



BOROUGH OF CLEARFIELD

6 SOUTH FRONT STREET
CLEARFIELD, PA 16830

office@clearfieldpa.us

PHONE (814) 765-7817

FAX (814) 765-2374



PARADE/WALK PERMIT, ROAD CLOSING REQUEST

DATE OF EVENT/TIME

ORGANIZATION

ADDRESS

EVENT LOCATION

CONTACT PERSON

PHONE NUMBER

PURPOSE OF EVENT

IT IS THE RESPONSIBILITY OF THE ORGAIZATION TO PROVIDE THE FOLLOWING:

- CERTIFICATE OF LIABILITY INSURANCE
- ADEQUATE TRAFFIC CONTROL (**Attach Clearfield Borough Request Form**)
 - **Note: Failure to have adequate traffic control will cancel your event.**
 - **This will be determined by the Clearfield Borough Police Department.**
- PENNDOT APPROVAL (IF STATE ROADS ARE INVOLVED)
 - **Note: It is your responsibility to provide barricades for road closing.**
- DETAILED MAP OF ROUTE
- STREETS ARE ONLY TO BE MARKED WITH WATER BASED PAINT (WHITE)

PARADE SPONSERS ARE RESPONSIBLE FOR TRASH REMOVAL ALONG PARADE ROUTE. TRASH MUST BE REMOVED WITHIN 18 HOURS OF PARADE COMPLETION. IF TRASH IS NOT REMOVED APPROPRIATELY, YOUR ORGANIZATION WILL BE BILLED FOR A SPECIAL TRASH PICKUP.

THE ABOVE DOCUMENTS MUST BE ATTACHED TO THIS REQUEST. ALL REQUESTS MUST BE FILED 30 DAYS PRIOR TO THE EVENT.

REVIEWED BY: _____

DATE FILED

SIGNATURE OF PERSON MAKING REQUEST

DATE APPROVED BY COUNCIL

PRESIDENT OF COUNCIL

COPY TO: MAYOR
POLICE CHIEF
FIRE CHIEF
CAPTAIN OF FIRE POLICE