original. Tim said we are self-regulated; we all have a code we follow. He said his rental properties: are if we wouldn't live in it, no one will. His lease reads the responsibilities that tenants have. His rentals have smoke alarms, carbon monoxide units, they all take batteries and I do have them installed when rented. Mr. Durant has great concern of a back up for inspections. He doesn't want to be waiting for inspections, his rentals have easily 2 deep waiting for them. Anthony Caiola said a concern is overreach this is what the landlords fear, your \$25 could go to \$35 at some time. Steve said Tim you have the floor, There is a need for housing here. He will not pay this \$25 the tenant will. He is concerned about uncertainty. He worries about the line that reads about fines and imprisonment.

Tony asked if this Ordinance has already been passed, yes Steve Livergood said.

Joe Aveni had concerns about the process of inspections, is the code officer capable of during this or are you hiring someone to do it. Steve said it will be looked at.

Jim Simmelsberger asked if there is still a planning commission and was told yes there is. Jim said this is something they should have met on. Steve said there can be more meetings set up.

Christy Fulton wanted to speak of the amusement tax. She does not feel it is her place to tell the public. She has received the explanation. She understands.

Stephanie Tarbay said the Borough solicitor, Chip and the Fair Board solicitor, Mr. Peter Smith, both have stated that the borough for twenty two years had been overcharging the amusement tax of the fair and no one was aware of this. Printed on tickets for the shows, it read borough amusement tax and an amount this was for any of the shows, and it was charged to the people, and this was not turned over to the borough, they paid on the carnival only. Stephanie thinks a committee of people needs to meet with the fair board to talk to the fair board about receiving that money. But moving forward, they have talked about the gates, that is where they are going for in the future. She believes there is communication needed.

Tony stated the amusement tax ordinance reads concert tickets, admissions, and midway, Stephanie understands that, but apparently it is illegal, she has multiply attorneys telling her that.

A resident from Apple Street spoke of CMA filling in areas with rocks after they had worked on a drain on the road area. The snowplow pushed them all over the road in winter. She has also went to the CMA manager. She said that Apple Street needs paved. They have cold patched, but it doesn't hold.

REPORTS OF BOROUGH OFFICERS

FIRE DEPARTMENT: The chief has a report on file and will answer questions. We had two fire fighters from Station 1 involved in a roof that collapsed, at a fire in Curwensville. No one was at fault. He went up Sunday morning, the truss designed failed under the heat and water load supply. The fire department has had eight members finish EMR courses, 7 passed skill portion, and 4 passed written exams. Upcoming training for fire fighters 1 and 2. Tests will be in October. There will be a recreation launch, Monday night, and the River Landing. You do need to register. There will be handouts. They are wanting to recruit 160 fire fighters. A couple of other items, the possibility about the fire department consolidating the fire police, the command unit, and using a car after the police dept., he is not sure of the condition of the car. Lastly, he wants to get back to the aerial replacement, the fire department and relief is willing to make it happen, he wants to know what the borough would give, Mason added a big thank you to him and Sam, he thanked the chief for all the training, the fire department does a lot of training, and training does pay off. A big thank you to the fire department. Steve added that we have turned in the helmet to insurance.

POLICE: Report on file. The police department had a gentleman graduate from the Police Academy, grant funded, he started Wednesday. We had another full time hired recently too; he was part time in a neighbor department.

STREET: A copy of his report is on file. Todd Kling is requesting for the playground mulch. He wished Tony stayed; he has read quite a few discrepancies in his report. The cross pipe on Daisy Street that Tony said it is 24" and 36", 3" apart not 3'. Todd said the pipe is both 36" and is 3" apart, he has the hydraulic calculations of the flow, he has the drawings, he has the DEP signed emergency permits, the progress reports. There has been correspondence. It is a shame that not everyone is here for him to explain this. He can honestly say him living in East End, he would lift manhole on 12th and Woodland road, he is an emergency responder. In 2016 and 2021 he went to the manhole on Daisy and Dorey Street and lifted the manhole, this is the one that everyone says clogs, it went right down when he lifted it. He saw it. He cares about the borough. He is not going to sit here and let someone make things up. Being live stream, he will be transparent. We do get flooding in the East End. He would certainly not lie; he has lived there. He doesn't believe everyone knows what is going on. This is a personal attack on him and the engineer, and the crew, it is not fair. If I don't defend myself, we are put on Facebook and we are harassed and questioned. The truth is East End does see flooding. In 2021 We received 6.41 inches of rain in 24 hours, I know someone who witness when we go up to clean that pipe the problem goes away. These attacks against the employees has to stop, we have a budget, when I am asked to repair a road issue that is the best I can do, we do not have the funds to repave. The public is bashing the street crew on social media, they are doing the best. There is seven of them, they are maintaining the borough. George DeHaven said they do an excellent job. Barb Shaffner agreed. Stephanie appreciated the clarification on Stinky Run. Todd Kling respects the citizens to come here, but he wants them to be informed.

MAYOR Mason has attended luncheon at the Rivers Landing with politics sponsored by the Chamber. Also attended a meeting with the Redevelopment Authority and Mature Resources. The first phase is updating the Dimling, grander plans to expand more affordable housing. Great opportunities. He wanted to also mention a message he received from Rob Swales. Clearly Ahead would like to host a public meeting at Rivers Landing July 1, at 6:00 pm to discuss the white-water project.

SOLICITOR: Steve Livergood read the letter, that Mr. Bell will be resigning at the end of August 2024. He will work on what we have in process now. He has been with the borough for 34 years. With his new job it is taking too much of his time.

ENGINEER

CODE ENFORCEMENT OFFICER: Report on file. The Borough council has improved the tax exemption, he would like a time frame now set. He would like any event after August 1, 2024, the applications needs filled out and sent in. He would also like the final step for the Castell property to be approved. Mason appreciates everything he is doing, this is exactly what the borough was looking for. Also, wanted to for everyone to understand the tenant/landlord is still being discussed. Brett said he is willing to schedule a meeting for this Ordinance. More landlords can attend that meeting. Get rid of misunderstandings. It will be for the month of July.

Mr. Woolridge did say there is a lot of controversy on the tenant/landlord Ordinance, he feels the date as to when it was advertised and the council members who voted on it should be provided. The main reason he came to the meeting was to talk about the removal of the playground equipment. The Rotary Club has spent \$17,000 on the equipment and it is gone. And they were not notified at all. Barb Shaffner said she had spoke to Jim Moyer, it was understood that the equipment was unsafe , therefore removed. We did have a lady come in from DCNR, the state, and was very concerned with the equipment being unsafe at the driving park and Rebecca Park. Mr. Woolridge said everything was in good condition. Everything was set in concrete. Todd Kling said the DCNR lady had concerns of the safety of it. Barb said she would get her name for Mr. Woolridge. She said she talked with Jim Moyer and he would get the message to the Rotary. Barb said the equipment was rusty, steps were pulled away. And she has pictures she can share. The other thing Mr. Woolridge said that Mr. Swales has a plan to rip out the dam. Right now it is fantastic. With out the dam, you'll be able to walk through the dam. Mr. Swales wants to put barriers in and take the dam out, it should not be dismantled. We are not like Colorado, we do not have snow melting throughout the year. If you want to put a paddle park in, the perfect spot is in Wolf Run.

COMMITTEE REPORTS

PUBLIC SAFETY:

MOTION was made by Annjane Ross and seconded by Stephanie Tarbay to close Market Street between Third Street and Fourth Street for a Mature Resources Block Party on 8/24/2024 from 1:00 pm to 4:00 pm. **MOTION** Carried.

PUBLIC WORKS:

MOTION was made by Barb Shaffner and seconded by Brandi Matsko to purchase 50 cubic yards of mulch for the playground at Kurtz Park for an approximate cost of \$1,100.00. **MOTION** Carried.

Barb Shaffner asked during the public works if you have issues of any kind, come to council, or stop in the office, stop harassing the street employees out during their work.

PUBLIC AND COMMUNITY DEVELOPMENT:

MOTION was made by Annjane Ross and seconded by Barb Shaffner to set guidelines for getting current rental property owners to register their rental units by Jan. 01, 2025, and setting up inspections of the rental units. This is in accordance with Ordinance #765. **MOTION** Carried.

MOTION was made by George DeHaven and seconded by Stephanie Tarbay to set the date of August 1, 2024 for any organization seeking exemption from the Amusement tax. All organizations must complete the "Amusement tax exemption applications" to be considered for amusement tax exemption. All applications must be completed, and necessary supporting documents to be submitted to the Clearfield Borough council 30 days prior to the date of the event. **MOTION** Carried

MOTION was made by Annjane ross and seconded by Barb Shaffner to approve the final plans for the subdivision of the Castell Estate and the vacating of the alley way on the plans, Wallaceton Street to West Hill Street. **MOTION** Carried.

Executive Session Called.

MOTION was made by Annjane Ross and seconded by Stephanie Tarbay to move forward with STMP project and appoint Grass Roots Solutions as our consultants for the project. **MOTION** Carried.

Stephanie Tarbay stated that this is covered through grant DCED funding, the company we first worked with did not fulfill the obligation, one of the first thing we want to do is hire a borough manager, it is under this project.

PERSONNEL COMMITTEE

MOTION was made by George DeHaven and seconded by Annjane Ross to regretfully accept the resignation of Brandi Matsko as a Fourth Ward representative to Borough Council. **MOTION** Carried.

MOTION was made by Annjane Ross and seconded by Barb Shaffner to advertise for a Fourth Ward representative on Borough Council. **MOTION** Carried.

MOTION was made by George DeHaven and seconded by Barb Shaffner discussion for assistant lead formula for the Street Department based on the working contract was tabled. **MOTION** Carried. Steve Livergood said you would have to renegotiate the contract.

MOTION was made by Barb Shaffner and seconded by Brandi Matsko to advertise for part time recycling person. **MOTION** Carried.

FINANCE COMMITTEE

MOTION was made by Barb Shaffner and seconded by Brandi Matsko to pay the bills. **MOTION** Carried.

UNFINISHED BUSINESS

NEW BUSINESS

MOTION was made by George DeHaven and seconded by Barb Shaffner to appoint Stephanie Tarbay, Todd Orsich, and Mayor Strouse to represent us for a fair board committee. **MOTION** Carried. Steve Livergood and Annjane Ross abstained.

MOTION was made by Stephanie Tarbay and seconded by Annjane Ross to regretfully accept the resignation of Chip Bell as the Clearfield Borough Solicitor affect the end of August 2024. **MOTION** Carried.

MOTION was made by Stephanie Tarbay and seconded by Barb Shaffner to advertise for a solicitor. **MOTION** Carried.

MOTION was made by George DeHaven and seconded by Brandi Matsko to adjourn the meeting. **MOTION** Carried.

COUNCIL MEETING ADJOURNED 7:05pm

Submitted By: Betsy Houser, Borough Secretary/Administrative Assistant

07/09/24
Cash Basis

Clearfield Borough
Profit & Loss Budget vs. Actual
January through June 2024

	Jan - Jun 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
301-Taxes			
301100-Current Years Levy	973,133.85	1,057,000.00	-83,866.15
301200-Prior Years Levy	5,199.04	1,800.00	3,399.04
301400-Delinquent	25,106.03	75,000.00	-49,893.97
Total 301-Taxes	1,003,438.92	1,133,800.00	-130,361.08
310-Act 511			
310100 Real Estate Transfer	37,413.01	60,000.00	-22,586.99
310210-Earned Income Tax	324,540.06	600,000.00	-275,459.94
310610 - Local Services Tax	58,438.44	120,000.00	-61,561.56
310710-Mechanical Devices	7,900.00	11,000.00	-3,100.00
310810- Amusements	1,383.00	24,000.00	-22,617.00
Total 310-Act 511	429,674.51	815,000.00	-385,325.49
321-Licenses & Permits			
321610-Peddler Permits	1,100.00	200.00	900.00
321800-Cable TV Contract	22,438.00	50,000.00	-27,562.00
Total 321-Licenses & Permits	23,538.00	50,200.00	-26,662.00
330-Fines & Forfeits			
330010-Motor Vehicle Violations	19,800.14	25,000.00	-5,199.86
330020-Parking Tickets	4,927.50	15,000.00	-10,072.50
331220-Parking Meters Revenue	20,121.30	47,500.00	-27,378.70
331300-Code Violations	0.00	500.00	-500.00
Total 330-Fines & Forfeits	44,848.94	88,000.00	-43,151.06
340-Int/Rents/Royal			
340010-Interest	7,062.58	14,000.00	-6,937.42
342000-Rent of Bldg, Prop & Eq	1,400.00	2,400.00	-1,000.00
Total 340-Int/Rents/Royal	8,462.58	16,400.00	-7,937.42
355-Intergvt Revenue			
354030-State Grants-LSA	0.00	167,275.00	-167,275.00
354150 StsterGrant-DepRecycling	0.00	114,606.00	-114,606.00
355010-Purta	0.00	1,785.00	-1,785.00
355050-Pension State Aid	0.00	30,000.00	-30,000.00
355080-Beverage Licenses	2,000.00	30,000.00	-28,000.00
35509 ACT 13 Marcellas S	0.00	20,000.00	-20,000.00
359000-Payment in Lieu of Taxes	0.00	5,000.00	-5,000.00
Total 355-Intergvt Revenue	2,000.00	368,666.00	-366,666.00
361-Dept Earnings			
361330-Zoning Permits & Fees	11,164.77	14,000.00	-2,835.23
361750 - Lien Letters	45.00	30.00	15.00
362200-Police Dept Services	1,596.05		
362410-Building Permits	18,537.98	35,000.00	-16,462.02
363100-Street Repairs & Opening	544.00	100.00	444.00
364500-Recyclable Sales	806.42	1,500.00	-693.58
Total 361-Dept Earnings	32,694.22	50,630.00	-17,935.78
380-Misc.			
380000-Miscellaneous	0.00	20,000.00	-20,000.00
Total 380-Misc.	0.00	20,000.00	-20,000.00

07/09/24
Cash Basis

Clearfield Borough Profit & Loss Budget vs. Actual January through June 2024

	Jan - Jun 24	Budget	\$ Over Budget
391-Non-Revenue			
391100-Sale of Prop, Supp. & Eq	275.00		
395000-Refunds, Prior Yr Exp	0.00	5,000.00	-5,000.00
Total 391-Non-Revenue	275.00	5,000.00	-4,725.00
CDBG Income	146,327.30		
Donations (Misc. Revenue)	607.00		
392 - Transfer of funds	0.00		
Total Income	1,691,866.47	2,547,696.00	-855,829.53
Expense			
400-Leg Gov			
400100- Salaries Boro Council	3,280.00	7,680.00	-4,400.00
400110-FICA	307.58	587.00	-279.42
400200-Materials & Supplies	217.73	1,000.00	-782.27
400300-General Expense	7,638.83	12,000.00	-4,361.17
400310 - Professional Services	1,817.50	4,500.00	-2,682.50
400311 - Auditing Services	5,000.00	17,500.00	-12,500.00
400341-Advertising & Printing	1,625.13	2,200.00	-574.87
400353 - Insurance & Bonding	0.00	4,500.00	-4,500.00
400470-Training	0.00	250.00	-250.00
Total 400-Leg Gov	19,886.77	50,217.00	-30,330.23
401-Mayor			
401100 - Salary Mayor	957.37	1,800.00	-842.63
401110-FICA Mayor	11.48	140.00	-128.52
401140 - Salary Meter Repair	670.03	8,237.00	-7,566.97
401150 - Salary Meter Attendant	1,927.75	22,880.00	-20,952.25
401151-FICA Parking Meter	200.63	2,380.00	-2,179.37
401202-Parking Meter R & M	4,094.70	500.00	3,594.70
401300-Mayor M & S	25.00	300.00	-275.00
401420 - Dues & Fees	70.00	200.00	-130.00
Total 401-Mayor	7,956.96	36,437.00	-28,480.04
402-Financial Administration			
402100 - Salaries & Wages	20,730.00	41,306.00	-20,576.00
402110-FICA Boro Secretary	1,585.85	3,160.00	-1,574.15
402153-Long Term Dis	117.86	210.00	-92.14
402156-Health Insurance	3,913.32	7,900.00	-3,986.68
402158-Life Insurance	80.26	150.00	-69.74
402331 - Training	0.00	100.00	-100.00
402353 - Bond Premium	0.00	500.00	-500.00
Total 402-Financial Administration	26,427.29	53,326.00	-26,898.71
403-Tax Collector			
403100 - Salary Tax Collector	25,005.31	27,000.00	-1,994.69
403110-FICA Tax Collector	1,856.25	2,070.00	-213.75
403200-Materials & Supplies	1,534.50	2,000.00	-465.50
403353 - Tax Collector's Bond	145.14	2,495.00	-2,349.86
Keystone Commission	6,060.15	11,500.00	-5,439.85
Keystone Postage Fees	513.89	1,560.00	-1,046.11
Total 403-Tax Collector	35,115.24	46,625.00	-11,509.76
404-Law			
404100-Salary of Solicitor	5,250.00	10,500.00	-5,250.00
Total 404-Law	5,250.00	10,500.00	-5,250.00

07/09/24
Cash Basis

Clearfield Borough Profit & Loss Budget vs. Actual January through June 2024

	Jan - Jun 24	Budget	\$ Over Budget
405-Part-Time Secretary			
405100 - Salary	5,457.23	13,395.00	-7,937.77
405110-FICA PT Secretary	417.48	1,025.00	-607.52
Total 405-Part-Time Secretary	5,874.71	14,420.00	-8,545.29
406 - Borough Operations Mgr			
406100-Salary BOM	0.00	35,000.00	-35,000.00
406110 - FICA	0.00	2,667.00	-2,667.00
406153 - Long Term Disability	0.00	450.00	-450.00
406156 Health Insurance	0.00	150.00	-150.00
406331 - Training	0.00	300.00	-300.00
406353 - Bond Premium	0.00	400.00	-400.00
Total 406 - Borough Operations Mgr	0.00	38,967.00	-38,967.00
407-Administration			
407200-Materials Admin Bldg	0.00	0.00	0.00
407234-Fuel, Light, Water	11,266.84	13,050.00	-1,783.16
407260-Minor Equipment	1,065.73	1,600.00	-534.27
407300-General Expense	5,273.87	6,000.00	-726.13
407321-Telephone Charges	2,739.40	4,500.00	-1,760.60
407364-Trash Removal	118.29	300.00	-181.71
407370-Maint. & Repairs	2,115.00	2,500.00	-385.00
Total 407-Administration	22,579.13	27,950.00	-5,370.87
408-Engineer			
408310-Engineer Consultant	1,480.00		
48300 - Engineer General Expense	4,117.75	6,500.00	-2,382.25
Total 408-Engineer	5,597.75	6,500.00	-902.25
409-Street Dept.			
409153-Disability	884.08	1,650.00	-765.92
409156-Health Insurance	35,253.64	68,500.00	-33,246.36
409158-Life Insurance	476.12	875.00	-398.88
409200 Materials & Sup	0.00	4,000.00	-4,000.00
409234-Fuel, Light, Water	12,156.43	13,500.00	-1,343.57
409321-Telephone Charges	4,314.51	8,500.00	-4,185.49
409331 - Training	90.00	500.00	-410.00
409338-Truck/Automobile	0.00	6,000.00	-6,000.00
409364-Trash Removal	96.15	300.00	-203.85
409370-Buildings & Plant	1,197.93	3,500.00	-2,302.07
Total 409-Street Dept.	54,468.86	107,325.00	-52,856.14
410-Police			
410156-Health Insurance	34,289.46	57,000.00	-22,710.54
410260 Minor Equipment	0.00		
410370-M & R	0.00		
410450 Regional Police	338,607.09	1,200,000.00	-861,392.91
410700-Regional Police	169,303.50		
410740-Police/ Major Equipment	2,136.00		
Total 410-Police	544,336.05	1,257,000.00	-712,663.95

07/09/24
Cash Basis

Clearfield Borough Profit & Loss Budget vs. Actual January through June 2024

	Jan - Jun 24	Budget	\$ Over Budget
411-Fire			
411231-Vehicle Operating Exp	895.51	6,500.00	-5,604.49
411232-Utilities No. 1	11,259.04	7,000.00	4,259.04
411251-Fire Vehicle R & M	4,307.46	14,000.00	-9,692.54
411260-Minor Equipment	0.00	6,000.00	-6,000.00
411316 - General Expenses	4,532.34	6,000.00	-1,467.66
411320-Fire Relief	0.00	30,000.00	-30,000.00
411330 Fuel Reimbursement	0.00	1,750.00	-1,750.00
411338-Truck/Automobile	1,215.65	4,832.00	-3,616.35
411351-Building & Contents	0.00	1,500.00	-1,500.00
411352-General Liability	0.00	4,000.00	-4,000.00
411354-Worker's Comp	8,734.01	16,000.00	-7,265.99
411355-Inland Marine	0.00	1,400.00	-1,400.00
411363-Hydrants	6,088.20	12,200.00	-6,111.80
411364-Trash Removal	112.56	550.00	-437.44
411370-Building R & M	449.66	5,000.00	-4,550.34
411742-Transfer to Capital Fund	0.00	24,000.00	-24,000.00
Total 411-Fire	37,594.43	140,732.00	-103,137.57
413-Code			
413100 - Salary	16,809.32	40,000.00	-23,190.68
413110-FICA Code	1,284.01	3,060.00	-1,775.99
413153-Disability	99.25	285.00	-185.75
413156-Health Insurance	860.92	7,900.00	-7,039.08
413158-Life Insurance	60.75	105.00	-44.25
413231-Code Vehicle Operation	81.09	250.00	-168.91
413251-Vehicle M & R	56.61	1,000.00	-943.39
413262 - 3rd Party Inspection	19,253.54	20,000.00	-746.46
413300 Ordinance Enforcement	100.00	450.00	-350.00
413301- Training Code Dept.	0.00	500.00	-500.00
Total 413-Code	38,605.49	73,550.00	-34,944.51
414-Planning			
414200-Materials & Supplies	461.12	4,000.00	-3,538.88
414300-Planning & Zoning - GE	0.00	300.00	-300.00
414301-Training	436.56	200.00	236.56
Total 414-Planning	897.68	4,500.00	-3,602.32
427-Recycling			
427100 - Salary Street Dept	223.44	1,000.00	-776.56
427110-FICA Recycling	17.09	77.00	-59.91
427200- Materials & Supply	12,120.85		
427231-Vehicle Operating Exp	382.69	650.00	-267.31
427374-Recycling - M & R	796.50		
Total 427-Recycling	13,540.57	1,727.00	11,813.57
430-Hghwy Maint			
430231-Vehicle Operating Exp	8,816.21	24,000.00	-15,183.79
430260-Minor Equipment	0.00	2,000.00	-2,000.00
430300-Highway Maint.	831.74	2,580.00	-1,748.26
430374-Maint & Repairs	21,451.22	49,000.00	-27,548.78
430384- Rental	774.70	1,000.00	-225.30
Total 430-Hghwy Maint	31,873.87	78,580.00	-46,706.13
431-Hghwy Cleaning			
431374-Maintenance & Repairs	1,613.00	2,000.00	-387.00
Total 431-Hghwy Cleaning	1,613.00	2,000.00	-387.00

07/09/24

Clearfield Borough Profit & Loss Budget vs. Actual January through June 2024

Cash Basis

	Jan - Jun 24	Budget	\$ Over Budget
432-Snow Removal			
432100 - Salary Street Dept	76,830.30	56,000.00	20,830.30
432110 - FICA	5,854.22	4,284.00	1,570.22
432300-General Expenses	2,427.78	2,000.00	427.78
432384-Equipment Rental	0.00	10,000.00	-10,000.00
Total 432-Snow Removal	85,112.30	72,284.00	12,828.30
433-Traffic			
433200-Highway Traffic M & S	1,235.45	7,000.00	-5,764.55
433361-Electric	4,502.13	8,000.00	-3,497.87
Total 433-Traffic	5,737.58	15,000.00	-9,262.42
434-Lighting			
434361- Hghway Lighting	42,312.37	85,000.00	-42,687.63
Total 434-Lighting	42,312.37	85,000.00	-42,687.63
436360 Storm drains	552.17		
438-Hghw Repairs			
438100 - Salary Street Dept	106,038.22	289,495.00	-183,456.78
438110 - FICA	8,070.40	22,146.00	-14,075.60
438200 Highway Maint. - Repairs	2,938.03	65,572.00	-62,633.97
Total 438-Hghw Repairs	117,046.65	377,213.00	-260,166.35
439-Hghwy Rebuild			
439610-Highway Construction	679.98		
Total 439-Hghwy Rebuild	679.98		
440-Airport			
440540 - Airport Authority	5,000.00	5,000.00	0.00
Total 440-Airport	5,000.00	5,000.00	0.00
451-Culture & Rec			
450234-Electricity	967.29	1,500.00	-532.71
450300-General Expense	5,368.65	12,000.00	-6,631.35
450364-Trash Removal	1,124.00	2,500.00	-1,376.00
450374-Maintenance & Repairs	1,179.26	2,000.00	-820.74
456540-Library Contribution	0.00	4,560.00	-4,560.00
457540 - Contribution to SPCA	0.00	500.00	-500.00
Total 451-Culture & Rec	8,639.20	23,060.00	-14,420.80
481030-UC Compensation	404.94	15,541.00	-15,136.06
483-Misc			
483000-Employee Retirement Fund	0.00	32,269.00	-32,269.00
Total 483-Misc	0.00	32,269.00	-32,269.00
484000 Workers Compensation	11,002.99	26,000.00	-14,997.01
486020 Property,GeneralLiabilty	1,875.14	15,000.00	-13,124.86
486030 Auto & Inland Marine	2,321.96	17,000.00	-14,678.04
CDBG Expense	144,684.10		
6560 · Payroll Expenses	673.04		
66900 · Reconciliation Discrepancies	39.00		
Total Expense	1,277,699.22	2,633,723.00	-1,356,023.78
Net Ordinary Income	414,167.25	-86,027.00	500,194.25
Net Income	414,167.25	-86,027.00	500,194.25

Clearfield Borough
Profit & Loss Budget vs. Actual
January through June 2024

	% of Budget
Ordinary Income/Expense	
Income	
301-Taxes	
301100-Current Years Levy	92.1%
301200-Prior Years Levy	288.8%
301400-Delinquent	33.5%
Total 301-Taxes	88.5%
310-Act 511	
310100 Real Estate Transfer	62.4%
310210-Earned Income Tax	54.1%
310610 - Local Services Tax	48.7%
310710-Mechanical Devices	71.8%
310810- Amusements	5.8%
Total 310-Act 511	52.7%
321-Licenses & Permits	
321610-Peddler Permits	550.0%
321800-Cable TV Contract	44.9%
Total 321-Licenses & Permits	46.9%
330-Fines & Forfeits	
330010-Motor Vehicle Violations	79.2%
330020-Parking Tickets	32.9%
331220-Parking Meters Revenue	42.4%
331300-Code Violations	0.0%
Total 330-Fines & Forfeits	51.0%
340-Int/Rents/Royal	
340010-Interest	50.4%
342000-Rent of Bldg, Prop & Eq	58.3%
Total 340-Int/Rents/Royal	51.6%
355-Intergvt Revenue	
354030-State Grants-LSA	0.0%
354150 StsterGrant-DepRecycling	0.0%
355010-Purta	0.0%
355050-Pension State Aid	0.0%
355080-Beverage Licenses	6.7%
35509 ACT 13 Marcellas S	0.0%
359000-Payment in Lieu of Taxes	0.0%
Total 355-Intergvt Revenue	0.5%
361-Dept Earnings	
361330-Zoning Permits & Fees	79.7%
361750 - Lien Letters	150.0%
362200-Police Dept Services	
362410-Building Permits	53.0%
363100-Street Repairs & Opening	544.0%
364500-Recyclable Sales	53.8%
Total 361-Dept Earnings	64.6%
380-Misc.	
380000-Miscellaneous	0.0%
Total 380-Misc.	0.0%

07/09/24
Cash Basis

Clearfield Borough Profit & Loss Budget vs. Actual January through June 2024

	% of Budget
391-Non-Revenue	
391100-Sale of Prop, Supp. & Eq	
395000-Refunds, Prior Yr Exp	0.0%
Total 391-Non-Revenue	5.5%
CDBG Income	
Donations (Misc. Revenue)	
392 - Transfer of funds	
Total Income	66.4%
Expense	
400-Leg Gov	
400100- Salaries Boro Council	42.7%
400110-FICA	52.4%
400200-Materials & Supplies	21.8%
400300-General Expense	63.7%
400310 - Professional Services	40.4%
400311 - Auditing Services	28.6%
400341-Advertising & Printing	73.9%
400353 - Insurance & Bonding	0.0%
400470-Training	0.0%
Total 400-Leg Gov	39.6%
401-Mayor	
401100 - Salary Mayor	53.2%
401110-FICA Mayor	8.2%
401140 - Salary Meter Repair	8.1%
401150 - Salary Meter Attendant	8.4%
401151-FICA Parking Meter	8.4%
401202-Parking Meter R & M	818.9%
401300-Mayor M & S	8.3%
401420 - Dues & Fees	35.0%
Total 401-Mayor	21.8%
402-Financial Administration	
402100 - Salaries & Wages	50.2%
402110-FICA Boro Secretary	50.2%
402153-Long Term Dis	56.1%
402156-Health Insurance	49.5%
402158-Life Insurance	53.5%
402331 - Training	0.0%
402353 - Bond Premium	0.0%
Total 402-Financial Administration	49.6%
403-Tax Collector	
403100 - Salary Tax Collector	92.6%
403110-FICA Tax Collector	89.7%
403200-Materials & Supplies	76.7%
403353 - Tax Collector's Bond	5.8%
Keystone Commission	52.7%
Keystone Postage Fees	32.9%
Total 403-Tax Collector	75.3%
404-Law	
404100-Salary of Solicitor	50.0%
Total 404-Law	50.0%

07/09/24
Cash Basis

Clearfield Borough
Profit & Loss Budget vs. Actual
January through June 2024

	% of Budget
405-Part-Time Secretary	
405100 - Salary	40.7%
405110-FICA PT Secretary	40.7%
Total 405-Part-Time Secretary	40.7%
406 - Borough Operations Mgr	
406100-Salary BOM	0.0%
406110 - FICA	0.0%
406153 - Long Term Disability	0.0%
406156 Health Insurance	0.0%
406331 - Training	0.0%
406353 - Bond Premium	0.0%
Total 406 - Borough Operations Mgr	0.0%
407-Administration	
407200-Materials Admin Bldg	0.0%
407234-Fuel, Light, Water	86.3%
407260-Minor Equipment	66.6%
407300-General Expense	87.9%
407321-Telephone Charges	60.9%
407364-Trash Removal	39.4%
407370-Maint. & Repairs	84.6%
Total 407-Administration	80.8%
408-Engineer	
408310-Engineer Consultant	
48300 - Engineer General Expense	63.4%
Total 408-Engineer	86.1%
409-Street Dept.	
409153-Disability	53.6%
409156-Health Insurance	51.5%
409158-Life Insurance	54.4%
409200 Materials & Sup	0.0%
409234-Fuel, Light, Water	90.0%
409321-Telephone Charges	50.8%
409331 - Training	18.0%
409338-Truck/Automobile	0.0%
409364-Trash Removal	32.1%
409370-Buildings & Plant	34.2%
Total 409-Street Dept.	50.8%
410-Police	
410156-Health Insurance	60.2%
410260 Minor Equipment	
410370-M & R	
410450 Regional Police	28.2%
410700-Regional Police	
410740-Police/ Major Equipment	
Total 410-Police	43.3%

Clearfield Borough Profit & Loss Budget vs. Actual January through June 2024

	% of Budget
411-Fire	
411231-Vehicle Operating Exp	13.8%
411232-Utilities No. 1	160.8%
411251-Fire Vehicle R & M	30.8%
411260-Minor Equipment	0.0%
411316 - General Expenses	75.5%
411320-Fire Relief	0.0%
411330 Fuel Reimbursement	0.0%
411338-Truck/Automobile	25.2%
411351-Building & Contents	0.0%
411352-General Liability	0.0%
411354-Worker's Comp	54.6%
411355-Inland Marine	0.0%
411363-Hydrants	49.9%
411364-Trash Removal	20.5%
411370-Building R & M	9.0%
411742-Transfer to Capital Fund	0.0%
Total 411-Fire	26.7%
413-Code	
413100 - Salary	42.0%
413110-FICA Code	42.0%
413153-Disability	34.8%
413156-Health Insurance	10.9%
413158-Life Insurance	57.9%
413231-Code Vehicle Operation	32.4%
413251-Vehicle M & R	5.7%
413262 - 3rd Party Inspection	96.3%
413300 Ordinance Enforcement	22.2%
413301- Training Code Dept.	0.0%
Total 413-Code	52.5%
414-Planning	
414200-Materials & Supplies	11.5%
414300-Planning & Zoning - GE	0.0%
414301-Training	218.3%
Total 414-Planning	19.9%
427-Recycling	
427100 - Salary Street Dept	22.3%
427110-FICA Recycling	22.2%
427200- Materials & Supply	
427231-Vehicle Operating Exp	58.9%
427374-Recycling - M & R	
Total 427-Recycling	784.1%
430-Hghwy Maint	
430231-Vehicle Operating Exp	36.7%
430260-Minor Equipment	0.0%
430300-Highway Maint.	32.2%
430374-Maint & Repairs	43.8%
430384- Rental	77.5%
Total 430-Hghwy Maint	40.6%
431-Hghwy Cleaning	
431374-Maintenance & Repairs	80.7%
Total 431-Hghwy Cleaning	80.7%

07/09/24
Cash Basis

Clearfield Borough Profit & Loss Budget vs. Actual January through June 2024

	% of Budget
432-Snow Removal	
432100 - Salary Street Dept	137.2%
432110 - FICA	136.7%
432300-General Expenses	121.4%
432384-Equipment Rental	0.0%
Total 432-Snow Removal	117.7%
433-Traffic	
433200-Highway Traffic M & S	17.6%
433361-Electric	56.3%
Total 433-Traffic	38.3%
434-Lighting	
434361- Hghway Lighting	49.8%
Total 434-Lighting	49.8%
436360 Storm drains	
438-Hghw Repairs	
438100 - Salary Street Dept	36.6%
438110 - FICA	36.4%
438200 Highway Maint. - Repairs	4.5%
Total 438-Hghw Repairs	31.0%
439-Hghwy Rebuild	
439610-Highway Construction	
Total 439-Hghwy Rebuild	
440-Airport	
440540 - Airport Authority	100.0%
Total 440-Airport	100.0%
451-Culture & Rec	
450234-Electricity	64.5%
450300-General Expense	44.7%
450364-Trash Removal	45.0%
450374-Maintenance & Repairs	59.0%
456540-Library Contribution	0.0%
457540 - Contribution to SPCA	0.0%
Total 451-Culture & Rec	37.5%
481030-UC Compensation	2.6%
483-Misc	
483000-Employee Retirement Fund	0.0%
Total 483-Misc	0.0%
484000 Workers Compensation	42.3%
486020 Property,GeneralLiabilty	12.5%
486030 Auto & Inland Marine	13.7%
CDBG Expense	
6560 · Payroll Expenses	
66900 · Reconciliation Discrepancies	
Total Expense	48.5%
Net Ordinary Income	-481.4%
Net Income	-481.4%

BILL LIST

July 2024

Bio Graphics	\$200.00	Custom graphics for recycling center
Affac	\$208.42	Employee Ins. (2months)
Amtrust	\$6,332.00	Worker's Comp (2months)
Bobs A-N	\$227.88	Hip waders
Bracco	\$407.75	Signs throughout town
Brezeleine	\$722.51	Phone lines, internet (Admin & Shop)
Bud's Electric Service, Inc.	\$10.80	Wire harness/trk#17
Burns & Burns Associates, Inc.	\$16,078.15	Quarterly payment Auto, Fire Dept., Property, Liability Insurance
Capital Group	\$250.00	Booking keeping non-uni emp 401K
Clearfield Regional Police Department	\$84,651.75	July 2024 payroll and expenses
Clearfield Tire Co.	\$50.94	Inspection/Code Car
CMA	\$1,611.95	Water/Sewer PD, Garages, Admin, Fire Hydrants
CWP	\$6,750.00	Recycle Bins (Recycling Grant)
C&R Directional Boring, LLC	\$227.59	Supplies for street dept., Trash liners
Clearfield Agway	\$22,044.05	2nd payment (CDBG)
Clearfield Area Schools	\$211.96	Supplies, and grass seed
Clearfield County	\$22,359.23	Payment in lieu of taxes
Clothing Allowance Reimbursement	\$5,129.98	Payment in lieu of taxes
Core & Main	\$59.94	Street Dept.
D. Fenton	\$819.96	Storm cover lid-Witmer St.
D&G Sanitation	\$790.68	Repairs, parts, inspection for trk#11
Dept. of Labor & Industry	\$152.00	Sanition
E.P. B. Fund	\$346.40	Boiler inspections & certificates
F. Cortez Bell, III Esquire	\$6,863.90	Employee's health ins.
Gallagher Bassett	\$875.00	Solicitor fee July
H&H	\$2,500.00	Deductible for insurance claim
Hei-Way, LLC	\$191.47	Shop supplies
J.J. Powell	\$2,837.45	Premium stockpile bituminous material
Lowe's	\$1,503.82	Gasoline
Loretta's Office and Business Cleaning	\$438.18	Receipt. Cover/Park, Supplies for repairs on inlets
Matheson Tri-Gas	\$240.00	Cleanings for Admin Office
Medical	\$137.82	Acetylen/tank rental
Mettel	\$255.07	
Metzler Forest Products, LLC	\$359.64	Telecommunications (2months)
Napa	\$1,082.50	Mulch for playgrounds
Novo Solutions	\$64.97	Stop leak, and supplies
Pennsafe	\$5,357.00	Annual renewal
Penelec	\$2,020.70	Third party inspections June-2024
Point Spring & Driveshaft Co.	\$8,613.31	Electric bills
Quadient	\$75.00	Inspection Trk#18
R.E. Michael Co.	\$86.85	Postage machine rental/maintenance
Rich Coffee	\$13.19	A/C filter
RJ Corman Railroad Co./Pennsylvania Lines	\$35.60	Supplies for office
Rons Locksmith Service	\$828.37	Pipeline agreement/Gulich Ave. and W. Market
Shugarts Lawn & Garden Power Equip.	\$249.00	Electric box locks
Snyder Brothers	\$83.98	V-Belt/H32
Stiffer McGraw & Associates, Inc.	\$89.79	Carrier of UGI natural gas
TD Fabricating & Welding LLC	\$5,290.61	Inv.#194 engineering
	\$114.21	Repairs to recycling container, cut off wheel, supplies for signs

TH Port a John	\$260.00	2 Rentals/Lower & Upper Witmer Park
The Hartford	\$291.72	Employee life ins.
The Hite Co.	\$140.31	220 amp for lower Witmer Park
The Progress	\$283.57	Annual renewal(217.73) Advertising(65.84)
The Sherwin Williams	\$237.79	Pavement paint
TouchTone Communications	\$112.44	Long distance phone bill
UGI	\$82.07	Natural gas/Admin bldg.(2months)
Verizon Wireless	\$82.51	Street Dept. cell phone & tablet
Visa	\$4,370.33	PD Health Ins., Filters/JCB#26
Way Office Plus	\$101.70	Office supplies
Witmer Public Safety Group	\$3,753.80	FD helmet, Swing coat
Xerox	\$365.93	Copier (2months)
Total:	\$219,933.54	